

Montana Society of Medical Assistants
State Conference Meeting
Great Falls, Montana
Saturday October 9, 2021

1- Meeting was called to Order by President, Pauline Carter, CMA (AAMA).

2- Mission Statement: The mission of the Montana Society of Medical Assistants is to enable medical assisting professionals to enhance and demonstrate the knowledge, skills and professionalism required by employers and patient: protect the medical assistant's right to practice; promote effective, efficient health care delivery through optimal use of the multi-skilled CMA (AAMA).

3- Roll Call: Fifteen members and one non-member were present.

4- Minutes of the August 8, 2021 Executive Committee meeting were read and approved.

5- Treasurer's Report was read and approved. Audit committee composed of Lori Schalk, CMA (AAMA) Bozeman; Mary Sherod, CMA (AAMA) Great Falls; and Amy Goddard, CMA, Kalispell reported the finances are in order.

6-Old Business: Reports of Committees;

- Bylaws-Great Falls
- Marketing-Great Falls
- Nominating-Great Falls
- Education-Great Falls
- Legislative-Bozeman
- Website-Bozeman
- Budget & Finance-Bozeman
- Audit-Bozeman
- Membership-Bozeman
- Records Retention-Kalispell

7- New Business: Election of Officers;

- President- Kathy Letendre, CMA (AAMA)
- President Elect- Lori Schalk, CMA (AAMA)
- Secretary- Angie Knowles, CMA (AAMA)
- Treasurer- Susan Cox, CMA (AAMA)
- Trustee- Darlene Nichols, CMA (AAMA) 3year term ends 2024
- Trustee- Renee Hewitt, CMA (AAMA) 3year term ends 2024
- Trustee- Mary Sherod, CMA (AAMA) 2 year term ends 2023

Continuing Trustees: Joleen South, CMA (AAMA) ends 2023,
Echo Morrison, CMA (AAMA) ends 2022
Lori Butori, CMA (AAMA) ends 2022

Motion passed to add the Maxine Williams Scholarship for \$100.00 and the Education Fund for \$100.00 to be added permanently to the budget.

Discussion regarding dissolving all chapters and going strictly to Members-At Large to be held at the State Conference in 2022.

8- Announcements: The 2022 State Conference is to be held in Kalispell in April/May of 2022. Echo Morrison, CMA (AAMA) will be announcing the dates soon. Rebecca Surratt, CMA (AAMA) Trustee for the AAMA will be asked to attend as our National Speaker.

Pay your dues for 2022 by December 31, 2021 to remain current as a AAMA member.
Pay dues online this month (October) to get a discount.

Kathy Leterndre, CMA (AAMA) Incoming President announces Committees will remain the same until State Conference in Kalispell in 2022 with the exception of the Nominating and Education Committees going to Kalispell. There will be 4 people assigned to each committee at that time and not all from the same chapter.

9- Meeting Adjourned by Incoming President-Kathy Letendre, CMA (AAMA).

Angie Knowles, CMA (AAMA)
Montana Society of Medical Assistants
State Secretary