

North and South Shenango Joint Municipal Authority
Monthly Meeting
09/10/2025
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary; Mr. Frisina

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Dan Dickey, North Shenango Township Supervisor, present and recognized.

Fred Wienecke, Realtor for the Lesuer Family, and Mark & Lisa Lesuer were present to discuss servicing their property with public sewer.

Minutes:

August 13, 2025 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the August 13, 2025 meeting minutes. Mr. Jewart 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Financial Report:

August 2025 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 415,256.18
Credits.....	\$ 125,728.84
Debits.....	\$ 106,905.46
Ending Balance.....	\$ 434,079.56

Reserve Acct Balance for the month;	
Beginning Balance.....	\$ 153,051.47
Credits (Interest).....	\$ 30.38
Credit (Monthly Transfer from Primary Acct).....	\$ 1,000.00
Debits.....	\$ 0.00
Ending Balance.....	\$ 154,081.85

Certificates of Deposit;

Marquette Savings Bank...\$215,071.36 (11/16/2025)

Andover Savings Bank.....\$217,270.20 (01/15/2026)

Accounts Receivable Reconciliation Report for the month of August 2025 – Reviewed.

A motion was made by Mr. Richter to approve the financial report for the month of August 2025. Mr. Livingston 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

A motion was made by Mr. Richter to pay the bills for the month of August 2025. Mr. Livingston 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Engineer’s Report:

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – LSSE preparing WQM permit application.

I-2 Generator Project – Pending.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1- Preconstruction meeting scheduled for September 11, 2025 at 10:00am. Notice to Proceed to be issued at Preconstruction Meeting.

2024 LSA Applications – Grant applications submitted for the installation of back-up generators at Interceptor Station I-5, Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project, and supplemental grant funding for Interceptor Station I-2.

2025 Small Water and Sewer Grant Application - Grant application for Interceptor Station I-2 improvements project was submitted on April 29, 2025. Anticipated grant funding awards are to be made in winter of 2026.

Discussed 2025 LSA Applications for I-2 Pump Station Upgrade or I-1 Generator and Pump Station Upgrade.

Solicitor’s Report:

Brett Stedman was not present, no report.

Manager's Report:

Business – Worked with Mr. Stedman on Disconnection 30-Day and Final Notice, and also on a Sanitary Sewer Extension packet. Met with HA Thompson to review PIRMA insurance policy and make changes, final draft will be brought to the Board for review/approval before submittal. Underground Storage Tank inspection submitted to DEP. 2 Workman's Comp claims filed this month.

Collections – Lien payments for the month of August totaling \$4,578.35, 4 liens satisfied. 31 liens filed for Tax Sale, 1 paid in full to date. 14 house inspections and lien cert requests.

Field – 0 non-compliances, 4 callouts for the month of August. Raised manholes to mark for GIS. Cleaned off and re-sanded drying beds. DEP Plant Inspection scheduled for September 18, 2025. Discussed estimated pricing for a fence around C-3 Generator, no objections from the Board.

Completed Projects:

Generac Generators – C-Stations
C-2 – Complete
C-3 -Complete

Pending Projects:**Capital Improvements;**

Actuator Assembly for SBR – Tentative delivery date of December 15, 2025.

Drying Bed Post Rehab – Will be complete next week.

Unfinished Business:

1283 Park Road – Connection – Letter was mailed and emailed to customer on August 14, 2025 for intent to connect - no communication from customer has been received since letter was mailed.

Emergency Repair & Disconnection Contract – In progress.

Customer Shut Off Notices for Unpaid Sewer Charges – 2 Notices mailed out.

New Business:

NSSJMA – 2026 Budget – Mrs. Kornman is working to prepare the 2026 Budget for next month's meeting.

Adjournment:

A motion was made by Mr. Richter to adjourn meeting, Mr. Livingston 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:11pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe Livingston', written over a horizontal line.

Joe Livingston, Secretary