

North and South Shenango Joint Municipal Authority
Monthly Meeting
05/13/2026
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary – Arrived late (Ms. Burke – Absent)

Authority Staff Present:

Mr. Wise, Ms. Brown

Visitors Recognition:

Robert Zozom, present to discuss 30-Day Disconnection Notice – Board agreed on an initial \$1,000.00 payment towards debt, quarterly billings paid and kept current, and \$200.00/month payments towards debt until full amount of delinquent balance is paid in full. Default in payment plan will result in disconnection of services.

Dave Chetoka, State Pipe Services, was present to discuss agenda item (14.b.) Sewer Tap/Lateral Replacement Project – Crom Road.

Minutes:

April 8, 2026 monthly meeting minutes were accepted as presented.

A motion was made by Mr. Richter to approve the April 8, 2026 meeting minutes. Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Richter Y, motion carried.

Financial Report:

April 2026 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 200,266.53
Credits.....	\$ 241,219.76
Debits.....	\$ 134,380.02

Ending Balance.....\$ 307,106.27

Reserve Acct Balance for the month;

Beginning Balance.....\$ 179,314.39

Credits (Interest).....\$ 37.07

Credit (Monthly Transfer from Primary Acct).....\$ 10,000.00

Debits.....\$ 0.00

Ending Balance.....\$ 189,351.46

Certificates of Deposit;

Marquette Savings Bank...\$222,560.58 (09/17/2026)

Andover Savings Bank.....\$220,964.57 (06/15/2026)

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of April 2026. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Richter Y, motion carried.

Engineer's Report:

Trails End Sanitary Sewer Extension – Required Aquatic Survey; Aquatic Survey final report received – coordinating with Environmental Agencies.

I-2 Generator Project – Site Visit conducted with electrician, final Costars quote requested from Vendor.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – May 2026 (Restoration)

2025 LSA Applications – Application for Interceptor Station I-2 Upgrades uploaded on November 26, 2025.

WQM Permit Amendment – SOA for WQM Permit Amendment – Chemical Feed and Supplier –

A motion was made by Mr. Jewart to sign and approve SOA for WQM Permit Amendment, not to exceed \$5,500.00. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Solicitor's Report:

Brett Stedman was present.

No Report.

Manager's Report:

Business – Engineer's Certificate for the 2026 Budget submitted to US Bank (this will be due by December 1st every year, Budget workshops need to start early to meet deadline). Windstream dropping calls again, alarm system can't run tests through telephone – working with alarm system to see options available for compatibility. 2025 Financial Interest forms have been filed. Marquette CD renewed for another 5 months at 3.550%. Notified potential buyer of debt on County Owned property.

Collections – Lien payments for the month of April \$9,705.5, 8 liens satisfied. 11 liens sent to file from 30-Day Lien Notices. 2 liens sent to file from Disconnections. 21 Standby liens sent to file. 7 pre-sale inspections and lien cert requests.

Field – 4 Callouts for the month of April – 1 high water, 1 back-up, 1 power outage, 1 high water event. 9 non-compliances in 2 different events. Completed Bentley Road to complete Pymatuning Village Club Phase 1. Bi-annual C Station inspection/maintenance. Bi-annual ARV maintenance. Repaired 11 manhole leaks and raised 4 manholes. Supplied parts for a backflow preventer on Edgewater. Repair on Mohawk, homeowner had in progress, ended up being on our side.

Revisited conversation from January about buying a new service truck, no objections from the Board to proceed. Mr. McManus suggested Zoresco, out of Pittsburgh.

Pending Projects:

Capital Improvements;

a. Transducer and Installation

C-17

C-12

C-14

C-15

Parts are ordered, waiting on delivery.

b. Dechlorination Chemical Building – Ordered through USA Blue Book – GOVMVMT program – Expected delivery June 16, 2026.

Purchase Approvals:

Flowmeter for Flow Study – Quote from The Meter Guy \$10,793.02

Rain Gauges for Flow Study – to tie into sensa phone system – Quote from The Meter Guy \$1,907.00

A motion was made by Mr. Livingston to approve quotes from The Meter Guy for Flow Meter and Rain Gauges for Flow Study. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Unfinished Business:

Disconnection Review – 2 Notices sent – South Shenango Township –

Douthett Drive – Customer attended meeting and discussed payment plan with Board.

Glenwood Drive – No contact from customer to date.

Sewer Tap/Lateral Replacement Project – Crom Road – Dave Chetoka from State Pipe Services was present to discuss additional repairs needed on Crom Road and Louise Street found while televising, and

to review that unless they continue the project while they are currently here, it will be late fall before they can return. He is willing to push back his next scheduled project to complete the additional needed repairs.

A motion was made by Mr. Richter to approve an additional \$60,000.00 to finish Louise Street. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

First National Bank – Signers on Account –

A motion was made by Mr. Jewart to remove Dominic Frisina and add Gary Betz as a signer on the FNB bank account. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Maloney, Reed, Scarpitti & Company, LLP – Rick Clayton – 2025 Audit – In progress, due by June 30th with US Bank/DAC. Request received for a copy of the Audit from S&P Global, also due by June 30th.

Bonnie Lane Sewer Connection – Review quote from Mansfield Sanitation

A motion was made by Mr. Richter to approve the quote from Mansfield Sanitation for \$9,550.00. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

New Business:

North Shenango Twp – Appointed Board Member – Lucille Burke – Board recognized the appointment of Ms. Burke to the Authority Board, representing North Shenango Township.

Employee Handbook – Mr. Wise revised the old Employee Handbook, Board will review, give any changes to Ryan the week prior to the next meeting and plan to approve at the June meeting.

Executive Session – Requested by R. Wise – Employees

Meeting went into Executive Session at 7:43pm

Formal Meeting Resumed at 8:00pm.

A motion was made by Mr. Livingston to give B. Wise a \$2.00/hour raise, effective next pay period. Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Adjournment:

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 8:07pm.

Respectfully Submitted,



Joe Livingston, Secretary