

North and South Shenango Joint Municipal Authority
Monthly Meeting
10/08/2025
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Russ Jacobson, Resident at Cromdale Campground, was present with questions regarding his billing and assessed EDU's. Resident is being billed by Owner of Campground. Per his title, the structure is a mobile home and the assessed EDU's and billing are correct, per NSSJMA Resolution 2025-1.

Wayne Lieb, Blue Haven Campground, was present to discuss his delinquent payment agreement and ask the Board what his options are to avoid disconnection. The Board would like Mr. Lieb to return to next month's meeting with a plan on how he is going to settle his debt and rehab his sewer lines.

Minutes:

September 10, 2025 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the September 10, 2025 meeting minutes. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Financial Report:

September 2025 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 434,079.56
Credits.....	\$ 46,167.38
Debits.....	\$ 148,500.12

Ending Balance.....\$ 331,746.82

Reserve Acct Balance for the month;

Beginning Balance.....\$ 154,081.85

Credits (Interest).....\$ 33.74

Credit (Monthly Transfer from Primary Acct).....\$ 1,000.00

Debits.....\$ 0.00

Ending Balance.....\$ 155,115.59

Certificates of Deposit;

Marquette Savings Bank...\$215,071.36 (11/16/2025)

Andover Savings Bank.....\$217,270.20 (01/15/2026)

Accounts Receivable Reconciliation Report for the month of September 2025 – Reviewed.

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of September 2025. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – LSSE preparing WQM permit application, signed by Mr. Wise and ready for submittal.

I-2 Generator Project – Pending.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Preconstruction Meeting held on September 11, 2025 at 10:00am. Notice to Proceed was issued at Preconstruction Meeting.

2024 LSA Applications – Grant applications submitted for the installation of back-up generators at Interceptor Station I-5, Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project, and supplemental grant funding for Interceptor Station I-2.

2025 Small Water and Sewer Grant Application - Grant application for Interceptor Station I-2 improvements project was submitted on April 29, 2025. Anticipated grant funding awards are to be made in winter of 2026.

2025 LSA Application - Application for Interceptor Station I-2 Upgrades. Resolution to apply will be provided for the November 12, 2025 Authority Meeting.

Solicitor's Report:

Brett Stedman was present.

Real Estate and potential litigation matter to discuss in Executive Session.

Manager's Report:

Business – Submitted all quarterly reports. DCNR 4th quarter billing has been submitted and pending payment.

Collections – Lien payments for the month of September totaled \$4,947.86, 5 liens satisfied. 29 30-day lien notices mailed on Sept. 25th – payments received to date total \$4,479.44 (5 paid in full, 2 partial payments, 1 payment plan established). 12 house inspections and 16 lien cert requests.

Field – 1 Non-compliance and 1 Callout. Reviewed DEP full inspection that took place on Sept. 18 2025. Discussed importance to continue work on Corrective Action Plan.

Completed Projects:

Drying Bed Post Rehab – Complete.

Pending Projects:

Capital Improvements – Actuator Assembly for SBR – December 15, 2025

Unfinished Business:

1283 Park Road – Connection – No change.

Emergency Repair & Disconnection Contract – In progress.

NSSJMA – 2026 Budget – Work Session scheduled for November 5, 2025 at 6:00pm.

New Business:

Cromdale Camground – Lot #8 House Trailer vs. Camper – EDU Charging – Discussed in Visitor's Recognition

NSSJMA – MMO 2026 – Submitted September 15, 2025

DEP – Sewage Inspection Report 2025 – Reviewed in Manager's Report

Guardian Insurance Policy – 2026 Policy – Reviewed, no change with Premium Rates for 2026, Policy renewed. W. Kornman will be put on his own dental and vision policy in November, no objections from the Board.

Halloween 2025 – NS Community Center / Jamestown Elementary – No objections from the Board to purchase candy for both Trunk or Treats.

Executive Session:

Meeting went into Executive Session at 7:28pm to discuss Real Estate and potential litigation.

Formal Meeting Resumed at 7:43pm.

A motion was made by Mr. Richter to adjourn meeting, Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:47pm.

Respectfully Submitted,



Joe Livingston, Secretary