

North and South Shenango Joint Municipal Authority  
Monthly Meeting  
03/11/2026  
6:00pm

**Call to Order:**

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

**Members Present:**

Mr. Richter, Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer;  
Mr. Livingston, Secretary; Mr. Frisina (Mr. Jewart, Vice Chairman – Absent)

**Management Staff Present:**

Mrs. Kornman

**Visitors Recognition:**

None.

**Minutes:**

February 11, 2026 meeting minutes were accepted as presented.

A motion was made by Mr. Richter to approve the February 11, 2026 meeting minutes. Mr. Livingston  
2<sup>nd</sup> – Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

**Financial Report:**

February 2026 Financial Report:

Primary Acct Balance for the month;  
Beginning Balance.....\$ 188,067.51  
Credits.....\$ 217,867.47  
Debits.....\$ 136,932.10  
Ending Balance.....\$ 269,002.88

Reserve Acct Balance for the month;  
Beginning Balance.....\$ 159,246.42  
Credits (Interest).....\$ 30.57  
Credit (Monthly Transfer from Primary Acct).....\$ 10,000.00

Debits.....\$ 0.00  
Ending Balance.....\$ 169,276.99

Certificates of Deposit;

Marquette Savings Bank...\$218,772.27 (04/17/2026)  
Andover Savings Bank.....\$220,964.57 (06/15/2026)

A motion was made by Mr. Frisina to approve the financial report and pay the bills for the month of February 2026. Mr. Livingston 2<sup>nd</sup> – Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

**Engineer’s Report:**

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – Required Aquatic Survey to take place in April 2026. Additional quote requested, no response to date.

A motion was made by Mr. Richter to approve the quote from Edge Engineering & Science, LLC for \$7,458.00. Mr. Livingston 2<sup>nd</sup> – Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

I-2 Generator Project – Coordination with Electrical Provider (Penelec/First Energy) to determine electrical requirements.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Completion of Construction expected April 2026.

2025 LSA Application – Application for Interceptor Station I-2 Upgrades uploaded on November 26, 2025.

**Solicitor’s Report:**

Brett Stedman was present.

Discussed Bonnie Lane connection, ready to proceed. Also reviewed agenda items regarding sewer extensions and the responsibilities of the Authority and the Townships.

**Manager’s Report:**

Business – Payment received in the amount of \$1,719.13 from Sharp Collections. Reviewed Yearly Budget Engineer’s Certificate required for US Bank Bond Indenture, which was discussed at last month’s meeting, reviewing again for documentation in the minutes that there were no objections from the Board. Needs list sent for 2025 Worker’s Comp Audit. Working with Windstream to resolve issues with the phones in the office, phone service has been intermittent, exploring other options for phone and internet.

Collections – Lien payments for the month of February \$16, 862.26, 9 liens satisfied. 14 30-Day Lien Notices mailed on 02/11/26, payments received to date \$2,377.69. 11 liens sent to Brett to file. 1 pre-sale house inspection/lien cert requested.

Plant/Field – 2 Callouts for the month of February – 1 backed up line and 1 high water. 0 Non-Compliances for month of February. Routine work at Plant, continued GIS development.

**Pending Projects:**

**Capital Improvements;**

- Actuator Assembly for SBR – Received.
- Transducer and Installation:
  - C-17
  - C-12
  - C-14
  - C-15

**Unfinished Business:**

Disconnection Review – 10187 Espy Road – Disconnected (capped) on 02/26/26  
10034 South Lake Road – Disconnected (cleanout/ball) 02/27/26

Sewer Tap/Lateral Replacement Project – Crom Road – Work to begin once Pymatuning Village Club Phase 1 is complete.

Sewer Extension – Maple Lane – South Shenango Township – Reviewed in Solicitor’s Report – Current Property owner’s next step is to discuss planning with South Shenango Township.

**New Business:**

First National Bank – Signers on Account – Request to add G. Betz -

Current Signers: Dave McManus, Larry Jewart, Michael Richter, Dominic Frisina, Buffy Kornman

A motion was made by Mr. Richter to approve the current signers and adding Gary Betz as a signer to the First National Bank account as Assistant Secretary/Assistant Treasurer. Mr. Livingston 2<sup>nd</sup> – Frisina Y, Betz Abstain, McManus Y, Livingston Y, Richter Y, motion carried.

PA Rural Water 2026 Conference – R. Wise – Attendance approval -

A motion was made by Mr. Livingston to approve R. Wise attending the PA Rural Water 2026 Conference. Mr. Betz 2<sup>nd</sup> – Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting with DEP – Scheduled for March 18, 2026 at 8:00am

Public response regarding Sewer Extensions – “Request for Sewer Services” form has been created by Mrs. Kornman and reviewed by Mr. Stedman, this form will be used as a starting point for customer’s requesting public sewer services that are not immediately available. Form to be completed and forwarded to Township as notification.

**Adjournment:**

A motion was made by Mr. Richter to adjourn meeting, Mr. Betz 2<sup>nd</sup> – Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:00pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joe Livingston", written over a horizontal line.

Joe Livingston, Secretary