

North and South Shenango Joint Municipal Authority
Monthly Meeting
11/12/2025
6:00pm

Call to Order:

Mr. Jewart called the meeting to order at 6:12pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Tasha Floch and Tim Harper, tenants on Alden Lane, were present to discuss recent Disconnection Notice.

Minutes:

October 8, 2025 Monthly Meeting Minutes and November 5, 2025 Work Session Meeting Minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the October 8, 2025 and November 5, 2025 meeting minutes. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Financial Report:

October 2025 Financial Report:

Primary Acct Balance for the month;
Beginning Balance.....\$ 331,746.82
Credits.....\$ 172,883.70
Debits.....\$ 122,088.68
Ending Balance.....\$ 382,541.84

Reserve Acct Balance for the month;
Beginning Balance.....\$ 155,115.59

Credits (Interest).....	\$ 32.92
Credit (Monthly Transfer from Primary Acct).....	\$ 1,000.00
Debits.....	\$ 0.00
Ending Balance.....	\$ 156,148.51

Certificates of Deposit;

Marquette Savings Bank...	\$215,071.36 (11/16/2025)
Andover Savings Bank.....	\$217,270.20 (01/15/2026)

A motion was made by Mr. Livingston to approve the financial report and pay the bills for the month of October 2025. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Engineer's Report:

NPDES Renewal – Awaiting DEP Response.

Trails End Sanitary Sewer Extension – November 2025 – LSSE submitted WQM permit application.

I-2 Generator Project – Pending.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Preconstruction Meeting held on September 11, 2025 at 10:00am. Notice to Proceed was issued at Preconstruction Meeting. CCTV work has begun and project set to begin in the next 2 weeks.

2024 LSA Applications – Grant applications submitted for the installation of back-up generators at Interceptor Station I-5, Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project, and supplemental grant funding for Interceptor Station I-2.

2025 Small Water and Sewer Grant Application - Grant application for Interceptor Station I-2 improvements project was submitted on April 29, 2025. Anticipated grant funding awards are to be made in winter of 2026.

2025 LSA Application - Application for Interceptor Station I-2 Upgrades. Resolution to Apply in the amount of \$840.840.00 – Resolution 2025-5

A motion was made by Mr. Livingston to sign Resolution 2025-5. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Solicitor's Report:

Brett Stedman was present.

No Report.

Manager's Report:

Business – 4th Quarter Billing sent out October 1, 2025- Due date November 15, 2025. Worked on 2026 Budget. Mrs. Kornman reviewed status of Disconnection Notices and Short Line Extensions.

Collections – Lien payments for the month of October totaling \$1,891.80, 2 liens satisfied. 5 Pre-Sale inspections and 7 lien cert requests. 29 30-Day Lien Notices mailed on Sept. 25th – Payments received totaling \$10,245.71 (10 paid in full, 1 partial payment, 4 payment plans)

Field – 5 Callouts for the month of October, 1 power outage, 2 emergency PA One Calls. Air Release Valve maintenance has begun. Televising for GIS work, raised manholes as needed, serviced blowers.

Pending Projects:

Capital Improvements – Actuator Assembly for SBR – Delivery expected December 15, 2025

Purchase Approvals:

Flush Truck Repair – Stephenson Equipment

A motion was made by Mr. Livingston to approve the Flush Truck Repair estimate of \$12,560.56. Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Unfinished Business:

1283 Park Road – Connection – Follow-up email sent to customer by Mrs. Kornman – no response.

NSSJMA – 2026 Budget – Resolution 2025-4

A motion was made by Mr. Jewart to increase user rates 4% for 2026 – motion did not have a 2nd.

A motion was made by Mr. Jewart to increase user rates 3% for 2026. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

A motion was made by Mr. Livingston to approve Resolution 2025-4. Mr. McManus 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Disconnection Review – 30-Day Notice has been sent to and received by the Welcome Inn.

New Business:

UPMC Health Plan – 2026 Contract –

A motion was made by Mr. Betz to approve the UPMC Health Plan for 2026. Mr. McManus 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Matson Insurance – Workers Compensation 2026 –

A motion was made by Mr. Betz to approve the Matson Insurance, Workers Compensation contract for 2026. Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

PIRMA – Plant Insurance – 2026 –

A motion was made by Mr. Jewart to approve the PIRMA – Plant Insurance for 2026. Mr. Betz 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Marquette Savings Bank – Certificate of Deposit –

A motion was made by Mr. Betz to roll the Marquette Savings Bank Certificate of Deposit over into another 5-month CD. Mr. Livingston 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

2026 Septage Rate –

A motion was made by Mr. Livingston to increase the 2026 Septage Rate to \$0.12/gallon. Mr. McManus 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Administration Charge on 30-Day Lien / Disconnection Notices –

A motion was made by Mr. Betz to approve a \$15.00 Administration Charge for 30-Day Lien and Disconnection Notices to cover the Certified Mail fees. Mr. Jewart 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Adjournment:

A motion was made by Mr. Jewart to adjourn meeting, Mr. McManus 2nd – Jewart Y, Betz Y, McManus Y, Livingston Y, motion carried.

Meeting adjourned at 8:37pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe Livingston', with a stylized flourish at the end.

Joe Livingston, Secretary

NORTH & SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY

3334 Water Trail Drive

Jamestown PA 16134

724-932-3138

RESOLUTION NO. 2025- 5

Be it RESOLVED, that the NORTH & SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY of CRAWFORD COUNTY, hereby request a Statewide Local Share Assessment grant in the amount of \$840,840.00 from the Commonwealth Financing Authority to be used for the INTERCEPTOR STATION 2 (I-2) IMPROVEMENTS PROJECT.

Be it FURTHER RESOLVED, that the Applicant does hereby designate MICHAEL RICHTER, CHAIRMAN OF THE BOARD and LARRY JEWART, VICE CHAIRMAN OF THE BOARD as the officials to execute all documents and agreements between the NORTH & SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, BUFFY KORNMAN, duly qualified Business Manager of the NORTH & SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY, CRAWFORD County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the BOARD at a regular meeting held NOVEMBER 12, 2025 and said Resolution has been recorded in the Minutes of the NORTH & SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of Larry Jewart (Applicant), this 12th day of November 2025.

Larry Jewart - Vice Chairman

Name of Applicant

Larry Jewart

Signature

Buffy A Korn

Signature

Nov. 12, 2025

Date

NORTH AND SOUTH SHENANGO JOINT MUNICIPAL AUTHORITY

Crawford County, Pennsylvania

RESOLUTION 2025-4

Adopted : Nov. 12, 2025

**A RESOLUTION OF THE NORTH AND SOUTH SHENANGO JOINT MUNICIPAL
AUTHORITY TO APPROVE OPERATING BUDGET FOR 2026**

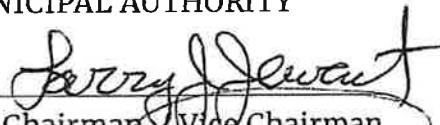
Be it Resolved by the Board of the North and South Shenango Joint Municipal Authority as follows:

In accordance with requirements of Section 8.10 of the Bond Indenture for the Sewer Revenue Bonds, Series of 2011, and the Second Supplemental Indenture of 2017, the Board of the North and South Shenango Joint Municipal Authority hereby approves the attached Operating Budget for fiscal year 2026.

The Manager and Authority Officers are authorized and directed to prepare and file this Operating Budget with the Trustee and Bond Insurer and other persons as required by the Bond Indenture, and in accordance with the requirements of Section 8.10 of the Bond Indenture.

Resolved by the North and South Shenango Joint Municipal Authority Board duly assembled in a lawful public meeting this 12th day of Nov., 2025

NORTH AND SOUTH SHENANGO JOINT
MUNICIPAL AUTHORITY

By: 
Chairman / Vice Chairman

ATTEST:


Secretary / Assistant Secretary