

North and South Shenango Joint Municipal Authority
Monthly Meeting
06/10/2026
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:02pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Betz, Asst Secretary/Asst Treasurer;
Mr. Livingston, Secretary; Ms. Burke

Authority Staff Present:

Mrs. Kornman, Mr. Wise, Ms. Brown

Visitors Recognition:

Rick Clayton, Maloney, Reed, Scarpitti & Company, LLP, was present to review the 2025 Audit.

Elouise Settlemyre and Rosanne Staab, North Shenango Township Supervisors, were present and recognized.

Minutes:

May 13, 2026 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the May 13, 2026 meeting minutes. Mr. Betz 2nd –
Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Financial Report:

May 2026 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 307,106.27
Credits.....	\$ 172,803.54
Debits.....	\$ 160,273.78
Ending Balance.....	\$ 319,636.03

Reserve Acct Balance for the month;

Beginning Balance.....	\$ 189,351.46
Credits (Interest).....	\$ 37.77
Credit (Monthly Transfer from Primary Acct).....	\$ 10,000.00
Debits.....	\$ 0.00
Ending Balance.....	\$ 199,389.23

Certificates of Deposit;

Marquette Savings Bank...	\$222,560.58 (09/17/2026)
Andover Savings Bank.....	\$220,964.57 (06/15/2026)

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of May 2026. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

Trails End Sanitary Sewer Extension – Environmental Permitting – Awaiting Crawford County Conservation District Permit Approval.

I-2 Generator Project – *Project was awarded \$100,000.00 from 2023 Local Share Account Application, awarded in November 2024.* Final design criteria sent to Vendor for final quotes.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Pay Application No. 2 in the amount of \$19,722.47 to be paid to State Pipe Services, Inc.

A motion was made by Mr. Richter to approve Pay Application No. 2 in the amount of \$19,722.47. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

2025 LSA Application – *Application for Interceptor Station I-2 Upgrades uploaded on November 26, 2025.*

WQM Permit Amendment – Onsite meeting scheduled with operations staff and vendor on June 15, 2026.

Solicitor's Report:

Brett Stedman was present.

Mr. Stedman reviewed and redlined the Employee Handbook and worked on filing liens for the month of May.

Manager's Report:

Business – Working on telephone options that are compatible with the alarm system. Finished up Audit, will need to be forwarded onto US Bank and S & P Global by June 30th. Late Notices sent out for 2nd quarter billing. Completed signers on bank account. Easements for Bonnie Lane. Uploaded Tap sheets on GIS. Everyday day to day operations.

Collections – Lien payments for the month of May \$10,117.62, 6 liens satisfied. 7 30-Day Lien Notices mailed May 22nd, payments received \$4,548.67, all 7 paid in full. 18 30-Day Lien Notices mailed May 27th, payments received \$1,018.81, 1 paid in full, 2 partial payments, 2 payment plans. 7 pre-sale inspection and lien cert requests.

Plant/Field – 3 Callouts for the month of May – 1 high water, 1 power outage, 1 emergency PA One Call. 3 non-compliances in one event. Crom Road and Louise Street repair projects completed. Routine field work completed this month consisted of; replaced rotating unit I-3 pump #1 and rotating unit I-5 pump #1, pumped down disinfection tanks, cleaned off beds, mowed stations, marked manholes for GIS, raised 7 manholes, repaired 20 manhole leaks. Received and submitted WETT test results.

Completed Projects:

Crom Road – Tap Repair

Pending Projects:

Capital Improvements;

a. Transducer and Installation

C-17

C-12

C-14

C-15

b. Dechlorination Chemical Building – Received 06/04/26

c. Flowmeter for Flow Study – Ordered

d. Rain Gauges for Flow Study – to tie into sensaphone system - Ordered

Purchase Approvals:

USPS – Billing Envelope Purchase due to increase effective July 12, 2026 – Board gave B. Korman permission to order enough envelopes for 3 billing quarters.

Unfinished Business:

Disconnection Review –

2 Notices sent 4/29/26 – South Shenango Township – Resolved.

2 Notices sent 6/10/26 – North Shenango Township – Pending.

First Nation Bank – Signers on Account –

A motion was made by Mr. Livingston to remove Dave McManus as a signer on the FNB Account. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Maloney, Scarpitti & Company, LLP – Rick Clayton reviewed 2025 Audit –

A motion was made by Mr. Richter to approve the 2025 Audit. Mr. Betz 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Bonnie Lane Sewer Connection – Easement (Splitstone to NSSJMA) – Easement has been signed by Mr. Splitstone, once signed by Mr. Richter it will be sent onto Mr. Stedman to record.

Employee Handbook – Reviewed by Mr. Stedman and NSSJMA Board

A motion was made by Mr. Livingston to approve the Employee Handbook. Mr. Richter 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Service Truck – Mr. Wise obtained a Costars quote from Bob Fernando Ford for \$75,441.00 for a service truck similar to the 2022 service truck owned by the Authority. Mr. Wise will have the 2017 appraised to decide if we trade-in or sell outright.

Telephone/Internet Service Review – Guardian Protection Review – Reviewed Star Link options and costs. Discussed issues with obtaining Windstream fiberoptics, will look into further.

New Business:

Andover Savings Bank – CD – matures 06/15/26.

A motion was made by Mr. Livingston to roll over into another 5-month CD. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

2025 CASH Scholarship – M. Poff – This will be the last \$250.00 payment, as Linesville has decided to discontinue the scholarship.

Electric Contract – Integrity – Contract expires in 2027, B. Kornman will look into and explore other options.

NSSJMA Board Member Resignation – D. McManus – Effective June 1, 2026

A motion was made by Mr. Richter to accept the resignation of Dave McManus from the NSSJMA Board. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Appointment – NSSJMA Treasurer – With the resignation of D. McManus, the Treasurer position on the NSSJMA Board is now vacant.

A motion was made by Mr. Jewart to appoint Gary Betz as Treasurer. Ms. Burke 2nd – Jewart Y, Burke Y, Betz Abstain, Livingston Y, Richter Y, motion carried.

A motion was made by Mr. Jewart to appoint Lucille Burke as Assistant Treasurer/Assistant Secretary. Mr. Richter 2nd – Jewart Y, Burke Abstain, Betz Y, Livingston Y, Richter Y, motion carried.

Transfer of Funds – Authorization – A transfer of funds to the Primary Checking Account is needed to cover expenses after the invoices from this meeting are paid. 3rd quarter billing will process July 1st with a due date of August 15th which will replenish funds.

A motion was made by Mr. Jewart to transfer \$100,000.00 from the Reserve Account to the Primary Checking Account. Mr. Betz 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Executive Session:

Meeting went into Executive Session at 7:33pm

Requested by B. Kornman – Legal Matters

Requested by R. Wise - Personnel

Formal Meeting Resumed at 8:13pm

A motion was made by Mr. Richter to amend the agenda to permit the authorization of the termination of 2 employees with the title Field Technician. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

A motion was made by Mr. Richter to terminate 2 employees, with the title Field Technician, effective immediately. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Adjournment:

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 8:15pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joe Livingston", written over a horizontal line.

Joe Livingston, Secretary