

North and South Shenango Joint Municipal Authority
Monthly Meeting
07/09/2025
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:02pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Dickey, Asst Secretary/Asst Treasurer; Mr. Frisina; Mr. Livingston, Secretary (arrived late)

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Gary Betz was present and recognized.

Richard & Cindy Von Hollen were present to discuss a resolution for issues with their sewer backing up with heavy rain fall.

Minutes:

June 11, 2025 monthly meeting minutes were accepted as presented.

A motion was made by Mr. Frisina to approve the June 11, 2025 meeting minutes. Mr. Richter 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Richter Y, motion carried.

Financial Report:

June 2025 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 442,499.07
Credits.....	\$ 43,792.37
Debits.....	\$ 130,084.78
Ending Balance.....	\$ 356,206.66

Reserve Acct Balance for the month;	
Beginning Balance.....	\$ 150,979.71
Credits (Interest).....	\$ 39.49
Credit (Monthly Transfer from Primary Acct).....	\$ 1,000.00
Debits.....	\$ 0.00
Ending Balance.....	\$ 152,019.20

Certificates of Deposit;	
Marquette Savings Bank...	\$215,071.36 (11/16/2025)
Andover Savings Bank.....	\$213,541.05 (08/15/2025)

Accounts Receivable Reconciliation Report for the month of June 2025 - Reviewed

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of June 2025. Mr. Livingston 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – July 2025- LSSE preparing WQM permit application.

2023 LSA Applications – I-2 Generator Project – Pending.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Easement preparation submitted for Solicitor/Authority review. Advertisement for bid will go out in the near future.

2024 LSA Applications – Grant applications submitted for the installation of back-up generators at Interceptor Station I-5, Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project, and supplemental grant funding for Interceptor Station I-2.

2025 Small Water and Sewer Grant Application – Grant application for Interceptor Station I-2 improvements project was submitted on April 29, 2025. Anticipated grant funding awards are to be made in winter of 2026.

Meeting went into Executive Session to discuss Real Estate Issues at 6:25pm.

Formal Meeting Resumed at 6:38pm.

Solicitor's Report:

Brett Stedman was present.

No Report.

Manager's Report:

Business – 2nd Quarter reports have been submitted and DCNR 2nd Quarter Billing has been processed. Mrs. Korman reviewed a customer's concerns regarding golf carts and water run off on Hurlbert Road. Discussed Blue Haven Campground, 30-day notices will be sent out to lien the debt on accounts.

Collections – Lien payments for the month of June totaled \$1,830.02, satisfying 3 liens.
8 30-Day Lien Notices sent out, payments totaling \$850.00, 1 account paid in full.
16 House Inspections and Lien Cert requests totaling \$1,525.00

Plant/Field – 6 Callouts (4 pump failures and 2 high waters), 8 Non-Compliances (3 different events)
Cleaned grit out of Septage Pit and Head Works with Vac Truck.
Worked on raising manholes and televising for GIS.
Air Rease Valve project is starting - no objections from the Board to get rid of old/replaced Air Release Valves.

Completed Projects:

Driveway Repair I-2 – Complete.

Water Diversion Project I-3 – Complete.

Effluent Sampler at Plant – Complete. No objections from the Board to get rid of the old unit.

Gutter Replacement – Lab Building & Blower Room – Complete.

Pending Projects:**Capital Improvements;**

Generac Generators – C- Stations - quotes received from Shumake Electric for Collector Station C-2 \$11,000.00 and Collector Station C-3 \$11,600.00

A motion was made by Mr. Livingston to approve the quotes from Shumake Electric, LLC for C-2 and C-3 Generac Generators. Mr. Dickey 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Drying Bed Post Rehab – 2 quotes were received:
Yoder's Roofing & Construction \$12,300.00
Cambridge Construction \$17,250.00

A motion was made by Mr. Livingston to approve the quote from Yoder's Roofing & Construction and have all posts done if necessary. Mr. Richter 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Purchase Approvals:

Actuator Assembly for SBR – Quote received from Kappe Associates Inc. for \$11,031.99

A motion was made by Mr. Richter to purchase the Actuator Assembly for SBR. Mr. Livingston 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Unfinished Business:

Marquette Savings Bank – CD renewal – 5 months @ 4.05% - No objections from the Board to roll over into another 5-month CD.

1283 Park Road – Connection – Pending Contractor – Mr. Wise plans to meet with customer's contractor, Tim.

Emergency Repair & Disconnection Review – Will discuss at next month's meeting.

New Business:

Pre-Paid Sewer Tap Connection – Acct. # 7473.002 – Customer will pay balance of Tap-in fee after pre-paid tap. No objections from the Board.

PMRS – 2023 Excess Interest Distribution – Reviewed.

Andover Savings Bank – CD Renewal Review – No objections from the Board to roll over into another 5-month CD.

Plant Operator – B. Wise – A motion was made by Mr. Dickey to give B. Wise a \$1.00/hour raise now that he is a Licensed Plant Operator, effective next pay period 07/14/2025. Mr. Livingston 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

August 1, 2025 – NSSJMA Office Closure – No objections from the Board to close the office on Friday August 1, 2025 due to staffing issues. The plant/field will operate on regular business hours.

Discontinued Office Computers (5) – A motion was made by Mr. Richter to have old computers cleared/erased by Reeves Information & Technology and donated (if possible) or disposed of. Mr. Jewart 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Mr. Dickey stated that his resignation has been submitted to North Shenango Township and approved.

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:28pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Joe Livingston', written in a cursive style.

Joe Livingston, Secretary