

North and South Shenango Joint Municipal Authority  
Monthly Meeting  
05/08/2024  
6:00pm

**Call to Order:**

Mr. Richter called the meeting to order at 6:07pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

**Members Present:**

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Frisina, Treasurer; Mr. Dickey, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary (arrived late)

**Management Staff Present:**

Mr. Wise

**Visitors Recognition:**

None.

**Minutes:**

April 10, 2024 meeting minutes were accepted as presented.

A motion was made by Mr. Richter to approve the April 10, 2024 meeting minutes. Mr. Jewart 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, motion carried.

**Financial Report:**

April 2024 Financial Report:

Primary Acct Balance for the month;  
Beginning Balance.....\$ 424,697.67  
Credits.....\$ 177,275.40  
Debits.....\$ 174,309.85  
Ending Balance.....\$ 427,663.22

Reserve Acct Balance for the month;  
Beginning Balance.....\$ 136,129.59  
Credits (Interest).....\$ 77.72  
Credit (Monthly Transfer from Primary Acct).....\$ 1,000.00

Debits.....\$ 0.00  
Ending Balance.....\$ 137,207.31

Certificates of Deposit;

Marquette Savings Bank...\$203,527.15 (07/15/2024)  
Andover Savings Bank.....\$203,466.70 (09/14/2024)

A motion was made by Mr. Jewart to approve the financial report for the month of April 2024. Mr. Frisina 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

A motion was made by Mr. Richter to pay the bills for the month of April 2024. Mr. Livingston 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

**Engineer’s Report:**

Will Graham was present.

GIS System – Updating Base Map as requested by field crew.

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – Public Notification has been posted.

2023 LSA Applications – Decisions for grants are expected at the summer Board meetings.

Bonnie Drive Easement – Pending.

Preparedness, Prevention and Contingency Plan (PPC) – Reviewed, in progress.

**Solicitor’s Report:**

Brett Stedman was present.

Sewer Disconnection - Policy and Procedure Review and Discussion.

**Manager’s Report:**

2nd Quarter Billing has been processed and is due May 15, 2024.

Mrs. Kornman has been working with the Townships regarding the permit application that indicates that you need a written release that the sewer is capped and approved by NSSJMA. We will grant permission for sewer capping once the customer shows us documentation of electrical disconnection. That will ensure that no water is being pumped from the structure. We will then provide a letter to the customer to attach to their Demo application.

Tap application on Wilson Avenue (South Shenango) that requires an easement due to private road. Reviewed with customer, info given to Diane Mowery to write up easement. Easement done and sent to Brett for review and approval. Customer hired Shellhammer to complete connection/tap. Email and fax sent to Shellhammer to explain the delay in the process.

8 callouts, 5 high water events from the rain that resulted in 12 non-coms for the month of May 2024.

2 sump pumps discovered, 1 has been removed, no contact from the other customer at this time.

**Unfinished Business:**

Sewer Extension – 5550 Bonnie Lane – Submitted to State – Pending

Trimble Unit – Precision Laser & Instrument – In progress.

Review Guidelines/Requirements for Policy on Condemned Property / Delinquency & Disconnection – Discussed in Solicitor’s Report.

MuniciPay Status – In progress.

**New Business:**

7850 Midway Drive – Debt Review –

A motion was made by Mr. Dickey to approve a credit of \$341.51 for customer. Mr. Livingston 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

Request for approval of Pump Class to be held at NSSJMA 06/11/24 with coffee and donuts provided by the Authority – No objections from the Board.

2024 CASH Scholarship Award – 1 applicant awarded.

MuniciBid – Fernco Sale Approval – Bid awarded for sale of Fernco lot on MuniciBid, bidder is interested in purchasing the remaining 11 Ferncos but did not meet reserve price, would Board approve purchase of remaining 11 Ferncos for \$25.00, bidder could pick up at the same time.

A motion was made by Mr. Livingston to approve sale of remaining 11 Ferncos for \$25.00. Mr. Frisina 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

**Pending Projects:**

2024 Capital Improvements – Transfer Switch – In progress.

Tap Repairs – 6 taps in need of repair, Mr. Wise is working on getting project specs together to put out for bid.

**Completed Projects:**

Plant Airlines – Complete.

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2<sup>nd</sup> – Frisina Y, Jewart Y, Dickey Y, Richter Y, Livingston Y, motion carried.

Meeting adjourned at 7:00pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joe Livingston", written over a horizontal line.

Joe Livingston, Secretary