

North and South Shenango Joint Municipal Authority
Monthly Meeting
08/13/2025
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Betz, Asst Secretary/Asst Treasurer; Mr. Frisina; Mr. Livingston, Secretary (arrived late)

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Ken Jones, resident on Colonial Lane, was present to discuss a short line extension to service his property with public sewer due to his septic system failing.

Minutes:

July 9, 2025 meeting minutes were accepted as presented.

A motion was made by Mr. Richter to approve the July 9, 2025 meeting minutes. Mr. Livingston 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Financial Report:

July 2025 Financial Report:

Primary Acct Balance for the month;
Beginning Balance.....\$ 356,206.66
Credits.....\$ 222,754.98
Debits.....\$ 163,705.46
Ending Balance.....\$ 415,256.18

Reserve Acct Balance for the month;
Beginning Balance.....\$ 152,019.20
Credits (Interest).....\$ 32.27

Credit (Monthly Transfer from Primary Acct).....\$ 1,000.00
Debits.....\$ 0.00
Ending Balance.....\$ 153,051.47

Certificates of Deposit;

Marquette Savings Bank...\$215,071.36 (11/16/2025)

Andover Savings Bank.....\$213,541.05 (08/15/2025)

Accounts Receivable Reconciliation Report for the month of July 2025 – Reviewed.

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of July 2025. Mr. Jewart 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

Ken Parks was present.

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – LSSE preparing WQM permit application.

I-2 Generator Project – Pending.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Bids opened August 7, 2025, bid report issued to NSSJMA via letter dated August 7, 2025. Authority Board action required to award contract.

2024 LSA Applications – Grant applications submitted for the installation of back-up generators at Interceptor Station I-5, Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project, and supplemental grant funding for Interceptor Station I-2.

2025 Small Water and Sewer Grant Application – Grant application for Interceptor Station I-2 improvements project was submitted on April 29, 2025. Anticipated grant funding awards are to be made in winter of 2026.

Solicitor's Report:

Brett Stedman was present.

No Report.

Manager's Report:

Business – Continued work on the GIS, reviewed and revised the Disconnection Final Notice with Mr. Stedman, revised Tap Application with Mr. Wise and forwarded to Mr. Stedman for review. Reviewed Tax Sale list and worked on totals to submit to County.

Collections – Lien payments for the month of July totaled \$14,057.63. 9 liens were Satisfied. 12 House Inspections and Lien Cert requests totaling \$1,700.00.

Field – 2 Callouts, 2 Non-Compliances (force main breaks) for the month of July 2025.

Camera head has been sent out for repair, Board suggested looking into purchasing another camera or camera head for backup in the future.

Discussion continued regarding a customer issue on Edgewater Drive; Board would like the Authority to focus on reducing I&I on a broader scale, considering these issues only occur during high water events from heavy rain fall. The Authority provided the customer with a backflow preventor and suggests the customer install a grinder pump, at their own expense, if necessary.

Pending Projects:

Capital Improvement;

Generac Generators – C-Stations – Expected to start in the next week or so.

Drying Bed Post Rehab – Should start in about a month.

Actuator Assembly for SBR – Expected December 15, 2025.

Purchase Approvals:

7” HDPE Pipe – Required for the Pymatuning Village Club Sewer Lateral Replacement Project – Contractors are having a hard time obtaining, Mr. Wise would like to order approximately 400’ to have on hand – No objections from the Board.

Unfinished Business:

Andover Savings Bank – CD renewal – 5-month – Board would like to roll over into another 5-month CD at 4.04% - no objections.

1283 Park Road – Connection – Mrs. Kornman reviewed status, Board put a 90-day expiration date on their previous offer to assist with connection, effective immediately, customer will be contacted directly.

Emergency Repair & Disconnection Contract – Reviewed in Manager’s Report – In Progress.

New Business:

Resignation of NSSJMA Board Member: Asst. Treasurer/Asst. Secretary – North Shenango Rep. – D. Dickey – Accepted by Board.

North Shenango Twp Rep. – Board Member Appointment – Board welcomed Gary Betz, appointed as Asst. Treasurer/ Asst. Secretary.

Motion to Award – Pymatuning Village Club – Phase 1 – Contractor – In accordance with the Advertisement, sealed bids for the Sanitary Sewer Lateral Replacement Project – Pymatuning Village Club – Phase I - were received through the Quest Construction Data Network (QuestCDN) until 10:00am

on August 7, 2025. Prior to the bid opening, 8 Contractors requested proposal bid forms. Bid proposals were received from 3 Contractors with bid amounts as follows:

State Pipe Services, Inc.	\$179,150.00
Heckman Diversified Construction Services, Inc.	\$179,750.00
Mansfield Sanitation Services LLC	\$269,326.50

A motion was made by Mr. Frisina to award contract to State Pipe Services, Inc. for \$179,150.00. Mr. Richter 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Frisina Y, Betz Y, McManus Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:35pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe Livingston', with a stylized flourish at the end.

Joe Livingston, Secretary