

North and South Shenango Joint Municipal Authority
Monthly Meeting
07/08/2026
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:02pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Betz, Treasurer; Ms. Burke, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary (arrived at 6:25pm)

Authority Staff Present:

Mrs. Kornman, Mr. Wise, Ms. Brown

Visitors Recognition:

Arlene & Michael Conway, present and recognized.

Eloise Settlemeyre & Roseann Stabb, North Shenango Township Supervisors, present and recognized.

Minutes:

June 10, 2026 meeting minutes were presented; discussion took place regarding a change in wording to the motions made after Executive Session.

A motion was made by Ms. Burke to approve the June 10, 2026 meeting minutes with the change in wording from “the authorization of resignation of 2 employees with the title Field Maintenance Technician” to “the authorization of termination of 2 employees with the title Field Maintenance Technician”. Mr. Betz 2nd – Jewart Y, Burke Y, Betz Y, Richter Y, motion carried.

Financial Report:

June 2026 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 319,636.03
Credits.....	\$ 163,063.47
Debits.....	\$ 412,650.47
Ending Balance.....	\$ 70,049.03

Reserve Acct Balance for the month;	
Beginning Balance.....	\$ 199,389.23
Credits (Interest).....	\$ 30.10
Credit (Monthly Transfer from Primary Acct).....	\$ 10,000.00
Debits.....	\$ 100,000.00
Ending Balance.....	\$ 109,419.33

Certificates of Deposit;	
Marquette Savings Bank...	\$222,560.58 (09/17/2026)
Andover Savings Bank.....	\$224,488.24 (11/15/2026)

Accounts Receivable Reconciliation Report for the month of June 2026 – Reviewed.

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of June 2026. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Richter Y, motion carried.

Engineer’s Report:

Trails End Sanitary Sewer Extension – Awaiting Crawford County Conservation District Permit approval.

I-2 Generator Project – Final design criteria sent to vendor for final quotes.

Sewer Tap/Lateral Replacement Project – Pymatuning Village – Restoration complete, awaiting final pay request from State Pipe Services.

2025 LSA Application – Application for Interceptor Station I-2 Upgrades, uploaded on November 26, 2025.

WQM Permit Amendment – Act 14 Notification letters issued to Township and County. Permit Modules/Final Process Diagram to be reviewed with Operations Staff prior to PaDEP submission.

Solicitor’s Report:

Brett Stedman was present.

Mr. Stedman reviewed work on sewer easements and lien filing.

Manager’s Report:

Business – 2025 Audit completed and submitted to US Bank and S&P Global for the bond and copy posted to website for public review. 2025 DAC Annual Financial Operating Questionnaire submitted for the bond. Easement for Bonnie Lane done and recorded through Crawford County. Continued to upload Tap Sheets on GIS. Quarterly reports submitted for PMRB21, PMAAUC Fund, DAC Quarterly Financials and DCNR. Everyday day to day operations.

Collections – Lien payments for the month of June in the amount of \$1,713.64, 8 liens satisfied. 4 Liens filed. Statements mailed to customers approaching lien status, payments received \$3,574.06. 7 pre-sale inspections and lien cert requests.

Plant/Field – 4 Callouts for the month of June, 3 power failures and 1 emergency PA One Call. No non-compliance issues this month. Started spraying manholes. Pulled pumps as needed from high amps during weekly checks. C-12 broken shaft pump #2 sent out for repair. Pumped down and cleaned chlorine tanks. Pressure washed wood on drying beds to prep for painting.

Pending Projects:

Capital Improvements;

a) Transducer and Installation

C-17

C-12

C-14

C-15

b) Dechlorination Chemical Building – Received 06/04/2026

c) Flowmeter for Flow Study – Ordered

d) Rain Gauges for Flow Study – to tie into sensaphone system - Ordered

Unfinished Business:

Disconnection Review –

2 Notices sent 06/10/26 – North Shenango Township – Lakeview Drive – Dispute papers received from both property owners, reviewed with Board; 1 accepted, 1 declined (will attend August meeting)

3 Notices sent 06/22/26 – North Shenango Township – Pymatuning Village Club – no contact from property owners to date.

Bonnie Lane Sewer Connection – Easement has been recorded, in progress with contractors.

Service Truck – Costars quote reviewed from Bob Ferrando World for a 2026 Ford F-250 at \$75,441.00. Trade-in value offered for the 2017 truck is \$10,000.00

A motion was made by Mr. Livingston to purchase the 2026 Ford F-250 with aluminum service bed and plow for \$75,441.00 and NSSJMA staff will post 2017 truck with plow to Municibid once new truck is received. Mr. Richter 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Telephone/Internet Service Review – Quote reviewed from Windstream to run fiberoptics to office/plant to repair faulty lines. Board would like complaint to be filed by B. Kornman with PUC for telephone service.

3244 Maple Lane – South Shenango Township – Letter received from South Shenango SEO regarding failed on lot system. Tap Application and letter to current owners.

New Business:

Review of Financial Accounts – Transfer Approval – Transfer of funds needed to Primary Account to cover expenses.

A motion was made by Mr. Richter to transfer \$80,000.00 from the Reserve Account to the Primary Checking Account to cover expenses. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

New Hire – Maintenance Technician – 2 resumes and 1 phone call received for the Field Maintenance Technician open position.

A motion was made by Mr. Livingston to hire Thaddius Manross as Field Maintenance Technician. Mr. Betz 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Executive Session: Requested by M. Richter - Personnel

Meeting went into Executive Session at 7:18pm

Formal Meeting Resumed at 8:25pm

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 8:25pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joe Livingston", with a horizontal line drawn through it.

Joe Livingston, Secretary