

North and South Shenango Joint Municipal Authority
Monthly Meeting
12/11/2024
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:02pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Dickey, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary; Mr. McManus

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Dan Dickey, representing North Shenango Township, asked a question regarding a project on Linn Road, Mr. Wise addressed.

Minutes:

November 13, 2024 Regular Monthly Meeting Minutes

November 26, 2024 Work Session/Special Meeting Minutes

A motion was made by Mr. Livingston to approve November 13th and 26th Meeting Minutes. Mr. Jewart 2nd – Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Financial Report:

November 2024 Financial Report:

Primary Acct Balance for the month;

Beginning Balance.....	\$ 515,453.33
Credits.....	\$ 147,308.09
Debits.....	\$ 166,937.18
Ending Balance.....	\$ 495,824.24

Reserve Acct Balance for the month;

Beginning Balance.....	\$ 143,621.07
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Credits (Interest).....\$	57.12
Credit (Monthly Transfer from Primary Acct).....\$	1,000.00
Debits.....\$	0.00
Ending Balance.....\$	144,678.19

Certificates of Deposit:

Marquette Savings Bank...	\$207,155.51 (12/16/2024)
Andover Savings Bank.....	\$208,731.60 (03/14/2025)

Accounts Receivable Reconciliation Report for the month of November 2024 - Reviewed

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of November 2024. Mr. Livingston 2nd – Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

GIS System – Updating Base Map as requested by field crew.

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – DEP Planning Module approval has been received, LSSE to prepare WQM permit application.

2023 LSA Application – I-2 Generator Project – Future discussion will take place on Engineer's scope of work.

Sewer Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Open Bids- January 6, 2025.

2024 LSA Applications – Review of submitted applications (3).

Solicitor's Report:

Brett Stedman was present.

Reviewed Hickory Grove Allotment and Blue Haven Campground.

Manager's Report:

Finished up 4th Quarter Billing, Late notices have been mailed.

Reviewed and finalized 2025 Budget with Mr. Ledford.

Engineer certificates gathered and sent for signature for Bond.

Meeting scheduled with Diversified Billing for review of some issues with reports and some upcoming changes.

22 PA One Calls, No Callouts for the month of November 2024.

Unfinished Business:

Sewer Extension – 5550 Bonnie Lane – Submitted to State – Pending.

1st Street Sewer Extension Review – North Shenango Twp. – In progress, nothing new to report at this time.

ATS Warranty – Palco – Transfer Switch – Board declined extended warranty.

Resolution 2024-1 – Replacing Resolution 1993-6 (Attached)

A motion was made by Mr. Jewart to approve Resolution 2024-1. Mr. Dickey 2nd – Jewart Y, McManus Y, Dickey Y, Livingston N, Richter N, motion carried.

2025 Budget – A motion was made by Mr. Livingston to approve the 2025 Budget. Mr. Richter 2nd – Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

A motion was made by Mr. Dickey to approve Resolution 2024-5 (Attached). Mr. Jewart 2nd – Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

30-Day Collection Notice – Dispute Request

1. Acct #1056 – MLD 2019-14 – Customer disputed that 30-Day Lien Notice was mailed to the incorrect address in 2019 – Board approved waiving interest if face value of lien is paid within 15 days.

New Business:

Marquette Savings Bank – Certificate of Deposit – Matures 12/16/2024 – Board would like to roll over into another 5-month CD.

Pending Projects:

2024 Capital Improvements

Office Roof Replacement – Pending – Gutter Install Remaining
Water Diversion Project – I-5

Tap Repairs

Tap Repair Project
Project #1 : Sunnyside Drive (3 Taps) – Completed
Project #2 : Linn Road (2 Taps)
Project #3 : Stillwater Trail (1 Tap) – Completed

Completed Projects:

C-6 Check Valve Vault – Emergency Install
Capital Improvements; C-11 Check Valve Vault

Executive Session: Mr. Richter called for an Executive Session regarding Employees at 7:00pm.

Formal Meeting Resumed at 7:17pm

A motion was made by Mr. Jewart to give Ryan Wise a \$2.00/hour raise in lieu of the 3% previously discussed and Danica Brown a \$2.00/hour raise in lieu of the \$1.00/hour raise previously discussed. Mr. Livingston 2nd – Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

B. Kornman, C. Alter, and B. Wise will all receive a 3% raise for 2025. G. Reese and W. Kornman will be reviewed after their probation periods end. B. Wise will be reviewed again once his Operators License is received from DEP.

A motion was made by Mr. Richter to adjourn meeting, Mr. Dickey 2nd –Jewart Y, McManus Y, Dickey Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:25pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe Livingston', with a stylized flourish at the end.

Joe Livingston, Secretary