

North and South Shenango Joint Municipal Authority
Monthly Meeting
06/11/2025
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. McManus, Treasurer; Mr. Dickey, Asst Secretary/Asst Treasurer; Mr. Frisina (arrived late)

Members Not Present:

Mr. Livingston, Secretary

Management Staff Present:

Mrs. Kornman, Mr. Wise

Visitors Recognition:

Gary Betz was present and recognized.

Minutes:

May 14, 2025 monthly meeting minutes were accepted as presented.

A motion was made by Mr. Richter to approve the May 14, 2025 meeting minutes. Mr. Dickey 2nd – Jewart Y, McManus Y, Dickey Y, Richter Y, motion carried.

Financial Report:

May 2025 Financial Report:

Primary Acct Balance for the month;	
Beginning Balance.....	\$ 361,290.72
Credits.....	\$ 203,193.41
Debits.....	\$ 116,134.12
Ending Balance.....	\$ 448,350.01

Reserve Acct Balance for the month;	
Beginning Balance.....	\$ 148,881.40
Credits (Interest).....	\$ 48.98
Credit (Monthly Transfer from Primary Acct).....	\$ 1,000.00
Debits.....	\$ 0.00
Ending Balance.....	\$ 149,930.38

Certificates of Deposit;	
Marquette Savings Bank...	\$211,418.11 (06/16/2025)
Andover Savings Bank.....	\$213,541.05 (08/15/2025)

A motion was made by Mr. Richter to approve the financial report and pay the bills for the month of May 2025. Mr. Jewart 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Richter Y, motion carried.

Engineer's Report:

NPDES Renewal – Awaiting DEP response.

Trails End Sanitary Sewer Extension – LSSE preparing WQM permit application

2023 LSA Applications – I-2 Generator Project – Project was awarded \$100,000.00 from 2023 Local Share Account Application, awarded November 2024.

Sewer Tap/Lateral Replacement Project – Pymatuning Village Club – Phase 1 – Property Easement submitted to Authority/Solicitor for preparation/review.

2024 LSA Applications – Grant applications for the installation of back-up generators at Interceptor Station I-5, one application for Phases III-V of the Pymatuning Village Club Sewer Lateral Replacement Project and supplemental grant funding for Interceptor Station I-2 were filed.

2025 Small Water and Sewer Grant Application – The PA Small Water & Sewer application for the Interceptor Station I-2 improvements project was submitted on April 29, 2025. It is anticipated that grant funding awards are to be made in the winter of 2026.

Solicitor's Report:

Brett Stedman was not present.

No Report.

Manager's Report:

Business:

Late notices sent out for 2nd quarter billing.

FNB account signers – paperwork to be signed at end of meeting by signers of account and will be forwarded onto FNB.

Reviewed a camper connected on a Developed lot, Board advised that ultimately this is a violation of Township Ordinance.

1 County Owned property was sold through Judicial Sale and 1 sold in a private sale.
Continued work on the GIS, uploading lateral sheets.

Collections:

Lien payments for the month of May totaling \$11,685.06, 6 liens were satisfied.
19 House inspection/lien cert requests, payments totaling \$1,610.00

Plant/Field:

11 Callouts for the month of May
16 Non-compliances, through 4 different events
Televised for GIS
Assisted Jamestown Borough with backed up line

Pending Projects:

Driveway Repair; I-2 – Complete 06/10/25.

Water Diversion Project; I-3 – Complete 06/11/2025.

Gutter Replacement – Lab Building & Blower Room Building – Pending.

Effluent Sampler at Plant – Scheduled for Monday June 16, 2025.

Unfinished Business:

2024 Audit – Maloney, Reed, Scarpitti & Company, LLP – Rick Clayton was present and reviewed the 2024 Audit.

A motion was made by Mr. Richter to accept the 2024 Audit performed by Maloney, Reed, Scarpitti & Company, LLC. Mr. Jewart 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Richter Y, motion carried.

1283 Park Road Connection – Pending Customer/Contractor.

Accessory Dwelling Unit (ADU) – Resolution 2025-3 (attached)

A motion was made by Mr. Richter to adopt Resolution 2025-3. Mr. McManus 2nd – Jewart Y, Frisina N, McManus Y, Dickey Y, Richter Y, motion carried.

New Business:

Marquette Savings Bank – CD Renewal – Board discussed and would like to rollover into another 5-month CD, no objections.

Emergency Repair & Disconnection Contract Review – Mr. Wise is working on a yearly contract for Disconnections and Emergency Repairs.

Mr. Dickey stated he intends to submit his resignation to the Authority Board at next month's meeting.

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Frisina Y, McManus Y, Dickey Y, Richter Y, motion carried.

Meeting adjourned at 6:58pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe Livingston', with a long horizontal flourish extending to the right.

Joe Livingston, Secretary