

North and South Shenango Joint Municipal Authority
Monthly Meeting
08/12/2026
6:00pm

Call to Order:

Mr. Richter called the meeting to order at 6:00pm

Everyone stood, addressed our Flag, and honored our Country by stating the Pledge of Allegiance.

Members Present:

Mr. Richter, Chairman; Mr. Jewart, Vice Chairman; Mr. Betz, Treasurer; Ms. Burke, Asst Secretary/Asst Treasurer; Mr. Livingston, Secretary

Authority Staff Present:

Mr. Wise, Ms. Brown

*The Board made an announcement that 2 Executive Sessions were held for Personnel Matters; 1 on Wednesday July 15th 2026 and 1 on Thursday July 16th 2026.

Visitors Recognition:

Angela Braden was present and recognized, had questions regarding purchasing a property with delinquent sewer debt and pending service disconnection.

Lou Morgavo was present and recognized, discussed pending service disconnection.

Minutes:

July 8, 2026 meeting minutes were accepted as presented.

A motion was made by Mr. Livingston to approve the July 8, 2026 meeting minutes. Mr. Betz 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Financial Report:

July 2026 Financial Report:

Primary Acct Balance for the month;
Beginning Balance.....\$ 70,049.03
Credits.....\$ 328,415.35
Debits.....\$ 151,189.63

Ending Balance.....\$ 247,274.75

Reserve Acct Balance for the month;

Beginning Balance.....	\$ 109,419.33
Credits (Interest).....	\$ 10.96
Credit (Monthly Transfer from Primary Acct).....	\$ 10,000.00
Debits.....	\$ 80,000.00
Ending Balance.....	\$ 39,430.29

Certificates of Deposit;

Marquette Savings Bank...	\$222,560.58 (09/17/2026)
Andover Savings Bank....	\$224,488.24 (11/15/2026)

A motion was made by Mr. Livingston to approve the financial report and pay the bills for the month of July 2026. Mr. Richter 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Engineer's Report:

Trails End Sanitary Sewer Extension – Environmental Permitting – Awaiting Crawford County Conservation District Permit Approval – August 2026.

I-2 Generator Project – Revised quotes received from vendor on August 7, 2026, LSSE to review.

Sewer Tap / Lateral Replacement Project – Pymatuning Village Club – Restoration complete, awaiting final Pay Request from State Pipe Services.

2025 LSA Application – *Application for Interceptor Station I-2 Upgrades was uploaded on November 26, 2025.*

WQM Permit Application – Final permit application/process to be reviewed with Operations Staff prior to PaDEP upload.

Solicitor's Report:

Brett Stedman was present.

Reviewed work on filing liens and meetings regarding personnel matters.

Manager's Report:

Business – Discovered a double payment to Eurofins (Metri/CWM) in the amount of \$5,065.20, payments made in June and July for invoice KA6003308. Credit in the amount of \$5,065.20 has been applied to our account by Eurofins.

Collections – Lien payments for the month of July totaling \$10,191.28. 14 liens filed, 5 liens satisfied. 19 pre-sale inspections and lien cert requests.

Plant/Field – 1 Non-compliance for the month of July – C-18 force main break - repaired. Finished spraying round up at manholes and stations. Rain gauges installed. Painted drying beds. Cleaned headworks and septage pit, new cutter head and cutter ring installed. Cleaned disinfection tanks, pulled pumps as needed from weekly checks, flushed problem areas.

7/24/26 (C.E.I.) Compliance Evaluation Inspection from DEP – Reviewed. – Last inspection was September 2025, normally they are every two years, unsure if this was a result of a phone call made to DEP or if this is routine for a major with a lot of non-compliances.

Completed Projects:

Dechlorination Chemical Building – Building set on concrete, conduit ran, spill containment set inside, feedline ran.

Pending Projects:

Capital Improvements;

- a. **Transducer and Installation** – In progress.
 - C-17
 - C-12
 - C-14
 - C-15
- b. **Flowmeter for Flow Study** – Received
- c. **Rain Gauges for Flow Study** – to tie into sensaphone system – Installed
- d. **Bonnie Lane Sewer Connection** – pending with contractor

Unfinished Business:

Disconnection Review – Pymatuning Village Club (3) – Pending until after Tax Sale.

Service Truck – P.O. Submitted 6/11/2026, waiting on lead time. No available 2026 F-250s – getting a 2027 F-250 for same price.

Telephone/Internet Service Review – Complaint filed with PUC 7/20/2026 – Response reviewed.

Open Employment – Maintenance Technician – will advertise on Facebook as needed.

New Business:

- a. **Resignation** – Business Manager – B. Kornman
A motion was made by Mr. Richter to accept the resignation of Buffy Kornman. Ms. Burke 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

- b. FNB – Signers of Accounts – Remove B. Kornman
A motion was made by Mr. Richter to remove Buffy Kornman as a signer on all First National Bank accounts. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.
- c. FNB CC ending in 4100 – Close CC authorized to B. Kornman
A motion was made by Mr. Richter to close the FNB credit card authorized to Buffy Kornman. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.
- d. FNB CC – Authorize new Credit Card for Office use
A motion was made by Mr. Richter to authorize a new credit card to Danica Brown. Mr. Livingston 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.
- e. Authorize Management Authority to D. Brown for Record – will revisit after Executive Session.
- f. Right to Know Officer
A motion was made by Mr. Livingston to remove Buffy Korman as Right to Know Officer and appoint Danica Brown. Ms. Burke 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Executive Session – Requested by M. Richter for Personnel

Meeting went into Executive Session at 7:23pm.

Formal Meeting Resumed at 7:47pm

A motion was made by Ms. Burke to appoint Danica Brown as the Office Administrator, effective immediately. Betz 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

A motion was made by Ms. Burke to change Danica Brown's pay to match that of the former business manager, retroactively to August 5th. Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Adjournment:

A motion was made by Mr. Richter to adjourn meeting, Mr. Jewart 2nd – Jewart Y, Burke Y, Betz Y, Livingston Y, Richter Y, motion carried.

Meeting adjourned at 7:52pm.

Respectfully Submitted,



Joe Livingston, Secretary