

DAV Chapter 233

This guide will assist our chapter officers in doing a better job conducting DAV business and fulfilling our mission of service to ill and injured veterans and their families. As DAV leaders excel at the local level, the

Commander	Sr Vice Cdr	1st Jr Vice Cdr	2nd Jr Vice Cdr	Treasurer	Adjutant
Duties, Responsibilities & Authority	Duties, Responsibilities & Authority	Duties, Responsibilities & Authority	Duties, Responsibilities & Authority	Duties, Responsibilities & Authority	Duties, Responsibilities & Authority
See Chapter Officer Guide	See Chapter Officer Guide	See Chapter Officer Guide	TBA	See Chapter Officer Guide	See Chapter Officer Guide
Supervision/Oversight of Committees	Supervision/Oversight of Committees	Supervision/Oversight of Committees	Supervision/Oversight of Committees	Supervision/Oversight of Committees	Supervision/Oversight of Committees
Budget and Financial Committee Audit Committee Fundraising Committee Veteran Assistance Committee (L14h) Needy Veterans (L14h)	Transportation Committee (L14e) Communications Committee (19d) Scholarship Committee (L14n)	LVAP (L14p) Nursing Home Committee (14c) Adopt a Platoon (L14g)	Women Veteran Committee (L14d) Forget Me Not Committee (L15) Christmas Committee (L21f) VA Hosp DSO Coffee Outreach (L14f)	Gun Raffle	National Guard/Reserve (14b)
Supervision/Oversight of Budget Lines	Supervision/Oversight of Budget Lines	Supervision/Oversight of Budget Lines	Supervision/Oversight of Budget Lines	Supervision/Oversight of Budget Lines	Supervision/Oversight of Budget Lines
Member Orient (L21c)	DAV Service Fund (L14j)	Liked Minds Outreach (L14k)	VA Clinic (L14l) Veteran/Memorial Day Svs (L14o) Forget Me Not Cost (L15)	Department Program (12e) Just B Kids (L14i) Widow Emergency Fund (L14m) Bibles (L14q)	Service Officer Training (L12a) Mid Year Training (L12b) Dept Convention (L12c) National Convention (L12d) Chapter Service Officers (L14a)
				Chapter Home & Other shared by Treasure and Adjutant	
				Liability Insurance (L19a) Meeting Refreshments (L19c) PO Box (L19e) Norton, Microsoft 365 (L19g) Membership Update Cards (21a) Business Cards (21d) Christmas Dinner (21f) Awards (21h) Bank Fees (21j)	United Way (L19b) Constant Contact (L19d) Misc.: fuel, Costco, New Flag (L19f) Member Dues (21b) Vacated (21e) Payments to Dept. of TX (21g) Worker Food (21i)