

Thank you for choosing LaCross Photography for your Portraits! Please fill out the below information and return it to me at cassandra@lacross-photography.com.

If you have any questions, please feel free to contact me!

| Session Type:  |  |
|--|--|
| Client First and Last Name:  |  |
| Location:  |  |
| Date and Time:/ :  |  |
| Email Address:   |  |
| Phone Number:  |  |
| Mailing Address:   |  |
| Number Attending:  |  |
| Additional Information:  |  |
| Does LaCross Photography have permission to use approved images for Marketin  (Examples: Facebook Business Page, Website, Flyers, Promos, Expos)  YES [ ] NO [ ] |  |

All sessions include a Password Protected Online Client Gallery.

Images will be available within 14 days of your session.

The gallery will be emailed to the above listed email address.

You may share this with your friends and family, but make sure you also include the Gallery Password and Download Pin that will be listed at the bottom of your email. You may also order prints directly through the gallery or you may download the images you love and have them printed elsewhere. Album/Book options are available also. Please inquire for more information.

A 50% Non-Refundable Reservation Fee Applies.

Payments can be made by the following options:

Cash, Check or Venmo

Please make checks payable to "Cassandra Belcher". Venmo: @LaCrossPhotography43452 (last 4 of cell: 0937)



The above-listed Clients and photographer agree that [LaCross Photography] will provide photography services as outlined in the form above. This is a legally binding contract. This contract represents the entire understanding of the requirements, schedule, and payment terms for the photography services listed above.

## **Payment**

The Clients agree to retain [LaCross Photography] for the services listed above by signing this photography agreement and submitting a non-refundable retainer of \$250.00. Clients acknowledge that no reservation can be made prior to the signature of this contract and subsequent payment of the initial service deposit.

The remaining balance for the above listed photography services shall be due in full no later than 30 days prior to ceremony date time. In the event that payment is not made in full by this deadline, [LaCross Photography] reserves the right to terminate this contract, retain the initial deposit, and no longer be held liable for providing further services to the Clients.

## Cancellation

Should the [Client] cancel more than 180 days prior to the event, there shall be a 50% refund of any payment made past the date reservation retainer. Should the [Client] cancel ninety (90) days prior to the event, there shall be a 25% refund of any payment made past the date reservation retainer. Should the [Client] cancel less than thirty (60) days prior to the event, there will be no refund. Extraordinary circumstances will be assessed per situation.

#### <u>Digital Media</u>

The Clients acknowledge that [LaCross Photography] is not required to maintain archives of images and footage after delivering requested images and other goods to the Clients for over 1 year. It is the Client's sole responsibility to request any desired prints, products, or files within 180 days of online client gallery release. Additional black and white images may be requested by the Client and delivered via the online client gallery.

# Image Processing

[LaCross Photography] will perform color correction and retouching prior to delivering any physical copies of images to the Clients. Prints may be ordered through the online client gallery or by requesting a print order form from [LaCross Photography].

## Copyright

All photographs and footage are and shall remain the sole intellectual property of [LaCross Photography] in accordance with the United States Copyright Laws. The Clients hereby waive any rights to intellectual property ownership, commercial use, or reproduction of the images and footage created by [LaCross Photography], with exception to the terms of any formal written releases provided to the Client by [LaCross Photography].

# Unauthorized Reproduction

Client agrees not to reproduce or modify the images or footage provided by [LaCross Photography] without first obtaining a formal written release signed by [LaCross Photography]. Should [LaCross Photography] discover any violations to this agreement, the Clients agree to be held financially responsible at a rate of \$100 per violation.

## **Exclusivity**

[LaCross Photography] shall be the only photography service provider retained by the [Client] for the event identified on page one of this agreement. Family and friends of [Client] shall be permitted to photograph the event, provided that such person or persons do not interfere with the photographer's duties.

Photographer | Staff [LaCross Photography] shall assign a photographer from its staff exclusively for [Client] event. If necessary, assistants to the photographer shall attend the event. [LaCross Photography] reserves the right to change any initial assignment and substitute another staff photographer at any time due to emergency

Clients and Photographer agree and acknowledge that this Agreement represents the entire agreement between them. In the event that the Clients or Photographer desire to add or modify any terms, they shall do so in writing to be signed by both parties.

| Photograpl | ner:          | Date: | / | / |  |
|------------|---------------|-------|---|---|--|
| 0 1        | Printed Name: |       |   |   |  |
|            |               |       |   |   |  |
| Client:    |               | Date: | / | / |  |
|            | Printed Name: |       |   |   |  |