

# REGISTRATION TIMES & RULES

written on the entry tag for all entries in junior divisions and the division must be selected.

## A. Registration of Entries

1. Early registration of entries may be made by mail, **postmarked by September 5**, using the form supplied with this fair book. Please contact a Department Chair (see department listings) or an Officer (see page 52) if you have questions. Registration Forms may be duplicated and/or downloaded from the Fair's website: [www.NorthEastCommunityFair.org](http://www.NorthEastCommunityFair.org). Early registrations may also be emailed to [gerlakeside@aol.com](mailto:gerlakeside@aol.com); use the same format as the registration form and paste into the body of your email, use a table from WORD or scan (PDF or jpeg only) the completed form and add it to your email as an attachment. A digital registration form is available on our website.

### EARLY REGISTRATION SAVES YOU TIME

Exhibitors who register early may pick up tags and place entries on registration & placement day once their entry fee is paid. No standing in line! However, additional entries must be registered and recorded in the department books. Persons with a large number of entries may pick-up entry tags early. Contact the Registrar at [gerlakeside@aol.com](mailto:gerlakeside@aol.com) or call (814)725-5762.

2. **SINGLE DAY REGISTRATION** Registration and **PLACEMENT** of entries will be made at the North East High School gymnasium only on **Wednesday, September 18, 9 a.m. to 7 p.m.**

3. Special registration instructions for Amateur Wine & Homemade Beer entries may be found in the rules for Department 21. Registration forms for **wine & beer entries** are available at [www.NorthEastCommunityFair.org](http://www.NorthEastCommunityFair.org), the Fair's website.

4. **All entries**, with the exception of some in Special Contests, Department 15, Section 6; Dept. 21, Wine & Beer; and Dept. 22, Section 3; must be **placed** by 7:00 pm on Wednesday, September 18.

5. Not sure how to enter your item? Email [gerlakeside@aol.com](mailto:gerlakeside@aol.com) or call 725-5762.

**B.** Exhibitors are responsible for the proper and timely registration of their entries in the appropriate categories described in this book. **Improperly or untimely registered entries will not be eligible for judging** or the award of ribbons or premiums. This includes entering the correct number of specimens. Entries not having the correct number of specimens will be disqualified.

**C.** With the exception of those in the Pre-School division, exhibitors may make entries in a higher (age group) when no junior division exists (Pre-School, Primary, Intermediate, etc.) If an entry is not identified as a junior entry, it will be judged as a general or adult exhibit. Junior divisions include any youth divisions. **The age and school grade of the exhibitor must be**

Division letters are found on the Registration Form and in the General Rules, page 4, section B.

**D.** At the time of registration every entry accepted (including those for display only) will be given an entry tag which must be plainly marked with the following information:

1. the exhibitor's number
2. the name (description) identifying the exhibit
3. the "entry code" of the item to be exhibited with the entrant's age division - See General Rules, Section B.
4. the exhibitor's name, address, **telephone number** (necessary for contact & notification issues) and e-mail.
5. the name of the article in "other **named** article" categories

**E.** No article may compete as more than one entry; that is, an article can be judged but once. (*Example: a re-upholstered and refinished chair may be entered in the category for "Upholstery" or "Refinished Furniture" but not both*). Only one entry per exhibitor will be accepted in any single category (*Example: an exhibitor may enter tomatoes in both the "Italian" and "Beefsteak" categories under Class 44 - Tomatoes, large-fruited, but may not make two entries in either category*).

**F.** Exhibitors are encouraged to read the "General Rules" on pages 4 - 6 to avoid disappointment and/or loss.