



LWCA Private Party Reservation Form

Name: _____

Date of Party: _____

Address: _____

Time of Party: _____

Phone: _____

of Non-Resident Guests: _____

Email: _____

of LWCA Resident Guests: _____

The Undersigned agrees to the following terms and conditions:

- Party reservation form and fees must be submitted at least one week in advance.
- Maximum duration for any personal party is four hours, within the pool's normal operating hours.
- A non-refundable Party Fee of \$150 must be paid upon signing the Party Reservation Agreement.
- Guest fees are waived for all resident guests and the first 25 non-resident guests. A non-resident guest fee of \$5 will be charged for non-resident guest over the first 25.
- An additional refundable security deposit of \$100.00 is required to cover damages and any additional clean up.
- Party hosts are responsible for bagging all garbage and depositing it in the dumpster located in the parking area. LWCA will provide trash bags so that cans inside the pool facility are left empty after the party for community use.
- In case of rain prior to a party, the pool manager will call to cancel the event and reschedule. If not rescheduled the Party Fee and the Security Deposit will be refunded. No refunds will be made if the party is rescheduled.
- If thunder/lightning/rain occurs while a party in progress no part of the Party Fee will be refunded, and the event will not be rescheduled unless a new Party Reservation Agreement is completed and all applicable fees are paid.
- Parties may be held at the outer black top patio, adjacent to the pool entrance, or upstairs in the picnic area using the LWCA picnic tables by the kiddie pool. Hosts may bring their own tables and chairs for blacktop use but cannot use the LWCA furniture on the blacktop. By prior agreement, food may be stored in the refrigerator or freezer in the pool office.
- All fees must be paid by Check or Money Order; Cash will not be accepted.
- Please send a copy of the form to pool@lakeridgewest.org, and email treasurer@lakeridgewest.org to arrange payment drop off to the current LWCA Treasurer.

Resident's Signature: _____

Date: _____

Approved by: _____

Date: _____