**TENNESSEE ELKS’ ASSOCIATION – 2025 MIDYEAR MEETING and CONVENTION – October 9 – 11, 2025**

**DOUBLETREE BY HILTON HOTEL JACKSON**

**1770 US45 Bypass – Jackson TN 38305 - Phone: 1-731-664-6900**

**ALL ROOM RESERVATIONS ARE DUE BY SEPTEMBER 6, 2025**

 **MAIL TO: CAROL HENDERSON, 1725 MCBRIDE ROAD, LEWISBURG, TN 37091**

**CONVENTION REGISTRATION: (Please print legibly)**

**NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_LODGE #:\_\_\_\_\_\_MEMBER #\_\_\_\_\_\_\_\_\_\_\_\_\_PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CITY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_STATE\_\_\_ZIP\_\_\_\_\_\_\_\_\_\_**

**PRINT NAME FOR BADGE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PRINT OFFICE FOR BADGE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LODGE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Circle Registration Type: With Meals: $70.00 or Badges only: $50.00. Late Fees, if Applicable add $5.00 per person**

 **Meal Tickets for Pre-registration: Friday @ $33.00 - Sat. Banquet @ $41.00**

 **Meal Tickets for late registration: Friday @ $38.00 - Sat. Banquet @ $46.00**

**Accompanied by (sharing same room, if applicable): (Please print legibly)**

**NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_LODGE #:\_\_\_\_\_\_MEMBER #\_\_\_\_\_\_\_\_\_\_\_\_\_PHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CITY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_STATE\_\_\_ZIP\_\_\_\_\_\_\_\_\_\_**

**PRINT NAME FOR BADGE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PRINT OFFICE FOR BADGE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LODGE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Circle Registration Type: With Meals: $70.00 or Badges only: $50.00. Late Fees, if Applicable add $5.00 per person**

 **Meal Tickets for Pre-registration: Friday @ $33.00 - Sat. Banquet @ $41.00**

 **Meal Tickets for late registration: Friday @ $38.00 - Sat. Banquet @ $46.00**

**A check or Money Order payable to the TEA must accompany the Convention Registration or it will be *RETURNED*. Please note: The hotel cannot take a check made out to TEA and TEA cannot take a check made out to the hotel.**

**PLEASE NOTE: There will be no table reservations available.**

* **Convention registration with meals: $70.00 per person if received by September 15, 2025. After this date: $75.00**
* **Convention registration without meals: $50.00 per person if received by September 20, 2025. After this date: $55.00**
* **Registration is required for all those in attendance and badges MUST be worn at all times to attend meetings or to visit the Hospitality Room. PLEASE NOTE: ALL HOTEL ROOMS AND/OR HOSPITALITY TENT ARE NON-SMOKING.**

**ARRIVAL**: (**MARK ONE**)

Wednesday, October 8, 2025 \_\_\_\_

Thursday, October 9, 2025 \_\_\_\_

Friday, October 10, 2025 \_\_\_\_

Saturday, October 11, 2025 \_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

**DEPARTURE**: (**MARK ONE**)

Friday, October 10, 2025 \_\_\_\_

Saturday, October 11, 2025 \_\_\_\_

Sunday, October 12, 2025 \_\_\_\_

Room(s) Needed: Sleeping Room @ **$159.50 per night**. Special Requests (**NOT GUARANTEED**): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A check payable to the DOUBLETREE HOTEL or credit card information MUST accompany this room reservation, or the form will be returned. Please print legibly and do not make the hotel check out to TEA. Payment for TEA must also accompany this form.**

**Credit Card Type\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Card #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Exp. Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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#  TENNESSEE ELKS’ ASSOCIATION 2025 MID-YEAR MEETING & CONVENTION

**DOUBLETREE BY HILTON HOTEL JACKSON**

**1770 US45 Bypass – Jackson TN 38305**

**Phone: 1-731-664-6900**

**For convention information, PLEASE READ CAREFULLY and share with your members:**

The Annual Meeting and Convention of the Tennessee Elks Association will be held at the Doubletree by Hilton Hotel, 1770 US45 Bypass, Jackson, Tennessee, on October 9 – 11, 2025.

Sleeping Rooms: Hotel reservations must be made thru the TEA’s Housing Officer, Carol Henderson, and will not be accepted by the Doubletree by Hilton Hotel. Room rates will be $159.50 per night, including tax. Room types (kings, doubles, etc.) cannot be guaranteed and will be reserved on a first come, first served basis. There are no smoking rooms available. Room Reservations are due to the Housing Officer by Tuesday, SEPTEMBER 6, 2025. Lodges are encouraged to make tentative reservations prior to this date for their officers and members they expect to attend. Lodges will be allowed to cancel or make changes to their registration before September 20, 2025, without any penalties. Check-in time is 4:00 P.M. and check-out is 11:00 A.M. After September 20, 2025, room cancellations must be made directly to the hotel, with at least 24 hours prior to the arrival date to keep from being charged for the first night. Payments to the Doubletree must be made by check, money order or credit card. The hotel cannot accept checks made out to TEA. TEA cannot accept checks made out to Doubletree – these must be separate payments. ALL ROOMS ARE NON-SMOKING.

Convention Registration: Registration is required for all those in attendance and badges must be worn at all times to attend meetings or visit the Hospitality Room. Convention registration with meals is $70.00 per person if received by September 6, 2025. Late registration will be $75.00 per person. Convention registration without meals for BADGES ONLY is $50.00 per person if received by September 6, 2025. Late registration for BADGES ONLY will be $55.00 per person. Badges may be purchased individually at the convention, but will incur additional late fees, which are listed on the registration form. Requests for reserved seating for meals CANNOT be honored for the convention. Table reservations will not be available.

Registration fees for room and TEA must accompany the reservation forms. Cancellations for registrations, meals or badges will not be honored after SEPTEMBER 20, 2025. No refunds will be issued. Convention registration payments must be made payable to the TEA in the form of a check or money order. TEA cannot accept checks if room fees are included with registration fees.

Exalter Rulers are asked to please publish this information in their Lodge Bulletins and post in their Lodges. Send hotel reservation and TEA registration forms to Carol Henderson, 1725 McBride Road, Lewisburg, TN 37091. Safe travels and see you in Jackson!

 **Fraternally,**

 **Carol Henderson**

 **Carol Henderson**

 **TEA Housing Chairman**

 **Cell: 931-580-2675**

 **Office: 931-359-3039**

 **Email:** **ssblawoffice@bellsouth.net**

#  TENNESSEE ELKS’ ASSOCIATION MID-YEAR MEETING & CONVENTION

**DOUBLETREE BY HILTON HOTEL JACKSON**

**1770 US45 Bypass – Jackson TN 38305**

**Phone: 1-731-664-6900**

 **RESERVATIONS:**

* **MUST be made through the Housing Chairperson in order to receive the Elks’ room rate – No exceptions**

 **TEA Registration:**

* **MUST be paid by check, money order, cashier’s check or cash**
* **Payable to TEA**
* **TEA does not accept credit card payments for registrations**
* **Payment must accompany registration forms**
* **Emails sent will not be processed until the TEA registration and Hotel information is received by Housing Chairperson**
* **TEA does not accept checks made to Doubletree Hotel for TEA registration**

**HOTEL Registration:**

* **MUST be paid by check, money order, cashier’s check or cash or credit card**
* **Payable to Doubletree Hotel**
* **Doubletree does not accept payments made to TEA for Hotel registrations**
* **Payment or credit card information must accompany registration forms**
* **Emails sent will not be processed until the TEA registration and Hotel information is received by Housing Chairperson**

**CANCELLATIONS:**

* **Room reservations not cancelled by the noted time will be charged for one (1) night’s stay**
* **TEA Registrations for meals and/or Badges not cancelled by the noted time will not be refunded**

**HOSPITALITY ROOM:**

* **Hospitality Rules are included in registration packets & posted in Hospitality Room/Tent with extra copies on Registration Table, PLEASE read, obey and follow all Hospitality Rules**
* **Anyone under the age of 21 years old is NOT allowed in Hospitality Area**
* **Hospitality is ALWAYS CLOSED during Memorial Services**
* **Hospitality is ALWAYS CLOSED during all Grand Exalted Ruler Banquets, if applicable**
* **A Hospitality Schedule is posted and is only open during those times**
* **It is at the Bartenders’ discretion if a person needs to be “cut off” from being served**