

# GW Tax & Accounting Service

Professional Business Accountants

367 INDIAN MEAL LINE

TORBAY NL A1K 1G3

Ph: (709) 437-6007 Fx: (709) 437-1928

info@gwtax.ca

## Request for Employee Information

Please complete the following and forward to our office.

Thank you.

### Personal Information

Full Name:

*Last*

*First*

*Middle Initial*

Address:

*Street Address*

*Apartment/Unit #*

*City*

*Province*

*Postal Code*

Home Phone: ( )

Alternate

Phone: ( )

E-mail Address:

Birth Date:

Social  
Insurance  
Number:

Signature:

Please note:

We will only deduct the minimum amount required for income tax. If this is not your only source of income, we highly recommend that you have additional taxes deducted from your pay. Please contact our office so that we may assist you in determining which amount is right for you.