

# CROWN & CREST

114 NORTH WALNUT STREET  
SENECA, SOUTH CAROLINA 29678  
864-732-4046

4500 SQ FT  
CAPACITY 100 GUESTS  
\$100.00 PER HOUR/5 HOUR MINIMUM

- (12) 60" Round Tables
- (100) Chiavari Chairs
- (4) 6' Rectangular Tables
- (4) 8' Rectangular Tables
- Two Sets of Restrooms
- Client responsible for set up, break down and clean up.
- Linens are not included.
- Catering kitchen: Refrigerator, Warming Cabinet and Prep Table.
- Catering kitchen must be vacuumed, mopped and sanitized following the end of the event.
- Venue space and all bathrooms must be swept/vacuumed and mopped following end of the event.
- All trash must be taken out.
- Rental hours include load in, set up, event time, break down, load out and clean up.
- If serving alcohol a one day event policy is required 15 days prior to the event date.
- Additional hours are \$100 per hour.
- No smoking. No vaping. No glitter. No confetti. No body glitter.

To confirm an event date this agreement must be signed, the entire rental fee must be paid in full (non-refundable) and a \$200 damage deposit (refundable post event).

\*A 4% convenience fee applies to all credit card, Venmo and Paypal transactions.



Please make payments to:  
Mary Tannery  
162 W. Bennett Road  
Westminster, SC 29693



Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_ Date Agreement Signed: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Mary M. Tannery: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Received: \_\_\_\_\_ Payment Date: \_\_\_\_\_

Damage Deposit Received: \_\_\_\_\_ Deposit Date: \_\_\_\_\_

Alcohol Being Served: \_\_\_\_\_ Proof of One Day Event Insurance Policy and Date: \_\_\_\_\_