



St. Joseph County Conservation District  
693 E. Main Street  
Centreville, MI 49032  
(269)467-6336 x5

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July 16, 2025  
Board Minutes

3:00 pm Call to order by Dan Blasius, Vice Chair

**Directors Present:**

Dan Blasius, Vice Chair  
Todd Hironimus, Treasurer  
Carol Higgins, Member

**Board members absent**

Chad Clark, Chair  
Mike Serman, Member

**Staff Present:**

Carolyn Grace  
Kaitlin Renehan  
Ashley Waltke  
Eric Pretzlav

**Introductions/Visitors:** Jack Knorek, Christine Younker

**Additions or Deletions to agenda:** **None.** Higgins motioned to accept the board agenda as presented. Hironimus second. Motion passed

**Public Comment:** None

**Approval of May and June board meeting.** Higgins motioned to accept the May and June cancelled board minutes Higgins second. Motion passed.

**Treasurer Report:**

Higgins motioned to place on file the May and June financials. Hironimus second. Motion Passed.

**Correspondence Reports:**

**Administrator:** spoken/written Grace explained about the grants that have been denied. Also about the amount of recycled materials from the Household Hazardous Waste collection. Over 8 tons! Oct date is set and the vendors are all coming.

**NRCS:** none.

**CISMA:** Written.

**MDARD:** written. Knorek pointed out the information about the possible funding cuts, and or reduction of staff. He is optimistic about the MACD money and other grants on his report.

**CTAI:** written. Waltke explained a great deal of her trainings these past 2 months and the knowledge she has gained from them. She was able to get out and about in the field the past two months and that was a welcome change to the paperwork for 8 county field offices.

**EGLE:** Renehan discussed the variety of grants she was working on with her main hat being the EGLE grant. She was awarded an extension from end of Sept to end of Dec. This will allow for her to complete all the data entries for the EGLE grant.

**Board:** Higgins read her report from the State Council and pointed out that August 12 is the Region 8 meeting. She encouraged board members to attend and to attend the winter conference Dec 7-10, 2025

**Old Business:**

- **Conflict of interest:**
- **MiClass** Grace presented the new treasurer type report from MiClass. Each month this will be added to the reports.

**New Business:**

- **Grant updates:** Grace spoke about the updates for the NACD grant. They will be receiving payment soon. She is a bit nervous about the budget for FY26.
- **Budget:** Grace asked the board to think about what to do if the grants for NACD, CTAP, and CTAI are delayed. The budget will not support the extended period of time. The CISMA, EGLE, and GLRI grants have a different end date than Sept 30, 2025. How do we support others outside of the grants?

**PA116: none**

**Adjournment:** Higgins motioned to adjourn at 4:21pm Hironimus second. Motion passed.

**Next Meeting: August 20, 2025,** at 3pm at the St. Joseph County Conservation District Offices.

**Board Chair Signature:** \_\_\_\_\_

**Date** 8-20-25