



St. Joseph County Conservation District
693 E. Main Street
Centreville, MI 49032
(269)467-6336 x5

Board of Directors Minutes for April 17, 2024

3:19 pm official start by Howard Avildsen, board Chair

Directors Present:

Howard Avildsen, Chair
Todd Hironimus, Vice Chair
Chad Clark, Treasurer
Absent
Carol Higgins
Dan Blasius

Staff Present

Harlie Miller, Eric Pretzlav and Kaitlin Renehan

Additions or Deletions to agenda None: motion to accept agenda as presented by Clark support by Hironimus. Motion carried.

Public Forum

None

Approval of March 2024 Board Minutes:

Motion was made by Clark to approve the March Board Minutes with no changes, Hironimus second. Motion passed.

Treasurer Report

Grace presented the March financials to be placed on file with a motion made by Hironimus and second by Clark. Motion passed.

Correspondence Reports:

Admin: written Grace read her report with a few extra comments about the grants applied for during the month.

CISMA: None

NRCS: None

MAEAP: written Note: Field Day July 30, with Branch County

CTAI: written

FBB: written

MDARD: written

Board: none

Old Business:

- **Conflict of Interest**

- Annual Meeting: went well and \$150.00 donations were made by the public.
- Payroll/Taxes: Grace will be meeting with Kim Sinclair and a bookkeeper from Phillips Accounting on Thursday April 18th, More information next board meeting.

New Business:

- **MiCorps and CISMA grants awarded.** Grace presented information about wages for each grant. Discussion was made about how much money would be allocated to District Operations by staff. Clark made a motion to set aside \$2,750.00 for staff to use from District Operations this upcoming summer season. Hironimus second, motion passed. A signed copy is in the board packet.
- **Budget Amendments for FY2023-2024:** Grace presented the amended budget for FY24. New grant money was added in State funding and lower amount for the tree sales as 30 less orders to date. Clark motioned to accept the amended budget, Hironimus second. Motion passed and Grace will file the budget until July meeting when we get closer to the Year End amendments.

PA116: Grace sent two approved PA116's for Villa Miller LLC back to Constantine Township for their approval.

Adjournment: motion was made by Hironimus, second by Clark motion carried at 4:49 pm.

Next Meeting: May 15 at 3pm at the Conservation District Offices.

Signed

Howard Cwikken

Date:

5/15/2024