



ROCK CHURCH ACADEMY
Application for Employment
1605 Cromwell Bridge Rd.
Baltimore, MD 21234 Phone: 410-882-0807

All applicants seeking employment must submit an official cover letter, resume or vitae and meet employment requirements set forth by Rock Church Academy. Applying for a position with Rock Church Academy (RCA) does not ensure employment. By completing this application, you are confirming that you are ready, willing, and available to work the duration of the school year should you be given an offer for employment from Rock Church Academy.

APPLICANT'S CONTACT INFORMATION

Name: _____ **Gender:** _____ **Age:** _____

Home Phone: _____ **Cell Phone:** _____

E-mail: _____

Home Address: _____

City: _____ **St:** _____ **Zip:** _____

ACADEMIC BACKGROUND

Highest Level of Education: High School Trade School Assoc. Degree Bachelors Masters

Name of High School: _____ **Date of Graduation:** _____

Degrees/Certifications Received: _____

Name of School Last Attended: _____ **GPA:** _____

Awards, Honors, or Merits: _____

FAMILY HISTORY

Relationship Status (Circle One): Married Single Dating

Do you live together? Yes No If no, why not? _____

If married, what is your spouse's name? _____

Would Your Family have any opposition to you working at RCA? Yes No

Do you have children? Yes No If so, name(s) and ages of children: _____

Emergency Contact: _____ **Relationship:** _____ **Phone:** _____



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MOST RECENT EMPLOYER

Employer: _____ Dates Employed: _____

Phone: _____ Email: _____

Company Address: _____

What Was Your Schedule? _____ What Was Your Weekly Salary? _____

What Was Your Supervisor's Name? _____

What Were Your Roles & Responsibilities?

What Was Your Reason for Leaving?

PREVIOUS EMPLOYER

Employer: _____ Dates Employed: _____

Phone: _____ Email: _____

Company Address: _____

What Was Your Schedule? _____ What Was Your Weekly Salary? _____

What Was Your Supervisor's Name? _____

What Were Your Roles & Responsibilities?

What Was Your Reason for Leaving?



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WELL-BEING, STEWARDSHIP & CHARACTER

Can you successfully pass a MSDE medical screening to work with children? **Yes** **No**

Do you have a criminal history, pending litigation, or judgements pending? **Yes** **No**

All candidates seeking to working with children must successfully pass a criminal background screening for consideration (background screenings include fingerprinting, consumer reports, and public record searches).

If yes, please describe:

Have you ever been accused or convicted of abuse of any kind? **Yes** **No**

Do you have any unresolved financial matters or indebtedness that may impact your ability to work (Examples: Wage Garnishments, Eviction Notices, Repossession Notices)? **Yes** **No**

If yes, please describe these financial matters and how they may impact your ability to work:

PASTORAL REFERENCE (RCA must receive a separate Pastoral Reference from your pastor).

Name of Church: _____ Pastor's Name: _____

Pastor's Phone: _____ Pastor's Email: _____

Church Address: _____

How long have you attended this church? _____

Have you been involved with any ministries at this church? If so, describe:

PERSONAL REFERENCES (Not family)

Person's Name	Relationship	Phone Number	E-mail Address



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Giftings, Skills, Talents, & Hobbies

1. _____ 2. _____ 3. _____ 4. _____

Describe how you will contribute to the success of Rock Church Academy (*Please enclose a separate essay answering this question- 500-word max*).

Employment Preference (Circle top two preferences)

GRADE: PRE-K K5 1st 2nd 3rd 4th 5th Middle School High School

Before Care After Care Substitute Specialty Class Teacher Cafeteria Maintenance

SPECIALTY LESSONS: Languages Athletics Music Art

ADMINISTRATIVE: Administration Secretary

I hereby certify that all answers given herein are true and complete. I authorize investigation of all my statements contained in the application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. If you are considered for a position that gives you access to families' personal information, you will be asked to sign a waiver for us to run your credit report. Any discrepancies between this answer and your credit report may be grounds for dismissal or losing the job offer, due to dishonesty. I understand, also, that I am required to abide by all rules and regulations of the employer.

Applicant's Name: _____ **Date:** _____

Applicant's Signature: _____