

**PAROCHIAL CHURCH COUNCIL  
OF THE CATFORD (SOUTHEND)  
& DOWNHAM TEAM MINISTRY**

Registered charity number 1142353

INDEPENDENTLY EXAMINED  
FINANCIAL STATEMENTS AND TRUSTEES' REPORT  
for the year ended  
31 December 2023

*BizNav, Chartered Accountants  
36 Scotts Road  
Bromley  
Kent  
BR1 3QD*

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
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**Year Ended 31 December 2023**

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**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**

**CHARITY INFORMATION**

**Year Ended 31 December 2023**

**The Charity Trustees – Parochial Church Council (PCC) Members**

|                             |                                            |                                                                                                          |
|-----------------------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Ministers and Secretary     | Reverend Peter Organ                       | Team Rector & Vicar St John the Baptist (Chair) (Appointed 08 Nov 2021)                                  |
|                             | Reverend Stuart Leck                       | Team Vicar St Barnabas<br>and Deputy Chairperson of the PCC                                              |
|                             | Reverend Nicholas Walsh<br>Julie Rochefort | Team Vicar St Luke's and St Mark's<br>Secretary to the PCC( And Lay member to St. John's)                |
| St. Barnabas Church Members | Joan Cooke                                 | Lay Member/Southwark Pastoral Auxiliary (Appointed 15 May 2022)                                          |
|                             | Lloyd PAGE                                 | Lay Member                                                                                               |
| St. John's Church Members   | Francesca Turner                           | Church Warden (Appointed 15 May 2022)                                                                    |
|                             | Julie Rochefort                            | Church Warden (Appointed 15 May 2022)                                                                    |
|                             | Sonia Jackson                              | Deanery Synod Representative (2020-23)                                                                   |
|                             | Cynthia Harding                            | Deanery Synod Representative (2020-23)                                                                   |
|                             | Clare Stell                                | Deanery Synod Representative (Appointed 15th May 2022 - Resigned Dec 2022)                               |
|                             | Amos Eka<br>Ian Stell                      | Lay Member (Appointed 15 May 2022)<br>Lay Member/Treasurer (Appointed 15th May 2022 - Resigned Dec 2022) |
| St. Luke's Church Members   | Norman Fleming                             | Church Warden                                                                                            |
|                             | Dave Mcklow                                | Church Warden                                                                                            |
|                             | Felicia Asante                             | Deanery Synod Representative (Appointed 15 May 2022)                                                     |
|                             | Cheryl Fleming                             | Lay Member                                                                                               |
|                             | Felicia Asante                             | Lay Member (Appointed 16 May 2022)                                                                       |
| St. Mark's Church Members   | Chinwe Egwuagu                             | Church Warden                                                                                            |

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**CHARITY INFORMATION**  
**Year Ended 31 December 2023**

**Details For Correspondence**

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
Principal office: 353 Bromley Road, Catford, London SE6 2RP  
Registered Charity No.: 1142353  
PCC Secretary: Julie Rochefort

**Advisers**

BizNav, Chartered Accountants  
36 Scotts Road  
Bromley  
Kent  
BR1 3QD  
[Shahzad@biznavca.co.uk](mailto:Shahzad@biznavca.co.uk)

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
REPORT OF THE TRUSTEES  
Year Ended 31 December 2023**

The Trustees present their annual report together with the financial statements for the period 1 January 2023 to 31 December 2023

**1.1 Aims and Purposes**

The Parochial Church Council (PCC) of the Catford (Southend) and Downham Team Ministry is committed to working with the Rector and Team Vicars in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical in a challenging social and community environment.

**Background**

The Parish serves a large population of approximately 35,000 residents in a demographically diverse, vibrant, multi-cultural and multi-ethnic area. Housing in this area is largely composed of small, terraced housing and flats with a mixture of freehold and rented accommodation. There is a degree of social deprivation, overcrowding, social problems and unemployment. Phoenix Community Housing Association is the main social housing provider.

**The Team Ministry**

Situated in the south of the London Borough of Lewisham the Team Ministry serves the four individual church parishes of St Barnabas Downham, St John the Baptist Catford, St Luke's Downham, and St Mark's North Downham. It is part of the Diocese of Southwark and the Archdeanery of Lewisham and Greenwich.

**The Parochial Church Council**

When planning activities for the year the PCC and the District Church Councils (DCCs) of each individual church consider the Charity Commission's guidance on public benefit and in particular, the supplementary guidance to charities for the advancement of religion. Our aim is to enable ordinary people to live out their faith as part of our parish community through:

- Provision of resources and facilities for worship and prayer in a welcoming and inclusive environment, so that people may learn about the Gospel and develop their knowledge and trust in Jesus Christ.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work, thereby providing a vital contribution to social cohesiveness in a diverse community.

**1.2 Policies and Objectives**

**Mission Action Plans (MAPs)**

Overall aims are developed into objectives through the development by each church of a Mission Action Plan, and church members are actively involved in implementing this work as an expression of their Christian faith.

**Financial Statements, Parish Property, Policies**

The PCC is responsible for the production of the financial statements of the Parish and for the oversight of Parish properties. It is the main forum for developing and approving Parish policies.

**Safeguarding Duty**

We take our safeguarding responsibilities seriously and throughout the year have paid due regard to the Church of England's safeguarding policy and procedures.

For the year 2023 the Trustees resolve that we have complied with our duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have due regard to the House of Bishop's guidance on safeguarding children and adults who may be vulnerable, and responding to domestic abuse.

Safeguarding Officers are in post for each of our four churches and DBS checks are undertaken in accordance with Church of England (CoE) guidance.

The latest CoE policy document and manual 'A Safe Church' can be found on this website:

<https://southwark.anglican.org/safeguarding/diocesan-policies-procedures/>

The Diocesan Safeguarding Team can be contacted on: 020 7939 9476

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE TRUSTEES**  
**Year Ended 31 December 2023**

**1.3 Public Benefit Achievements**

**Services to the Community by the Team Churches**

During 2023 our Team churches were reopening and gradually re-establishing normal working life after the restrictions during the previous two years of the SARS-CoV-2 respiratory virus pandemic

**St Barnabas Church**

**Mission and Vision, including Services to the Community**

2023 saw the Church gradually re-opening after two years of restrictions and challenges and it was good to welcome people back through the doors again.

Our worshipping life was gradually re-established with our main services continuing alongside occasional offices and one-off events. A highlight was a "Songs of Praise" service held in July on our Dedication Sunday which was very successful and will be repeated in future years

Another joy this year was the ability to hold our Summer and Christmas Fayres and, as well as raising funds for the Church, they provided the opportunity to re-connect with many members of the local community.

Our Hall continues to be a resource for the community and we completed the roof repairs at the end of 2021 which ensured that the Hall remained fit for purpose, although there are still substantial repairs required.

It was good to welcome the various uniformed organisations for Parade Services during the year and to continue to build our links. Links were maintained with the Pre-School that meets in the Hall during term-time.

Contact was also maintained with Downderry and Rangefield Primary Schools through school visits to the Church or assemblies and class visits at the schools.

Further afield the Church continued to support the local Whitefoot and Downham Food Project and other Charities including The Children's Society, Bishops Lent Call and Leprosy Mission.

**Occasional Offices (Baptisms, Weddings, Funerals)**

During 2023 two weddings were held at St Barnabas as well as three baptisms and it is always a joy to welcome families to the Church for these lintel moments in their lives. Father Stuart also officiated at twelve funerals this year, five of which were held in Church and it is a privilege to accompany individuals and families at a time of loss and to offer the opportunity to remember their loved ones and to celebrate their lives in the presence of God.

**Church Buildings**

The buildings have been maintained this year with the usual regular checks undertaken and various improvements being made.

In respect of the Church we purchased a new accessible ramp which has improved the access arrangements for all.

The Hall benefited from the roof repairs that were completed at the end of 2021 and other minor improvements. As highlighted above, there are still significant repairs required and these need to be a focus for 2023.

The grounds have been maintained by Bill Compton and the Scouts and the rose garden at the front of the Church provides a place of quiet for people to enjoy.

**Our Finances**

The financial position of the Church remains satisfactory due to the on-going generosity of God, the congregation and the support of the local community.

Overall, the Church generated a surplus of just over £11,500 in 2023, due in part to the Hall income and 2024 will see challenges in this regard following the departure of the Pre-School.

As highlighted earlier, the success of the Fayres and Quiz Night raised much needed funds and good stewardship of our resources helped increase the overall funds to £46.2K (£34.7K – 2022).

However, there are works planned for the Hall in 2024 that will utilise some of these reserves and alongside the loss of the Pre-School will affect the 2024 budgeted outcome.

We met our pledge to the Diocese under the Parish Support Fund of £20,000 in full.

The environment in which we operate is challenging and we saw a marked increase in utility costs in 2023 and we were grateful for the grant received from the central Church towards these costs.

The DCC continue to monitor the financial situation and ensure that we manage the finances prudently.

**The Future**

2023 has been a year of re-opening and re-engaging with the wider community and it has been good to see relationships grow, both with individuals but also with community groups within the Parish.

The environment in which we minister and serve is continuing to be challenging and St Barnabas is not immune to these challenges.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE TRUSTEES**  
**Year Ended 31 December 2023**

As we look to move forward in 2024 we continue to remain focused on God and seek to be a light and reassuring presence within our community.

**St John the Baptist Church**  
**Mission and Vision, including Services to the Community**

Children's Church has continued to flourish under the supervision of Cynthia Harding and her team. St John's School Rev Peter and Frankie continue to lead worship regularly while the school comes to church at least once a term for Mass. Foodbank – run weekly by the Trussell Trust with volunteers from the church. Serving an increasing number of users during 2023. Music recitals – free monthly Friday lunchtime recitals were organised by our Director of Music during 2023. There will be monthly recitals throughout 2024. Concerts – There were two concerts in 2023: a performance of Mozart's Requiem Mass conducted by Jack Stone (DoM), and a production of Handel's Messiah by The Merry Opera Group. Café Church - held on the last Saturday afternoon of each month was established during autumn 2023 with the aim of exploring interest in holding a more relaxed form of worship. To be evaluated during 2024. The Easter and Christmas services were well attended, and a Watch Night service was conducted at St Barnabas.

**Occasional Offices**  
There were 14 Baptisms, 1 Wedding and 16 Funerals

**Church and Hall Buildings – condition and maintenance**  
**Church hall**

Most of the maintenance work carried out during 2023 was completed in order to comply with the current requirements needed for the proposed leasing of the hall to a sole user, an opportunity to earn income as other long-term users had stopped renting the hall. Works included installation of bespoke secondary glazing and loft insulation. The roof continues to be of concern as there are several places which need repair. Because the building is Grade 2 listed, the roof, which was replaced approximately 90 years ago, must be replaced 'like for like'. It is Welsh slate which is the most expensive type of slate. The drains leading from the rectory through the hall grounds were found to have been damaged by tree roots and vegetation; these were repaired. A structural crack was found in the entrance portico and has been made safe by temporary stanchions and danger notices are in place. Repair is scheduled for early spring. As the hall may be used by only one user in the future this has meant other users, Drummers, Brownies and Guides, the Pram Club, Senior Social Club and the First Friday group, are now using the narthex for their activities.

**Church Building**  
**Rooves**

The church building has 5 flat rooves and 3 pitched rooves. All were inspected in late December 2022. All the pitched rooves and most of the flat rooves are the originals from 1926/27. The number of leaks increased during 2023. It was decided to concentrate on the renovations to the hall to earn income to prepare for the church roof repairs required in the near future.

**Guttering and hoppers**

Several of the heavy hoppers which are original and direct rainwater from the gutters to the drainpipes have moved from their fixings as through age the fixings have worn. Vegetation also hinders their efficacy. Two on the south side of the church have been temporarily repaired and made safe and work has been booked to repair all guttering and hoppers.

**Boiler room**

- Fire compartmentation works continued: conversion of an original door into a fire door was planned. Permission has been granted by the Archdeacon for the work to proceed and completion is expected in February / March.

**Kitchenette area**

- The sink, taps and worktops have been replaced in kitchenette area.
- Water heater (that provides hot water to the kitchenette sink and toilet sink) failed so had to be replaced.
- The small fridge has been swapped for the much larger fridge-freezer from the hall kitchen.

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**Grounds**

- Iron work at front and back gates, and railings bordering front of hall have been repainted by the CPS workers.
- Ivy growing up front and side of church hall has been cut at base, allowed to die off, and will be removed in the spring.

**Ongoing Maintenance Issues**

**Church**

- Corona sculpture – a faculty application to allow us to remove (and rehome if possible) the Corona above the nave has been approved by the Diocesan Advisory Committee. The cost of annual inspection of the suspension fixings has become unsustainable (approximately £3.5k - £4.8k pa). Work to remove is planned for the new year and because there have been no offers to take it, the corona will be stored in the oil shed.
- Lighting system requires total replacement - although some spotlights have been refurbished there is no available LED replacement for halogen bulbs.
- Sound system requires replacement.
- Railings required each side of sanctuary steps to support people with mobility issues.
- Flooring - replacement in some areas of the church building required.

**Grounds**

- Border walls x 3 require attention for broken top facings and pointing.

**Our Finances**

The role of treasurer was vacant during the first half of 2023 but we are very grateful that one of our regular congregation Amos Eka agreed to take this on from July 2023.

Income from the hire of the hall had dropped dramatically during the pandemic and only recovered a little during 2023. In May an opportunity arose to let the hall to a sole user for an extended period and throughout the second half of the year discussions continued into how this could be achieved to the benefit of both parties.

**Parish Share Fund** – In 2023 St John's met its pledge of £18000 and has pledged £24000 for 2024.

**The Future**

**Our main aims for the next year include:**

- increasing involvement of children and young people in church life
- continuing to repair and improve the fabric of the buildings
- opening the Holy Cross chapel as an accessible prayer space on weekdays
- commissioning banners to indicate the main church entrance
- replacing external noticeboards

**Wardens**

In February Frankie was diagnosed with breast cancer and was unable to carry out her role as warden fully. The vast majority of this work was undertaken by Julie and many volunteers from the congregation and great thanks must be recorded for this.

**St Luke's Church**

**Mission and Vision, including Services to the Community**

Our vision and Mission Action Plan was produced in September 2022. Our vision is for St Luke's to be a place of life for all who come to our church and to be a source of life for our local community.

L – Loving God and Others; I – Inviting; F – Following Jesus Together; E – Economy

After much fluctuation over the last few years St Luke's has settled into a stable pattern with an ASA of around 20, though it can be difficult to anticipate who we see each Sunday due to working patterns of members. At least half of those people have joined post-COVID. Despite being a small congregation St Luke's is very active in the community, running or supporting the following projects:

**The Front Room Club:** A community café open on Monday, Tuesday and Friday acting as a safe and supportive place for people who are lonely or struggling with their mental/physical health. The Front Room acts as a hub for other services which include a Parish Nurse providing health and wellbeing advice and intervention (although this role was vacant for much of 2023); sewing classes; seated exercise; a physiotherapist run pain clinic; digital skills support; jumble sales; food and drink; games, activities and social interaction. Our Midday Prayer service at the Front Room on Fridays is attended by between 6 and 18 people, many of whom don't come on Sundays.

**Children, Youth and Families Work:** Thanks to generous grant making bodies supporting us, we have a team of Children, Youth and Family Workers who run a number of activities including Busy Bees Toddler Group; Forest Church; Messy Church at St Mark's; Youth Café; detached youth work in partnership with XLP; and other one off events.



**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
REPORT OF THE TRUSTEES  
Year Ended 31 December 2023**

**Christmas:** Christmas services were slightly up on previous years and we were very happy to welcome Catford Community Choir at our Carol Service.

**Occasional Offices (Baptisms, Weddings, Funerals)**

In 2023 St Luke's baptised 3 children and 1 adult.

Two funerals took place in the church and our clergy conducted 13 funerals at the crematorium/cemetery. Clergy also conducted 3 burial of ashes.

We had one wedding.

**Church Buildings**

Our building requires considerable modification to be fit for purpose, including a new heating system, kitchen and offices. We continue to work with our architect on an ambitious building project which may include being able to entirely power the building from solar panels. We are currently undertaking a feasibility study into the works and developing a funding strategy for the projected cost (£1.6 million).

**Our Finances**

Unrestricted Balance at 01:01:2023: £19,172.84 (incl. Building Fund: £11,291.69)

Unrestricted Balance at 31:12:2023: £12,675.95 (incl. Building Fund: £5,117.69)

Restricted Balance at 01:01:2023 - £47,674.48

Restricted Balance at 31:12:2023 - £33,795.89

2023 was projected to be a very difficult year for St Luke's finances due to the cost of living/energy crises. Especially a projected threefold rise in electricity costs. Thankfully prudent financial management, successful funding applications combined with a mild winter meant St Luke's fared better than expected.

**Income:** 2023 shows a shift in congregational giving with a 13% reduction in regular Gift Aid giving but a 14% increase in non-gift aid regular giving and a 56% increase in collections. The increase in collections includes donations made through the card reader. Overall voluntary giving has risen by 3% which does not offset the increasing costs, but shows a positive trend. Grants remain the most significant income stream, funding most of our projects. This includes the continuation of existing grants from Lewisham Main Grant, COOP Local Community Fund, Henry Smith Charity, The Sir Richard Whittington Charity plus a significant grant from The National Lottery Community Fund. Therefore grant income has increased by 57%.

**Expenditure:** Salaries represent the most significant expense representing 64% of our expenditure, with Utilities (9%) and General running costs (8%) being the next largest costs. Our salary costs have increased by 117% which represents the staffing required to deliver the new grant funded projects; Admin costs have risen by 245% to support these projects (supported by TNLFC grant). Utility costs have risen by 156%, although this is less than originally predicted. Most other costs have remained largely stable.

Overall 2023 ran to a deficit budget with expenditure higher than income, however this was partially spending down grants awarded in the previous years and spending designated funds towards the building project. The 2024 budget has been prepared as a balanced budget, although this largely depends on the continuing impact of the cost of living and energy crisis.

**The Future**

**Our goals for the future are:**

For St Luke's to be known in Downham as a place where people are welcomed and supported.

To grow our congregations in number, diversity and depth (not just Sunday AM church but FXs, Midweek service(s))

To establish the St Luke's Community Project with a long-term funding strategy (including social enterprise element)

To advance our building development project with the aim of transforming St Luke's into a warm, versatile and welcoming space.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE TRUSTEES**  
**Year Ended 31 December 2023**

**St Mark's Church**

**Mission and Vision, including Services to the Community**

St Mark's ASA remains fairly stable at 12 people. Our singing tutor is helping encourage congregational singing which is slowly having an impact on congregational singing.  
Our retired clergy have had to reduce the number of services they take at St Mark's due to ill health or covering vacancies at other churches. This means it is becoming harder to cover services with clergy.  
Messy Church continues to be well attended with an average of 20 children and 15 adults at each monthly session.  
Our Christmas services were well attended with lots of fun had at our family Carol Service.

During the week we run Welcome Club on Wednesday, Thursday and Sunday which provides a warm space with activities, support and a hot meal.

Youth Café, which runs afterschool on Fridays at St Mark's and aims to give the young people another place to go and have fun, find support and make friends, continues to go well, settling into an average of 10 young people.

Jumble sales continue to be very popular – helping members of the community to get bargains, bringing people into the church buildings, and raising much needed funds.

**Occasional Offices (Baptisms, Weddings, Funerals)**

In 2022 St Mark's baptised 0 children and 1 adults

No funerals took place in the church - crematorium/cemetery funerals and burial of ashes already accounted for in St Luke's report.

We had no weddings.

**Church Buildings**

The buildings are really showing their age with a great deal of time and money having to be spent on repairs, redecoration, and maintenance. Lucie and the team have done a wonderful job of improving the appearance but more work needs doing, including to the fence.

The grounds are also developing as our gardener and the children who attend Muddy Fingers gardening club are clearing the ground and preparing to plant a sensory garden in spring.

**Our Finances**

Unrestricted Balance - 01:01:2023: £44,511.10 (Hall: £3,525.79)

Unrestricted Balance at 31:12:2023: £56,490.52 (Hall: £7,118.03)

Restricted Balance at 01:01:2023 - £-1,967.82

Restricted Balance at 31:12:2023 – £6,154.46

Dalton Legacy Valuation at 31.12.2023 - £111,948.00

2023 saw another year of reduced giving for St Mark's, though this was less of a drop from the previous two years. This was offset by an increase in grant funding for Welcome Club and Youth Café, as well as increased hall rental income.

This year also saw an increase in expenditure due to increased activity and a renewed commitment to maintenance and repairs. This has seen the church open and running activities for the local community on a regular basis leading to an increase in utilities and staff costs.

To cover the costs of maintenance and community activities the decision was made to sell £50,000 worth of shares from the Dalton Legacy investment. This has provided a much-needed injection of cash, whilst retaining a significant capital sum in the legacy.

Priorities for 2024 include increasing congregational giving and other forms of income, as well as significant investment in the building and community work.

**The Future**

**Our goals for the future are:**

Address issues of sustainability (lack of volunteers, shortage of clergy cover, financial resilience)

Develop the Community Work (Welcome Club, Little Lanterns, Youth Café, Gardening Club) at St Mark's

Undertake renovation and maintenance work on the site; including the porch.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE TRUSTEES**  
**Year Ended 31 December 2023**

**1.4 Financial Review**

The Parish continued to grow and develop in 2023 as we maintained and built on the worshipping and community life of the four churches following the pandemic. This continued growth is reflected in the financial report that follows.

The overall financial position of the Parish fell slightly from total funds of £926,121 (2022) to £904,941 (2023) – a decrease of £21,181. Within this overall position, £580,000 relates to the valuation of the clergy house (£553,000 – 2022).

The decrease in overall funds was generated by a decrease of £9,572 in net current assets and a decrease of £11,608 in fixed assets and investments. The decrease in fixed assets and investments included a gain of £27,000 on the revaluation of the freehold property and a reduction in the value of the fixed asset investments of £38,066.

This reduction in the fixed asset investment is partly due to the drawn down of part of the Dalton Legacy at St Mark's to meet the running cost of that Church.

Congregational giving held up during the year (£84,979 - 2023; £83,058 – 2022) and donations held level at £6,778 (£7,466 – 2022) and we are grateful for the faithfulness of the congregations in supporting the mission of the Parish in challenging circumstances.

Grant income increased to £120,103 (£76,530 – 2022) and these covered a range of activities across the four churches, primarily St. Luke's, which saw a commensurate increase in staffing costs for their various Projects.

In respect of the charitable activities of the Parish, income from Hall lets decreased to £72,295 (£103,651 - 2022). This reflected the loss of the Pre-School at St. Barnabas from September and the Breakfast and After-School Club at St. John's.

During 2023, St. John's entered into an Agreement with the Lewisham Foodbank to lease their Hall and the revenue from this arrangement will be reflected fully in the 2024 Accounts.

Fees from the occasional offices fell to £7,873 (£8,126 – 2022)

Investment income increased to £20,389 (£18,897- 2022).

In respect of the direct costs of the Parish these increased to £302,416 (£267,013 - 2022).

The main driver of this increase is the increase in utility bills across both the church buildings and the Halls. Several of the fixed tariffs ended in 2023 and whilst the tariffs have been re-fixed, the underlying rates are higher.

Works were carried out to the four churches and halls, some of which was covered by grant income.

In respect of the Parish Support Fund this was paid in full by the team churches based on their 2023 pledges, with an £8,192 uplift on the 2022 payments achieved in 2023.

Staff costs (non-clergy) across the parish increased to £140,159 (2023) from £70,847 (2022) and the increase relates to grant funded posts.

At the end of the year, debtors increased to £11,459 (£10,307- 2022) and creditors increased to £46,711 (£15,756 – 2022).

Cash held at the bank increased to £247,471 (£227,240- 2022). Within this approx. £66,000 are restricted funds.

As with all organisations the Parish is conscious of the increase in utility costs and associated costs due to the current economic environment and will keep a close watch on expenditure.

Overall, the churches are in a satisfactory position and it is anticipated that during 2024 the activities of the Parish will continue to grow with the associated impact on the income and expenditure across the churches and halls.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
REPORT OF THE TRUSTEES**

**Year Ended 31 December 2023**

**Going Concern**

After making appropriate enquiries the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the PCC continues to adopt the going concern basis in preparing the financial statements.

**Investment Policy and Performance**

The investments are held by the Diocese of Southwark and the Returns are considered to be acceptable and are monitored by the District Church Councils concerned.

**Reserves Policy**

Each DCC aims to maintain a balance on unrestricted funds equal to 50% of annual unrestricted outgoings, to smooth out fluctuations in cash flow and to meet emergencies. All churches of the Parish achieved this aim. The PCC reviews the financial position of each church, including reserve levels, on a regular basis.

**Structure, Governance and Management**

The Team Ministry for the benefice and parish of Catford (Southend) and Downham came into effect on 25th April 2012.

It was registered with the Charities Commission in 2011 as The Parochial Church Council of the Ecclesiastical Parish of Catford (Southend) and Downham, having previously been a charity excepted from registration. Charity number: 1142353.

**The Parochial Church Council (PCC)**

Management of the Charity is the responsibility of the Incumbent (Team Rector) and PCC whose members are elected and co-opted under the:

**Parochial Church Councils (Powers) Measure 1956** as amended.

Full text of currently amended form: [www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents](http://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents)

and

**Church Representation Rules** (contained in Schedule 3 to the Synodical Government Measure 1969 as amended), latest revision 2020.

[www.legislation.gov.uk/ukcm/1969/2/schedule/3](http://www.legislation.gov.uk/ukcm/1969/2/schedule/3)

**Responsibilities:**

- Supervision of parish property (eg: approval of Faculty applications)
- Responses to matters passed down by deanery or diocesan synods
- Parish policies
- Producing the financial statement of the parish
- Identification of principal risks and uncertainties facing the charity together with plans and strategies for managing those risks.

In accordance with the terms of the Pastoral Scheme the day-to-day operational responsibility for mission, the maintenance of church buildings and production of an Electoral Roll is delegated to the District Church Councils (DCCs) of each of the four team churches.

During 2022 the churchwardens of each team church, who are members both of their own DCC and the PCC, provided a template report to each meeting of the PCC which provided assurance to the charity trustees on the areas of responsibility of their individual DCC.

In accordance with Charity Commission requirements the 2022 Annual Report and Accounts have been independently audited by a firm of chartered accountants and auditors (see section 2.0 below).

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE TRUSTEES**  
**Year Ended 31 December 2023**

**Method of Appointment of Trustees (PCC Members):**

The Pastoral Scheme holds that the Church Representation Rules apply to the constitution, meetings and procedure of both the DCCs and PCC within this team ministry which includes the method of appointment of members and the numbers to be appointed by each Team Church.

**Membership of the PCC:**

- Team Rector (chairperson)
- Team Vicars
- Reader (x1)
- Churchwardens x2 of each team church
- Southwark Pastoral Auxiliary (licensed by Bishop to minister within the Parish)
- Deanery synod representatives\* (numbers per church - see table below)
- Lay representatives\*\* (numbers per church - see table below)
- Co-opted members (up to 2)

**Deanery Synod Representatives:**

Elected from members of the respective congregations on each church's electoral roll to serve a one year term on the PCC

**Team Ministry Church**

**Number of Deanery Synod members**

St Barnabas 3

St Luke's 1

St John the Baptist 4

St Mark's 1

**Lay Representatives of the PCC:**

Lay members of the PCC are elected from members of the respective congregations who are on each church's Electoral Roll. All baptised persons over the age of 16 years who are members of the congregations are encouraged to register on the Electoral Roll and stand for election to the District Church Councils of the individual churches, and to the PCC. A maximum of two lay representatives to the PCC may be elected by each team church. Other PCC Members are co-opted or are ex-officio. New members receive initial familiarisation with the workings of the committees.

**All PCC Members:**

In order to serve as a Charity Trustee on the PCC all members are first required to self-certify by signing two forms according to Charity Commission guidelines:

- PCC Member Trustee Eligibility Declaration - to confirm that they are not disqualified by law from acting as a charity trustee, and
- HMRC Fit and Proper Persons Declaration – to confirm that they are not and have never been involved in fraudulent behaviour (such as tax avoidance, misrepresentation, identity theft) and that they will seek to ensure that the charity's funds and any charity tax reliefs received by the charity are only used for charitable purposes.

These forms, along with a Member's Contact Details form are used and stored in accordance with the PCC's General Data Protection Regulations Privacy Notice for Members.

**PCC Meetings held during 2023**

The PCC met 3 times during 2023 and each of these meetings was quorate.

**PCC Volunteers**

The Trustees would like to thank all the volunteers who work so hard to make our four churches the lively and vibrant communities they are. Specifically, our churchwardens who work tirelessly on our behalf. Thanks also go to the secretaries of the DCCs for their gifts of administration, and to local retired clergy who have so kindly given of their time voluntarily to support all the team churches over the past year. Their pastoral care and wisdom are treasured by our congregations.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
STATEMENT OF TRUSTEES' RESPONSIBILITIES**

**Year Ended 31 December 2023**


**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are required by the Charities Act 2011 to prepare accounts each financial year which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its financial activities for that period. In preparing those accounts, the Trustees are required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether the policies adopted are in accordance with the Statement of Recommended Practice, 'Accounting by Charities' with applicable accounting standards;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on.....and signed on their behalf by:

DocuSigned by:  
  
.....EA8EAC50931246E.....  
Reverend Peter Organ  
Chair of the PCC and Trustees

Sonia Jackson  
Trustee

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**REPORT OF THE INDEPENDENT EXAMINER**  
**Year Ended 31 December 2023**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF THE CATFORD (SOUTHEND) & DOWNHAM**

I report to the trustees on my examination of the Parochial Church of the Catford (Southend) & Downham for the year ended 31 December 2022.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

|                                              |                                                       |
|----------------------------------------------|-------------------------------------------------------|
| Name:                                        | Shahzad Fayyaz                                        |
| Organisation:                                | BizNav, Chartered Accountants                         |
| Relevant professional qualification or body: | Institute of Chartered Accountants in England & Wales |
| Address:                                     | 36 Scotts Road, Bromley, BR1 3QD                      |
| Date:                                        | 10- July 2024                                         |

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
**STATEMENT OF FINANCIAL ACTIVITIES**  
Year Ended 31 December 2023

|                                                                          |       | Unrestricted<br>Funds | Restricted<br>Funds | Total funds    | Total funds    |
|--------------------------------------------------------------------------|-------|-----------------------|---------------------|----------------|----------------|
|                                                                          | Note  | 2023<br>£             | 2023<br>£           | 2023<br>£      | 2022<br>£      |
| <b>INCOME</b>                                                            |       |                       |                     |                |                |
| Donations and legacies                                                   | 2     | 111,019               | 112,453             | 223,472        | 180,840        |
| Other charitable activities                                              | 3 - 4 | 105,962               | 35,218              | 141,180        | 162,783        |
| Investments                                                              | 5     | 20,389                | -                   | 20,389         | 18,897         |
| <b>Total Income</b>                                                      |       | <b>237,370</b>        | <b>147,671</b>      | <b>385,041</b> | <b>362,520</b> |
| <b>EXPENDITURE</b>                                                       |       |                       |                     |                |                |
| Raising funds                                                            | 6     | -                     | 538                 | 538            | 7,734          |
| Charitable activities                                                    | 7 - 9 | 292,044               | 152,574             | 444,618        | 340,139        |
| <b>Total Expenditure</b>                                                 |       | <b>292,044</b>        | <b>153,112</b>      | <b>445,156</b> | <b>347,873</b> |
| <b>NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS/(LOSSES)</b>         |       |                       |                     |                |                |
|                                                                          |       | (54,674)              | (5,441)             | (60,115)       | 14,648         |
| Net Gains/(Losses) on Investments                                        | 10    | 11,934                | -                   | 11,934         | (19,915)       |
| <b>NET INCOME/(EXPENDITURE) BEFORE TRANSFERS</b>                         |       |                       |                     |                |                |
|                                                                          |       | (42,740)              | (5,441)             | (48,181)       | (5,268)        |
| Transfers between Funds                                                  | 20    | -                     | -                   | -              | -              |
| <b>NET INCOME/(EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b> |       |                       |                     |                |                |
|                                                                          |       | (42,740)              | (5,441)             | (48,181)       | (5,268)        |
| Prior year adjustment                                                    | 20    |                       |                     | 0              | (819)          |
| Increase/( Decrease ) in Property Valuation                              | 15    | 27,000                | -                   | 27,000         | 10,000         |
| <b>NET MOVEMENT IN FUNDS</b>                                             |       |                       |                     |                |                |
|                                                                          |       | (15,740)              | (5,441)             | (21,181)       | 3,914          |
| <b>RECONCILIATION OF FUNDS</b>                                           |       |                       |                     |                |                |
| Total Funds Brought Forward                                              |       | <b>854,798</b>        | <b>71,323</b>       | <b>926,121</b> | <b>922,207</b> |
| <b>Total Funds Carried Forward</b>                                       |       | <b>839,059</b>        | <b>65,882</b>       | <b>904,941</b> | <b>926,121</b> |

All activities relate to continuing operations.



**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**BALANCE SHEET**  
**Year Ended 31 December 2023**

|                                                       |      | 2023            |                       | 2022            |                       |
|-------------------------------------------------------|------|-----------------|-----------------------|-----------------|-----------------------|
|                                                       | Note | £               | £                     | £               | £                     |
| <b>FIXED ASSETS</b>                                   |      |                 |                       |                 |                       |
| Tangible fixed assets                                 | 15   |                 | 580,773               |                 | 554,316               |
| Investments                                           | 16   |                 | <u>111,948</u>        |                 | <u>150,014</u>        |
|                                                       |      |                 | <b>692,722</b>        |                 | <b>704,330</b>        |
| <b>CURRENT ASSETS</b>                                 |      |                 |                       |                 |                       |
| Debtors                                               | 17   | 11,459          |                       | 10,307          |                       |
| Cash at bank and in hand                              |      | <u>247,471</u>  |                       | <u>227,240</u>  |                       |
|                                                       |      | <b>258,930</b>  |                       | <b>237,547</b>  |                       |
| <b>CREDITORS: Amounts falling due within one year</b> | 18   | <u>(46,711)</u> |                       | <u>(15,756)</u> |                       |
| <b>NET CURRENT ASSETS</b>                             |      |                 | <u><b>212,220</b></u> |                 | <u><b>221,792</b></u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |      |                 | <u><b>904,941</b></u> |                 | <u><b>926,121</b></u> |
| <b>CREDITORS: Amounts falling due after one year</b>  | 19   |                 | -                     |                 | -                     |
| <b>Net Assets</b>                                     |      |                 | <u><b>904,941</b></u> |                 | <u><b>926,121</b></u> |
| <b>CHARITY FUNDS</b>                                  |      |                 |                       |                 |                       |
| Restricted funds                                      |      |                 | 65,882                |                 | 71,323                |
| Unrestricted fund                                     |      |                 | <u>839,059</u>        |                 | <u>854,798</u>        |
| <b>Total Funds</b>                                    | 20   |                 | <u><b>904,941</b></u> |                 | <u><b>926,121</b></u> |


For the year ending 31 December 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

28 June 2024

They were approved by the trustees on.....and signed on their behalf:

DocuSigned by:  
  
 EA8EAC50931248E  
 Reverend Peter Ugdal  
 Chair of the PCC and Trustees

.....  
 Sonia Jackson  
 Trustee

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended 31 December 2023**

**1. ACCOUNTING POLICIES**

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the Historical Cost Convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) AND Charities Act 2011.

Parochial Church Council of the Catford (Southend) & Downham constitutes a public benefit entity as defined by FRS 102.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date in which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended 31 December 2023**

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at headquarters. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's educational operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

1.5 Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| Freehold property | - Capitalised at cost plus revaluation gains (No depreciation) |
| Equipment         | - 20% straight-line                                            |

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended 31 December 2023**

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after and trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities and provision

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that they Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

**2. INCOME FROM DONATIONS AND LEGACIES**

|                               | Unrestricted<br>Funds<br>2023<br>£ | Restricted<br>Funds<br>2023<br>£ | Total funds<br>2023<br>£ | Total funds<br>2022<br>£ |
|-------------------------------|------------------------------------|----------------------------------|--------------------------|--------------------------|
| Collections                   | 84,979                             |                                  | 84,979                   | 83,058                   |
| Donations (Recurring and Non) | 4,491                              | 2,287                            | 6,778                    | 7,466                    |
| Legacies                      | -                                  | 180                              | 180                      | -                        |
| Grants                        | 11,344                             | 108,759                          | 120,103                  | 76,530                   |
| Similar incoming resources    | 10,206                             | 1,227                            | 11,433                   | 13,786                   |
| Total donations and legacies  | <u>111,019</u>                     | <u>112,453</u>                   | <u>223,472</u>           | <u>180,840</u>           |

In 2023, total donations & legacies was allocated £111,019 (2022: £99,510 ) to unrestricted funds and £112,453 (2022: £81,330) to restricted funds.

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
 NOTES TO THE FINANCIAL STATEMENTS  
 Year Ended 31 December 2023

**3. FUNDRAISING INCOME**

|                    | Unrestricted<br>Funds | Restricted<br>Funds | Total funds | Total funds |
|--------------------|-----------------------|---------------------|-------------|-------------|
|                    | 2023                  | 2023                | 2023        | 2022        |
|                    | £                     | £                   | £           | £           |
| Appeals and events | 2,701                 |                     | 2,701       | 2,352       |

In 2023, the total fundraising income was £2,701 (2022: £2,352) relating to unrestricted funds .

**4. INCOME FROM CHARITABLE ACTIVITIES**

|                                           | Unrestricted<br>Funds | Restricted<br>Funds | Total funds | Total funds |
|-------------------------------------------|-----------------------|---------------------|-------------|-------------|
|                                           | 2023                  | 2023                | 2023        | 2022        |
|                                           | £                     | £                   | £           | £           |
| Hall rent received                        | 72,295                | -                   | 72,295      | 103,651     |
| Parochial fees                            | 1,008                 | 6,865               | 7,873       | 8,126       |
| Magazine sales and other trading activity | 5,922                 | 5,652               | 11,574      | 19,996      |
| Other incoming resources                  | 24,035                | 22,701              | 46,736      | 26,700      |
| Deposit held                              |                       |                     | -           | 1,957       |
| Total income from charitable activities   | 103,261               | 35,218              | 138,479     | 160,431     |

**5. INVESTMENT INCOME**

|                   | Unrestricted<br>Funds | Restricted<br>Funds | Total funds | Total funds |
|-------------------|-----------------------|---------------------|-------------|-------------|
|                   | 2023                  | 2023                | 2023        | 2022        |
|                   | £                     | £                   | £           | £           |
| Investment income | 20,389                | -                   | 20,389      | 18,897      |

In 2023, the total investment income was £20,389(2022: £18,897) relating to unrestricted funds.

**6. COST OF FUNDRAISING**

|                  | Unrestricted<br>Funds | Restricted<br>Funds | Total funds | Total funds |
|------------------|-----------------------|---------------------|-------------|-------------|
|                  | 2023                  | 2023                | 2023        | 2022        |
|                  | £                     | £                   | £           | £           |
| Weekly envelopes | -                     | 538                 | 538         | 7,734       |

In 2023, the total cost of fundraising was £538 (2022: £7,734) relating to unrestricted funds.

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended 31 December 2023**

**7. DIRECT COSTS**

|                                     | Ministry<br>2023<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|-------------------------------------|-----------------------|--------------------|--------------------|
| Church/Hall insurance               | 18,831                | 18,831             | 16,948             |
| Children and youth work             | 2,930                 | 2,930              | 5,088              |
| Church/Hall maintenance             | 15,754                | 15,754             | 15,579             |
| Utility bills                       | 44,036                | 44,036             | 31,285             |
| Service expenses                    | 4,997                 | 4,997              | 5,690              |
| Clergy expenses                     | 4,122                 | 4,122              | 3,249              |
| Church/Hall major repairs           | 50,643                | 50,643             | 45,665             |
| Parish share to Diocese             | 56,360                | 56,360             | 48,168             |
| Parochial fees to Diocese           | 10,081                | 10,081             | 6,951              |
| Church/Hall running costs           | 60,151                | 60,151             | 44,242             |
| Clergy house insurance etc.         | 1,876                 | 1,876              | 4,600              |
| Secretarial, legal and bank charges | 8,657                 | 8,657              | 12,836             |
| Mission and evangelism              | 3,256                 | 3,256              | 5,776              |
| Church/Hall exceptional payments    | 20,722                | 20,722             | 20,937             |
|                                     | <u>302,416</u>        | <u>302,416</u>     | <u>267,013</u>     |

**8. SUPPORT COSTS**

|              | Ministry<br>2023<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|--------------|-----------------------|--------------------|--------------------|
| Staff Costs  | 140,159               | 140,159            | 70,847             |
| Depreciation | 543                   | 543                | 779                |
|              | <u>140,702</u>        | <u>140,702</u>     | <u>71,626</u>      |

**9. GOVERNANCE COSTS**

|                                             | Unrestricted<br>Funds<br>2023<br>£ | Restricted<br>Funds<br>2023<br>£ | Total funds<br>2023<br>£ | Total funds<br>2022<br>£ |
|---------------------------------------------|------------------------------------|----------------------------------|--------------------------|--------------------------|
| Independent Examiner's fees and accountancy | 1,500                              | -                                | 1,500                    | 1,500                    |
|                                             | <u>1,500</u>                       | <u>-</u>                         | <u>1,500</u>             | <u>1,500</u>             |

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**Year Ended 31 December 2023**

**10. NET GAINS / (LOSSES) ON INVESTMENTS**

|                               | Unrestricted<br>Funds<br>2023<br>£ | Restricted<br>Funds<br>2023<br>£ | Total funds<br>2023<br>£ | Total funds<br>2022<br>£ |
|-------------------------------|------------------------------------|----------------------------------|--------------------------|--------------------------|
| Gain on investment securities |                                    |                                  |                          | -                        |
| Revaluation gain/(loss)       | 11,934                             | -                                | 11,934                   | (19,915)                 |
| <b>Total</b>                  | <b>11,934</b>                      | <b>-</b>                         | <b>11,934</b>            | <b>(19,915)</b>          |

**11. ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE**

|                           | Staff costs<br>2023<br>£ | Depreciation<br>2023<br>£ | Other costs<br>2023<br>£ | Total<br>2023<br>£ | Total<br>2022<br>£ |
|---------------------------|--------------------------|---------------------------|--------------------------|--------------------|--------------------|
| Cost of fundraising       | -                        | -                         | 538                      | 538                | 7,734              |
| Costs of generating funds | -                        | -                         | 538                      | 538                | 7,734              |
| Direct costs              | 140,159                  | 543                       | 302,416                  | 443,118            | 338,639            |
| Expenditure on governance | -                        | -                         | 1,500                    | 1,500              | 1,500              |
| <b>Total Expenditure</b>  | <b>140,159</b>           | <b>543</b>                | <b>304,454</b>           | <b>445,156</b>     | <b>347,873</b>     |

**12. TURNOVER**

All turnover arose within the United Kingdom.

**13. NET INCOMING RESOURCES / (RESOURCES EXPENDED)**

This is stated after charging:

|                                        | Total<br>2023<br>£ | Total<br>2022<br>£ |
|----------------------------------------|--------------------|--------------------|
| Depreciation of tangible fixed assets: |                    |                    |
| Owned by the Charity                   | 543                | 779                |

During the year one Trustee received £5,873.44 for their employment as an Administrator at one of the Team churches.

These payments were on normal commercial terms for the work undertaken. (2022: £1,364.91)

During the year, no Trustees received any remuneration (2022: £Nil).

During the year, no Trustees received any benefits-in-kind (2022: £Nil).

Vicar of St Luke's & St Mark's and PCC Trustee received £2979.07 clergy expenses in 2023 (2022: £1,515.46).

Vicar of St Barnabas and PCC Trustee received £620.31 clergy expenses in 2023 (2022: £587.74).

One PCC Trustee of St John's received £523.11 clergy expenses in 2023 (2022: £118.10).

**14. EXAMINER'S REMUNERATION**

The Independent Examiner's remuneration amounts to £1,500 (2022:£1,500)

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
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**15. TANGIBLE FIXED ASSETS**

|                       | Freehold<br>property<br>£ | Equipment<br>£ | Total<br>£     |
|-----------------------|---------------------------|----------------|----------------|
| <b>COST</b>           |                           |                |                |
| At 1 January 2023     | 553,000                   | 27,330         | 580,330        |
| Additions             | -                         | -              | -              |
| Revaluations          | 27,000                    | -              | 27,000         |
| At 31 December 2023   | <u>580,000</u>            | <u>27,330</u>  | <u>607,330</u> |
| <b>DEPRECIATION</b>   |                           |                |                |
| At 1 January 2023     |                           | 26,014         | 26,014         |
| Charge for the year   |                           | 543            | 543            |
| On disposals          | -                         | -              | -              |
| At 31 December 2023   | <u>-</u>                  | <u>26,557</u>  | <u>26,557</u>  |
| <b>NET BOOK VALUE</b> |                           |                |                |
| At 31 December 2023   | <u>580,000</u>            | <u>773</u>     | <u>580,773</u> |
| At 1 January 2023     | <u>553,000</u>            | <u>1,316</u>   | <u>554,316</u> |

**16. FIXED ASSET INVESTMENTS**

|                                       |                             |
|---------------------------------------|-----------------------------|
|                                       | Listed<br>Securities<br>£   |
| <b>MARKET VALUE</b>                   |                             |
| At 1 January 2023                     | 150,014                     |
| Disposals                             | (47,769)                    |
| Additions                             |                             |
| Revaluations/(Impairment)             | 9,704                       |
| At 31 December 2023                   | <u>111,948</u>              |
| Historical Cost                       | <u>                    </u> |
|                                       | 2023      2022              |
|                                       | £            £              |
| Investments at market value comprise: |                             |
| Listed investments                    | <u>111,948      150,014</u> |



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**17. DEBTORS: amounts falling due within one year**

|               | 2023                 | 2022                 |
|---------------|----------------------|----------------------|
|               | £                    | £                    |
| Other Debtors | 11,459               | 10,307               |
|               | <b><u>11,459</u></b> | <b><u>10,307</u></b> |

**18. CREDITORS: amounts falling due within one year**

|                 | 2023                 | 2022                 |
|-----------------|----------------------|----------------------|
|                 | £                    | £                    |
| Other loans     | -                    | -                    |
| Trade creditors | 35,100               | 12,686               |
| Other creditors | 4,348                | 1,726                |
| Net wages       | 7,263                | 1,344                |
|                 | <b><u>46,711</u></b> | <b><u>15,756</u></b> |

**19. CREDITORS: amounts falling due after more than one year**

|             | 2023            | 2022            |
|-------------|-----------------|-----------------|
|             | £               | £               |
| Other loans | -               | -               |
|             | <b><u>-</u></b> | <b><u>-</u></b> |

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
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20. STATEMENT OF FUNDS

| Description                  | Balance at 1<br>January<br>2023 | Income         | Expenditure    | Transfer         | Gains/<br>(Losses) | Balance at 31<br>December<br>2023 |
|------------------------------|---------------------------------|----------------|----------------|------------------|--------------------|-----------------------------------|
|                              | £                               | £              | £              | £                | £                  | £                                 |
| <b>Unrestricted funds</b>    |                                 |                |                |                  |                    |                                   |
| Designated funds             | a                               | 44,907         |                |                  |                    | 44,907                            |
| General funds                | b                               | 809,891        | 242,752        | (292,082)        | 38,934             | 799,495                           |
|                              |                                 | <b>854,798</b> | <b>242,752</b> | <b>(292,082)</b> | <b>-</b>           | <b>844,402</b>                    |
| <b>Restricted funds</b>      |                                 |                |                |                  |                    |                                   |
| Front Room                   | c                               | 28,977         | 78,192         | (78,607)         |                    | 28,562                            |
| Parish Nursing               | d                               | 5,407          |                | (595)            |                    | 4,812                             |
| St John's Senior Social Club | e                               | 11,864         |                | (838)            |                    | 11,026                            |
| Tea @ 2                      | f                               | 533            |                | 0                |                    | 533                               |
| Children & Family grant      | g                               | 16,718         | 35,226         | (50,513)         |                    | 1,432                             |
| Story Time                   | k                               | 2,131          |                |                  |                    | 2,131                             |
| Pre-school deposit           | l                               | 500            |                |                  | (500)              | 0                                 |
| Charities                    | o                               | 658            | 725            | (1,301)          |                    | 82                                |
| Organ Fundraising            | q                               | 1,060          |                |                  |                    | 1,060                             |
| Music Patron                 | r                               | 1,782          | 180            | (545)            |                    | 1,417                             |
| Third party charities        | s                               | -              | 502            | (502)            |                    | 0                                 |
| Walsingham                   | u                               | 50             |                |                  |                    | 50                                |
| St mark Payments             |                                 | 0.15           |                |                  |                    | 0                                 |
| Diocese Fee Income           | w                               | 317            | 5,290          | (5,655)          |                    | (48)                              |
| Major repairs Grant          | y                               | -              |                |                  |                    | 0                                 |
| Youth Group Sales            | h                               | 300            | 3000           | (476)            |                    | 2,824                             |
| Wecome club                  | i                               | 0              | 15874.58       | (13,243)         |                    | 2,632                             |
| Gardening project            | j                               | 26             |                |                  |                    | 26                                |
| Kitchen refurb donation      | z                               | 1,000          |                |                  |                    | 1,000                             |
| Light party                  | m                               | 0              | 301            | (301)            |                    | 0                                 |
| Woolwich building Grant      | n                               | -              | 3,000          |                  |                    | 3,000                             |
|                              |                                 | <b>71,323</b>  | <b>142,290</b> | <b>(152,574)</b> | <b>(500)</b>       | <b>60,539</b>                     |
| <b>Total Funds</b>           |                                 | <b>926,121</b> | <b>385,042</b> | <b>(444,656)</b> | <b>(500)</b>       | <b>904,941</b>                    |

**Parochial Church Council Of The Catford (Southend) & Downham Team Ministry**  
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**Description of funds**

**Unrestricted**

- a Designated Funds  
Considered general funds available to the trustees which has been designated to specific projects.
- b General Funds  
Free monies held across the main Church account, number 2 account, Hall account and Deposit account.

**Restricted**

- c Front Room Project (St Luke's)  
Grant funds and donations used to provide a community drop in centre at St. Luke's. The funds pay for a project worker and subsidise refreshments and social activities for those attending.
- d Parish Nursing (St Luke's)  
A grant funded Project which provides for a trained nurse to offer an advice service across the Parish.
- e St John's Senior Social Club (St John's)  
Fund for use by the St John's Senior Social Club.
- f Tea @ 2 (St Barnabas)  
Monthly social group. Grants and donations provided specifically for the group's activities.
- g Children and Family Grant (St Luke's)  
Grant funded project to provide a children and family worker for the church, with the aim of leading and enhancing the church's impact on child and family mission.
- h Youth Group Sales (St Mark's)  
Monies received from cake and item sales towards youth work
- i Welcome Club (St Mark's)  
Funding to run a community drop-in and lunch (covers salary of Project Assistant, food and contribution towards hall running costs)
- j Gardening Project (St Mark's)  
Funds received towards Muddy Fingers Gardening Club
- k Story Time (St John's)  
Money for the use by the "Storytime group for pre-school children at St. John's.
- l Pre-School Deposit (St Barnabas)  
Deposit held from the Pre-School for Hall use.
- m Light Party (St Luke's and St Mark's)  
Funds received and spent to run a Light Party

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- n Diocesan Grant (St Luke's)  
Grant to purchase a reliable computer for parish work at St Luke's.
- o Charities (St John's)  
Funds raised across the parish to be paid away to charity.
- q Organ fundraising (St John's)  
Donation to fund an organ or music scholar at St John's.
- r Music Patron's Fund (St John's)  
Funds donated for musical and choral purposes at St John's.
- s Third party Charities  
Money not yet paid.
- u Walsingham (St John's)  
Grants and donations to assist in funding the youth pilgrimage to Walsingham.
- v Fairtrade Foundation (St Mark's)  
Charity promoting trade justice and fairly traded products.
- w Diocese Fee Income  
Balance of fees due to Diocese.
- y Major repairs Grant  
Grant received from AllChurches Trust towards Hall roof repair costs.
- z Kitchen Refurbishment (St Luke's)  
Funds held for the future refurbishment of the church kitchen.

Parochial Church Council Of The Catford (Southend) & Downham Team Ministry  
 NOTES TO THE FINANCIAL STATEMENTS  
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Summary of funds

|                  | Balance at 1<br>January 2023 | Income         | Grants           | Prior Year<br>Adjustment | Balance at 31<br>December 2023 |
|------------------|------------------------------|----------------|------------------|--------------------------|--------------------------------|
|                  | £                            | £              | £                | £                        | £                              |
| Designated funds | 44,907                       | -              | -                | -                        | 44,907                         |
| General funds    | 809,891                      | 281,686        | (292,082)        | -                        | 799,495                        |
|                  | 854,798                      | 281,686        | (292,082)        | -                        | 844,402                        |
| Restricted funds | 71,323                       | 142,290        | (152,574)        | (500)                    | 60,539                         |
|                  | <b>926,121</b>               | <b>423,976</b> | <b>(444,656)</b> | <b>(500)</b>             | <b>904,941</b>                 |

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

|                                     | Unrestricted<br>Funds<br>2023<br>£ | Restricted<br>Funds<br>2023<br>£ | Total funds<br>2023<br>£ | Total funds<br>2022<br>£ |
|-------------------------------------|------------------------------------|----------------------------------|--------------------------|--------------------------|
| Tangible fixed assets               | 580,773                            | -                                | 580,773                  | 554,316                  |
| Fixed asset investments             | 111,948                            | -                                | 111,948                  | 150,014                  |
| Current assets                      | 198,391                            | 60,539                           | 258,930                  | 237,547                  |
| Creditors due within one year       | (46,711)                           | -                                | (46,711)                 | (15,756)                 |
| Creditors due in more than one year | -                                  | -                                | -                        | -                        |
|                                     | <b>844,401</b>                     | <b>60,539</b>                    | <b>904,941</b>           | <b>926,121</b>           |