

**ORDINANCE NO. 14-08**

**AN ORDINANCE AUTHORIZING THE MAYOR  
AND THE VILLAGE FISCAL OFFICER TO ENTER INTO  
A CONTRACT WITH ENGINEERING ASSOCIATES, INC. TO FURNISH  
ENGINEERING AND TECHNICAL SERVICES TO PERFORM A STUDY  
FOR SIZING AND LOCATING A PROPOSED WATER TANK IN THE  
VILLAGE OF SPENCER AS SET FORTH IN THE PROPOSAL OF  
ENGINEERING ASSOCIATES, INC., ATTACHED HERETO AND  
INCORPORATED HEREIN AS "EXHIBIT A" AND  
DECLARING AN EMERGENCY**

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Spencer,  
Ohio, three-fourths (3/4) of its members concurring herein as follows:

1. That Engineering Associates, Inc. submitted a written proposal for furnishing engineering and technical services involving a study for sizing and locating a proposed water tank; Engineering Associates, Inc. will perform a water distribution system analysis, prepare a recommendation for the size and location of the proposed water tank, and present this information in a short report that includes calculations and maps. The cost of the work performed by Engineering and Technical Services shall amount to a sum of Five Thousand and 00/100 Dollars (\$5,000.00). Additional services shall be billed in accordance with the proposal attached hereto and incorporated herein as "Exhibit A."

2. That the proposal of Engineering Associates, Inc. attached hereto and incorporated herein as "Exhibit A" is accepted by the Village of Spencer.

3. That the Mayor and the Village Fiscal Officer are hereby authorized to enter into a contract with Engineer Associates, Inc. as set forth in the contract proposal in "Exhibit A" attached hereto and incorporated herein.

4. That the contract price is hereby appropriated and shall be paid from the appropriate water funds of the Village of Spencer in accordance with said contract.

5. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of said Village and for the particular reason that it is immediately necessary to enter into a contract to commence engineering and technical services as soon as practical during the current building season, and that this Ordinance shall be in full force and effect from and after its passage.

PASSED: August 20, 2008

  
\_\_\_\_\_  
TOMMY RAMEY, Mayor

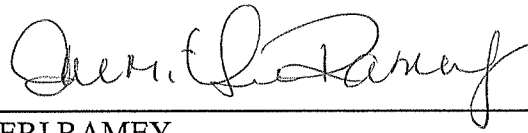
ATTEST:

  
\_\_\_\_\_  
SHERI RAMEY, Village Fiscal Officer

**CERTIFICATE**

The undersigned, Sheri Ramey, Village Fiscal Officer, hereby certifies that the foregoing is a true and exact copy of Ordinance No. 14-08 duly passed by Council for the Village of Spencer, Ohio, on the 20<sup>th</sup> day of August, 2008.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at Spencer, Ohio, on this 20<sup>th</sup> day of August, 2008.

A handwritten signature in cursive script, appearing to read "Sheri Ramey", is written over a horizontal line.

SHERI RAMEY  
Village Fiscal Officer



ENGINEERING ASSOCIATES, INC.  
1935 Eagle Pass, Wooster, Ohio 44691  
Telephone: (330) 345-6556  
Fax: (330) 345-8077

Kent D. Baker, P.E.  
Gary D. Daugherty, P.E.  
A. Frederick Selling Jr., P.E.  
Ronny E. Portz, P.E.  
Sheldon D. Schlabsch, P.E.

August 7, 2008

Bill Albrecht  
Village of Spencer  
P.O. Box 336  
Spencer, Ohio 44275

**Re: Water Tank Study**

Dear Mr. Albrecht:

Thank you for asking Engineering Associates, Inc. to provide a proposal for this project.

### **PROPOSAL AND WORK ORDER**

We hereby propose to furnish engineering and technical services to perform a study for sizing and locating a proposed water tank as described in the following Scope of Service:

#### SCOPE OF SERVICE

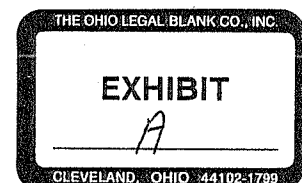
1. Perform a water distribution system analysis.
2. Based upon criteria from the Ohio EPA and Insurance Service Office and the results of the water distribution system analysis, make a recommendation for the size and location of the proposed water tank.
3. Present the information in a short report, which will include relevant calculations and maps.

#### COST

The work described above will be completed on a lump sum basis for \$5,000. Additional services requested shall be on an hourly basis as described hereafter.

#### ADDITIONAL SERVICES

For Additional Services approved by the client, the ENGINEERS or TECHNICIANS shall receive the following hourly rates, which include actual wages plus an amount to cover social security, insurance, general overhead, profit, etc., for the various classifications of personnel required to perform the involved work:



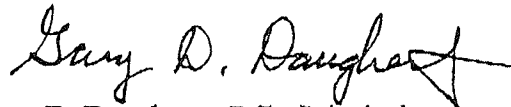
Principals .....	\$110.00
Senior Engineers .....	\$90.00
Surveyors .....	\$80.00
Junior Engineers .....	\$70.00
Senior Technicians .....	\$65.00
Drafting Technicians .....	\$55.00
Field Personnel .....	\$55.00
Clerical Personnel .....	\$45.00

Any expenses relative to travel (at \$0.55 per mile) will be billed separately at actual cost and be in addition to the above estimate.

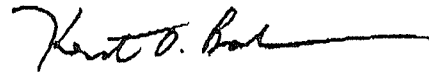
Mr. Kent D. Baker, a principal of this firm and a registered engineer and Mr. John Rice, E.I.T. will be responsible for the execution and administration of this project.

Your acceptance of this proposal as indicated by your signature will constitute an agreement between us and be our authority to proceed with the work.

**ENGINEERING ASSOCIATES, INC.**



Gary D. Daugherty, P.E., Principal



Kent D. Baker, P.E., Principal

Authorization is given to proceed on this project according to the terms specified above.

Accepted By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_