

## **ORDINANCE NO. 15-08**

### **AN ORDINANCE AUTHORIZING THE MAYOR AND THE VILLAGE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH ENGINEERING ASSOCIATES, INC. TO FURNISH ENGINEERING AND TECHNICAL SERVICES TO PREPARE A WATER AND SANITARY SEWER INFRASTRUCTURE REPORT AS SET FORTH IN THE PROPOSAL OF ENGINEERING ASSOCIATES, INC., ATTACHED HERETO AND INCORPORATED HEREIN AS "EXHIBIT A" AND DECLARING AN EMERGENCY**

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Spencer,  
Ohio, three-fourths (3/4) of its members concurring herein as follows:

1. That Engineering Associates, Inc. submitted a written proposal for furnishing engineering and technical services involving the preparation of a water and sanitary sewer infrastructure report; Engineering Associates, Inc. will collect information on condition, age, size and capacities of existing water and sanitary sewer infrastructure owned and maintained by the Village, provide replacement and repair costs for each infrastructure item based on current construction costs, and prepare a short report that includes the infrastructure inventory sheets, background on methodology and costs, and a list prioritizing projects based on the financial condition rating. The cost of the work performed by Engineering and Technical Services shall be billed in accordance with the proposal attached hereto and incorporated herein as "Exhibit A," and shall not exceed One Thousand and 00/100 Dollars (\$1,000.00).

2. That the proposal of Engineering Associates, Inc. attached hereto and incorporated herein as "Exhibit A" is accepted by the Village of Spencer.

3. That the Mayor and the Village Fiscal Officer are hereby authorized to enter into a contract with Engineer Associates, Inc. as set forth in the contract proposal in "Exhibit A" attached hereto and incorporated herein.

4. That the contract price is hereby appropriated and shall be paid from the appropriate water and sewer funds of the Village of Spencer in accordance with said contract.

5. This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of said Village and for the particular reason that it is immediately necessary to enter into a contract to commence engineering and technical services as soon as practical during the current building season, and that this Ordinance shall be in full force and effect from and after its passage.

PASSED: August 20, 2008

---

TOMMY RAMEY, Mayor

ATTEST:

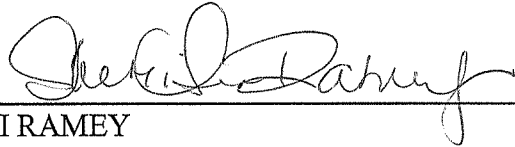
---

SHERI RAMEY, Village Fiscal Officer

**CERTIFICATE**

The undersigned, Sheri Ramey, Village Fiscal Officer, hereby certifies that the foregoing is a true and exact copy of Ordinance No. 15-08 duly passed by Council for the Village of Spencer, Ohio, on the 20<sup>th</sup> day of August, 2008.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal at Spencer, Ohio, on this 20<sup>th</sup> day of August, 2008.

A handwritten signature in cursive script, appearing to read "Sheri Ramey", is written above a horizontal line.

SHERI RAMEY  
Village Fiscal Officer



ENGINEERING ASSOCIATES, INC.  
1935 Eagle Pass, Wooster, Ohio 44691  
Telephone: (330) 345-6556  
Fax: (330) 345-8077

Kent D. Baker, P.E.  
Gary D. Daugherty, P.E.  
A. Frederick Selling Jr., P.E.  
Ronny E. Portz, P.E.  
Sheldon D. Schlabach, P.E.

August 7, 2008

Bill Albrecht  
Village of Spencer  
P.O. Box 336  
Spencer, Ohio 44275

**Re: Water & Sanitary Sewer Infrastructure Report**

Dear Mr. Albrecht:

Thank you for asking Engineering Associates, Inc. to provide a proposal for this project.

### **PROPOSAL AND WORK ORDER**

We hereby propose to furnish engineering and technical services to prepare a water and sanitary sewer infrastructure report. The general format of the report will follow the Ohio Public Works Commission "Capital Improvements Report" as more fully described in the following Scope of Service:

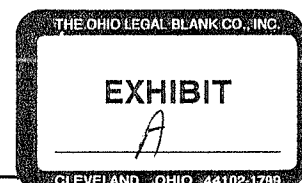
#### **SCOPE OF SERVICE**

1. Collect information on condition, age, size and capacities of existing water and sanitary sewer infrastructure owned and maintained by the Village. The information for this inventory shall be provided by the Village.
2. Based on current construction costs, provide replacement and repair costs for each infrastructure item.
3. Prepare a short report that includes the infrastructure inventory sheets, background on methodology and costs, and a list prioritizing projects based on the financial condition rating.

#### **COST**

Engineering Associates, Inc. proposes to furnish the services identified above on an hourly rate basis at the rates described below, plus reimbursables. The engineering fee for this proposal will not exceed \$1,000. Additional services requested shall be on an hourly basis as described hereafter.

M:\PROPOSALS\Spencer\2008\Infrastructure Report.wpd



### ADDITIONAL SERVICES

For Additional Services approved by the client, the ENGINEERS or TECHNICIANS shall receive the following hourly rates, which include actual wages plus an amount to cover social security, insurance, general overhead, profit, etc., for the various classifications of personnel required to perform the involved work:

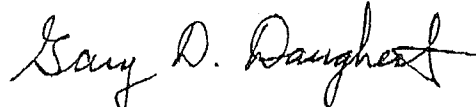
Principals .....	\$110.00
Senior Engineers .....	\$90.00
Surveyors .....	\$80.00
Junior Engineers .....	\$70.00
Senior Technicians .....	\$65.00
Drafting Technicians .....	\$55.00
Field Personnel .....	\$55.00
Clerical Personnel .....	\$45.00

Any expenses relative to travel (at \$0.55 per mile) will be billed separately at actual cost and be in addition to the above estimate.

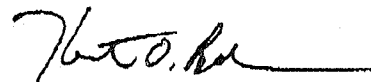
Mr. Kent D. Baker, a principal of this firm and a registered engineer and Mr. John Rice, E.I.T. will be responsible for the execution and administration of this project.

Your acceptance of this proposal as indicated by your signature will constitute an agreement between us and be our authority to proceed with the work.

**ENGINEERING ASSOCIATES, INC.**



Gary D. Daugherty, P.E., Principal



Kent D. Baker, P.E., Principal

Authorization is given to proceed on this project according to the terms specified above.

Accepted By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_