

VILLAGE OF SPENCER  
MEDINA COUNTY, OHIO  
RESOLUTION NO. R-15-09

**A RESOLUTION AUTHORIZING THE VILLAGE OF SPENCER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Spencer, Ohio is planning to make capital improvements to the water system in the project known as the WATER SYSTEM IMPROVEMENTS.

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF SPENCER, OHIO, as follows:

SECTION I: The Mayor of the Village of Spencer is hereby authorized to apply to the OPWC for funds for the WATER SYSTEM IMPROVEMENTS, Attached hereto and incorporated herein as "EXHIBIT A".

SECTION II: The Mayor of the Village of Spencer is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

APPROVED:   
TOM RAMEY, MAYOR

DATE: August 19, 2009

PASSED: 1<sup>st</sup> Reading: August 19, 2009  
2<sup>nd</sup> Reading: Waived  
3<sup>rd</sup> Reading: Waived

ADOPTED: August 19, 2009 AYES: 5 NAYS: 0

ATTEST:   
SHERI RAMEY, Fiscal Officer

# APPLICATION FOR FINANCIAL ASSISTANCE

Revised 4/99

**IMPORTANT:** Please consult the "Instructions for Completing the Project Application" for assistance in completion of this form.

**SUBDIVISION:** Village of Spencer **CODE #** 103-73992

**DISTRICT NUMBER:** 9 **COUNTY:** Medina **DATE** 08/28/09

**CONTACT:** Nils E. Johnson, P.E. **PHONE #** (330) 725-5980

(THE PROJECT CONTACT PERSON SHOULD BE THE INDIVIDUAL WHO WILL BE AVAILABLE DURING BUSINESS HOURS AND WHO CAN BEST ANSWER OR COORDINATE THE RESPONSE TO QUESTIONS)

**FAX:** (330) 725-8019 **E-MAIL** nils@cunninghamengineering.com

**PROJECT NAME:** Stuart Street Storm Sewer & Water Main Improvements

## SUBDIVISION TYPE

(Check Only 1)

☐ 1. County

☐ 2. City

☐ 3. Township

☒ 4. Village

☐ 5. Water/Sanitary District

(Section 6119 or 6117 O.R.C.)

## FUNDING TYPE REQUESTED

(Check All Requested & Enter Amount)

☒ 1. Grant \$ 209,402.81

☐ 2. Loan \$ \_\_\_\_\_

☐ 3. Loan Assistance \$ \_\_\_\_\_

## PROJECT TYPE

(Check Largest Component)

☐ 1. Road

☐ 2. Bridge/Culvert

☒ 3. Water Supply

☐ 4. Wastewater

☐ 5. Solid Waste

☐ 6. Stormwater

**TOTAL PROJECT COST:** \$ 279,203.75 **FUNDING REQUESTED:** \$ 209,402.81

## DISTRICT RECOMMENDATION

To be completed by the District Committee ONLY

**GRANT:** \$ \_\_\_\_\_

**LOAN ASSISTANCE:** \$ \_\_\_\_\_

**SCIP LOAN:** \$ \_\_\_\_\_ **RATE:** \_\_\_\_\_ **% TERM:** \_\_\_\_\_ **yrs.**

**RLP LOAN:** \$ \_\_\_\_\_ **RATE:** \_\_\_\_\_ **% TERM:** \_\_\_\_\_ **yrs.**

(Check Only 1)

☐ State Capital Improvement Program

☐ Small Government Program

☐ Local Transportation Improvements Program

## FOR OPWC USE ONLY

**PROJECT NUMBER:** C \_\_\_\_\_ / C \_\_\_\_\_

**Local Participation** \_\_\_\_\_ %

**OPWC Participation** \_\_\_\_\_ %

**Project Release Date:** \_\_\_\_\_

**OPWC Approval:** \_\_\_\_\_ **Date Approved:** \_\_\_\_\_ **SCIP Loan** \_\_\_\_\_ **RLP Loan** \_\_\_\_\_

**APPROVED FUNDING:** \$ \_\_\_\_\_

**Loan Interest Rate:** \_\_\_\_\_ %

**Loan Term:** \_\_\_\_\_ years

**Maturity Date:** \_\_\_\_\_

**1.0 PROJECT FINANCIAL INFORMATION****1.1 PROJECT ESTIMATED COSTS:**

(Round to Nearest Dollar)

Force Account  
Dollars**TOTAL DOLLARS**

- a.) Basic Engineering Services: \$ 28,155.00
- Preliminary Design \$ 3,000.00  
Final Design \$ 19,655.00  
Bidding \$ 1,500.00  
Construction Phase \$ 4,000.00
- Additional Engineering Services \$ .00  
\*Identify services and costs below.
- b.) Acquisition Expenses:  
Land and/or Right of Way \$ .00
- c.) Construction Costs: \$ 234,625.00
- d.) Equipment Purchased Directly: \$ .00
- e.) Permits, Advertising, Legal: \$ 4,692.50  
(Or Interest Costs for Loan Assistance  
Applications Only)
- f.) Construction Contingencies: \$ 11,731.25
- g.) **TOTAL ESTIMATED COSTS:** \$ 279,203.75

\*List Additional Engineering Services here:  
Service:

Cost:

**1.2 PROJECT FINANCIAL RESOURCES:**

(Round to Nearest Dollar and Percent)

	DOLLARS	%
a.) Local In-Kind Contributions	\$ <u>1,500.00</u>	
b.) Local Revenues	\$ <u>68,300.94</u>	
c.) Other Public Revenues		
ODOT	\$ <u>.00</u>	
Rural Development	\$ <u>.00</u>	
OEPA	\$ <u>.00</u>	
OWDA	\$ <u>.00</u>	
CDBG	\$ <u>.00</u>	
OTHER _____	\$ <u>.00</u>	
<b>SUBTOTAL LOCAL RESOURCES:</b>	\$ <u>69,800.94</u>	25%
d.) OPWC Funds		
1. Grant	\$ <u>209,402.81</u>	
2. Loan	\$ <u>.00</u>	
3. Loan Assistance	\$ <u>.00</u>	
<b>SUBTOTAL OPWC FUNDS:</b>	\$ <u>209,402.81</u>	75%
e.) <b>TOTAL FINANCIAL RESOURCES:</b>	\$ <u>279,203.75</u>	<u>100%</u>

**1.3 AVAILABILITY OF LOCAL FUNDS:**

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local share funds required for the project will be available on or before the earliest date listed in the Project Schedule section.

ODOT PID# \_\_\_\_\_ Sale Date: \_\_\_\_\_

STATUS: (Check one)

Traditional

Local Planning Agency (LPA)

State Infrastructure Bank

## 2.0 PROJECT INFORMATION

If the project is multi-jurisdictional, information must be consolidated in this section.

2.1 PROJECT NAME: Stuart Street - Storm Sewer & Water Main Improvements

2.2 BRIEF PROJECT DESCRIPTION - (Sections A through C):

A: SPECIFIC LOCATION:

All of Stuart Street including intersection with Lorain Street in the Village of Spencer

PROJECT ZIP CODE: 44275

B: PROJECT COMPONENTS:

Replacing 6" water main with 8" water main and new hydrants.

Replacing storm sewers on east and west side of Stuart Street.

C: PHYSICAL DIMENSIONS:

Stuart Street has a 50' right of way and is approximately 1300 feet long.

D: DESIGN SERVICE CAPACITY:

Detail current service capacity versus proposed service level.

The existing waterlines are deteriorating and are susceptible to leaks. The storm sewers are inadequate to handle routine rainfall events. The new water lines will be an 8" diameter which will provide better fire protection. The storm sewers will be designed to handle a 5-year runoff event.

Road or Bridge: Current ADT \_\_\_\_\_ Year: \_\_\_\_\_ Projected ADT: \_\_\_\_\_ Year: \_\_\_\_\_

Water/Wastewater: Based on monthly usage of 7,756 gallons per household, attach current rate ordinance. Current Residential Rate: \$70.90 Proposed Rate: \$70.90

Stormwater: Number of households served: 17

2.3 USEFUL LIFE/COST ESTIMATE: Project Useful Life: 30+ Years.

Attach Registered Professional Engineer's statement, with original seal and signature confirming the project's useful life indicated above and estimated cost.

### 3.0 REPAIR/REPLACEMENT or NEW/EXPANSION:

TOTAL PORTION OF PROJECT REPAIR/REPLACEMENT \$ 260,848.00  
TOTAL PORTION OF PROJECT NEW/EXPANSION \$

### 4.0 PROJECT SCHEDULE:\*

	BEGIN DATE	END DATE
4.1 Engineering/Design:	<u>1 / 1 / 09</u>	<u>12 / 1 / 09</u>
4.2 Bid Advertisement and Award:	<u>5 / 1 / 10</u>	<u>07 / 1 / 10</u>
4.3 Construction:	<u>07 / 1 / 10</u>	<u>12 / 1 / 10</u>
4.4 Right-of-Way/Land Acquisition:	<u> / /</u>	<u> / /</u>

\* Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by the CEO of record and approved by the commission once the Project Agreement has been executed. The project schedule should be planned around receiving a Project Agreement on or about July 1st.

### 5.0 PROJECT OFFICIALS:

5.1 CHIEF EXECUTIVE OFFICER Tommy Ramey  
TITLE Mayor  
STREET 109 North Main Street  
CITY/ZIP Spencer, OH 44275  
  
PHONE (330 ) 648-2259  
FAX (330 ) 648-2907 Call First  
E-MAIL

5.2 CHIEF FINANCIAL OFFICER Sheri Ramey  
TITLE Clerk  
STREET 109 North Main Street  
  
CITY/ZIP Spencer, OH 44275  
PHONE (330 ) 648-2907  
FAX (330 ) 648-2907 Call First  
E-MAIL

5.3 PROJECT MANAGER Cunningham & Associates, Inc.  
TITLE Nils E. Johnson, P.E.  
STREET Village Engineer  
CITY/ZIP 203 W. Liberty Street  
Medina, OH 44256  
  
PHONE (330 ) 725-5980  
FAX (330 ) 725-8019  
E-MAIL nils@cunninghamengineering.com

Changes in Project Officials must be submitted in writing from the CEO.

## 6.0 ATTACHMENTS/COMPLETENESS REVIEW:

Confirm in the blocks [ ] below that each item listed is attached.

- [ ] A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- [ X ] A certification signed by the applicant's chief financial officer stating all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- [ X ] A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's original seal or stamp and signature.
- [ N/A ] A cooperation agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- [ N/A ] Projects which include new and expansion components and potentially affect productive farmland should include a statement evaluating the potential impact. If there is a potential impact, the Governor's Executive Order 98-VII and the OPWC Farmland Preservation Review Advisory apply.
- [ X ] Capital Improvements Report: (Required by O.R.C. Chapter 164.06 on standard form)
- [ ] Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your *local* District Public Works Integrating Committee.

## 7.0 APPLICANT CERTIFICATION:

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Certifying Representative (Type or Print Name and Title) Tommy Ramey Mayor  
Village of Spencer

Tommy Ramey 5/31/09  
Original Signature/Date Signed

**CERTIFICATION OF LOCAL FUNDS**

The undersigned, Sheri L. Ramey, Village Fiscal Officer, hereby certifies that the Village will be acquiring a low/no interest loan or attaching a special assessment for the local amount of Sixty- nine Thousand Eight Hundred and 94/100 Dollars (\$69,800.94) to be in the Street Fund and Water Fund and that money will be used to pay the local share for capital improvements to the storm sewer and water main along the east and west side of Stuart Drive by the start date of July 1, 2010.

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SHERI RAMEY  
Village Fiscal Officer



# Cunningham & Associates, Inc.

CIVIL ENGINEERING & SURVEYING

203 W. Liberty St., Medina, OH 44256

Phone: (330) 725-5980 • Fax (330) 725-8019

www.cunninghamengineering.com

Updated August 21, 2009

July 29, 2008

Mayor and Council  
Village of Spencer  
105 North Main Street  
Spencer, OH 44275

Re: Stuart Street - Storm Sewer and Water Main Improvements  
Village of Spencer, Medina County, Ohio

Ladies and Gentlemen:

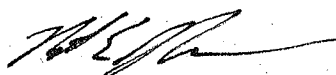
The following tabulation shows our preliminary estimated costs to replace approximately 1300 feet of water main and install ditch enclosed storm sewers along the east and west side of Stuart Street in the Village of Spencer.

ITEM	APPROXIMATE QUANTITY	UNIT RATE	AMOUNT
1. Removal Existing Storm Sewer	Lump Sum	\$5,000.00	\$5,000.00
2. Removal of Surplus Materials	Lump Sum	\$3,000.00	\$3,000.00
3. Remove/Replace Pavement/Aprons	800 S.Y.	\$55.00	\$44,000.00
4. 10" Storm Sewer	700 L.F.	\$18.00	\$12,600.00
5. 12" Storm Sewer	950 L.F.	\$20.00	\$19,000.00
6. 15" Storm Sewer	350 L.F.	\$22.00	\$7,700.00
7. 18" Storm Sewer	100 L.F.	\$30.00	\$3,000.00
8. 24" Storm Sewer	150 Ea.	\$40.00	\$6,000.00
9. Catch Basin/Manhole	24 Ea.	\$1,000.00	\$24,000.00
10. Reconnect Storm Laterals	34 Ea.	\$500.00	\$17,000.00
11. 8" Water Main	1300 L.F.	\$36.00	\$46,800.00
12. Hydrants	5 Ea.	\$3,500.00	\$17,500.00
13. Reconnect Service Laterals	17 Ea.	\$650.00	\$11,050.00
14. Line Valves	1 Ea.	\$1,000.00	\$1,000.00
15. Bends & Fittings	4 Ea.	\$650.00	\$2,600.00
16. Seeding & Mulch & Final Grading	5500 S.Y.	\$2.25	\$12,375.00
17. Lights, Signs, Barricades & Flagmen	Lump Sum	\$2,000.00	<u>\$2,000.00</u>

Mayor & Council -2- August 21, 2009 - Stuart Street

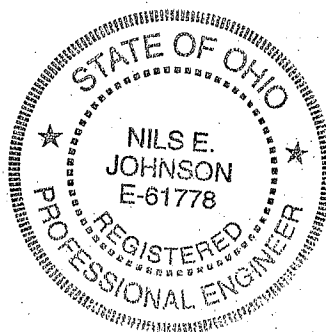
TOTAL ESTIMATED CONTRACT COST	\$234,625.00
ENGINEERING, SURVEYING, INSPECTION & TESTING (12%)	\$28,155.00
PERMITS, ADVERTISING & LEGAL (2%)	\$4,692.50
CONTINGENCIES (5%)	<u>\$11,731.25</u>
TOTAL ESTIMATED CONSTRUCTION COST	<u>\$279,203.75</u>

Very truly yours,



Nils E. Johnson, P.E.

I hereby certify that the above estimate is correct and has a useful life of at least 30 years.



**ORDINANCE NO. 18-08**

**AN ORDINANCE INCREASING WATER  
RATES FOR WATER USAGE BY SPENCER VILLAGE  
WATER USERS SO AS TO PROVIDE FUNDS FOR  
CONTINUED WATER SERVICE AND  
DECLARING AN EMERGENCY**

WHEREAS, water service to the Village of Spencer for use by Spencer Village water users is provided by Rural Lorain County Water Authority ("RLCWA");

WHEREAS, RLCWA has given notice to the Village of Spencer that water rates will increase for the next four (4) years at a minimum rate of eight percent (8%) per year; and

WHEREAS, water rates in the Village of Spencer currently do not cover the cost of the infrastructure and service provided; a rate increase will be required to pay for the rate increases that are and will be required in the future by RLCWA.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Spencer, Ohio, three-fourths (3/4) of its members concurring herein as follows:

1. That water rates charged to Village of Spencer water users shall be assessed as follows:

- A. A Spencer Village water user shall be charged a flat fee of Twenty-five and 42/100 Dollars (\$25.42) on the first two thousand (2,000) gallons of water used plus a Five and 00/100 Dollars (\$5.00) surcharge for a total minimum monthly of Thirty and 42/100 Dollars (\$30.42). This minimum rate is to be charged for any amount of water used up to two thousand (2,000) gallons;
- B. Spencer Village water users shall be charged a fee as set forth hereinabove and, in addition, shall be charged a pro-rated amount of Seven and 53/100 Dollars (\$7.53) per month for each one thousand (1,000) gallons of water used above two thousand (2,000) gallons and below five thousand (5,000) gallons of water used;

C. Spencer Village water users shall be charged a fee as set forth hereinabove and, in addition, shall be charged a pro-rated amount of Six and 49/100 Dollars (\$6.49) per month for each one thousand (1,000) gallons of water used above five thousand (5,000) gallons and below ten thousand (10,000) gallons of water used;

D. Spencer Village water users shall be charged a fee as set forth hereinabove and, in addition, shall be charged a pro-rated amount of Four and 04/100 Dollars (\$4.04) per month for each one thousand (1,000) gallons of water used at or above ten thousand (10,000) gallons of water used.

2. That these water use charges shall take effect January 1, 2009.

3. That any section of Spencer Village Ordinances in conflict with this Ordinance is hereby repealed.

4. That this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health, safety, and welfare of the Village of Spencer, Ohio, and for the particular reason that increased revenue is necessary to maintain the Village of Spencer water service.

PASSED: December 17, 2008

  
\_\_\_\_\_  
TOMMY RAMEY, Mayor

ATTEST:

  
\_\_\_\_\_  
SHERI RAMEY, Village Fiscal Officer

## Ohio Public Works Commission

## SUMMARY FORM

## REQUIRED

Submit to Commission/Update Annually

Spencer Village

103-73992

Medina

8/28/2009

Subdivision

Code

County

Date

Infrastructure Component	Replacement Cost	Repair Cost	Total Units	Units/Physical Condition				
				Excellent	Good	Fair	Poor	Critical
Roads	\$2,500,000	\$250,000	Center Line Miles 4.50		4.50			
Bridges	\$500,000	\$0	Number of Bridges 1	1				
Culverts	\$500,000	\$50,000	Number of Culverts 5		5			
Water Supply Systems	\$400,000	\$40,000	Number of Facilities 1		1			
Water Distribution	\$3,500,000	\$600,000	Linear Feet (Thousands) 26.5		21.50	5.00		
Wastewater Systems	\$2,500,000	\$250,000	Number of Facilities 1		1.00			
Wastewater Collection	\$3,000,000	\$300,000	Linear Feet (Thousands) 24.00		24.00			
Stormwater Collection	\$4,000,000	\$400,000	Linear Feet (Thousands) 33.00		33.00			
Solid Waste Disposal			Capacity (Tons per Day) 0					
Totals	\$16,900,000	\$1,890,000						

## Subdivision Socio-Economic Characteristics

Current		2000 Census Information			
Population	747	Population Total	747	% LMI	50.10%
Total Households	285	Households	285	% Poverty	3.90%
% Unemployment		MHI	\$37,404	% Unemploy	1.90%

Preparer's Name, Phone Number, email :

Village of Spencer (330) 648-2259

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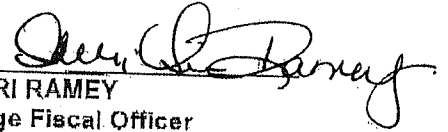
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Village of Spencer

Tommy Ramey 8/31/89  
Original Signature/Date Signed

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SHERI RAMEY  
Village Fiscal Officer