

**Meeting House Cooperative Preschool  
Parent/School Agreement  
2023-2024**

Dear Parents,

The Commonwealth of Virginia's Department of Education has decided that certain documentation should be in each child's confidential file. I have reviewed the standards and have made note of those that pertain to our school and program. Please read through the listed standards below, initial each standard and sign the form.

Tania Ryan, MHCP Director

**Child Health/Development:**

If your child becomes ill during the school day, the parent will be contacted by the Director or the Assistant to the Director. Your child will be isolated in a safe place until the parent or caregiver arrives to take the child home. \_\_\_\_\_ (initial)

If a child requires emergency medical care and the parent or emergency contact cannot be located the Director, Assistant to the Director, or teacher has the authority to contact 911. \_\_\_\_\_ (initial)

No staff member at MHCP is permitted to administer medication of any kind to a student. \_\_\_\_\_ (initial)

If an EPI pen is prescribed by a physician, the EPI pen will be kept in the office closet with the child's name and expiration date noted on the zip lock bag. Upon giving an EPI pen to a child, 911 will be called by the school administrator. \_\_\_\_\_ (initial)

**Child's Name** \_\_\_\_\_

**Parent's Name** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_