

TABER LEGION BRANCH #20

HALL RENTAL CONTRACT

5205 - 48 Ave

RENTER: _____ Contact: Telephone _____

Rental Date: _____

Start Time: _____ End Time: _____

Purpose Of Use:

Alcohol on premises: Yes

No

Main Hall, Number of Days _____ \$200.00 per Day \$ _____
(Hall including use of Refrigerator, Stove, and one Coffee Urn)

Legion bar Yes ☐ No ☐ Start Time: _____ \$ _____

Legion Ladies Catering Yes ☐ No ☐

Use of Dishes Yes ☐ No ☐ \$75.00 \$ _____

Use of Dishwasher (It must be run by Legion Member) Yes ☐ No ☐ \$40.00 \$ _____

Table Setup Yes ☐ No ☐ \$75.00 \$ _____

Number of Attendees (including children) _____

No of Rectangle Tables _____ to be setup

No. of Round Tables _____ to be setup

Sub Total: \$ _____

GST \$ _____

107928921

RENTAL FEE IS DUE AND PAYABLE IMMEDIATELY \$ _____

MAKE CHEQUES PAYABLE TO ROYAL CANADIAN LEGION #20

OR E-TRANSFERS ARE NOW AVAILABLE (RCL20OFFMAN@ GMAIL.COM)

Receipt # _____ Invoice # _____ Invoice Date: _____

Date of Receipt: _____

Liability Insurance Received Prior to Key pick up if required _____

Key Taken # _____ by Whom _____ Date _____

Key Return by : _____ Date: _____

The keys must be picked up at the Legion Office on the date of use and must be returned the date of departure. The Office is open 10:00 a.m. to 1:00 p.m. (Tuesday – Friday), or you may drop the key in the slot on the east side of the Taber Legion Building.

The Taber Legion Branch #20 hereby grants the Rental (hereinafter called the "Lessee"), permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein.

The undersigned has read and on behalf of the Lessee agrees to be bound by this Contract and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Contract on behalf of the Lessee and has sufficient power, authority, and capacity to bind the Lessee with his/her signature. The Lessee agrees to inform all responsible officials associated with the organization of the terms and conditions of the Contract.

1. The Lessee agrees that the Legion shall not be liable or responsible in any way for any damage or injury to any property belonging to the Lessee, or to any agent, employee, or invitee of the Legion.
2. The Lessee agreed that the Legion shall not be liable or responsible in any way for any personal injury or death that may be suffered or sustained by the Lessee, or any agent, employee or invitee of the Lessee, or to any person that my enter into the rented area.
3. The Lessee agrees to indemnify and save harmless the Legion from any and all liabilities, fines, suits, claims, demands, and action of any kind or nature which may be brought against the Legion, its agents or employees, arising out of the within rental agreement.
4. The Lessee must abide by all local By-laws as well as Provincial and Federals Statutes, etc.
5. Alberta Gaming and Liquor Commission Guidelines and Provincial Fire Codes must be strictly complied with at all times.
6. The Lessee agrees to ensure the above indemnification of the Legion shall survive the termination of the within rental contract.
7. The Lessee accepts full responsibility for replacement or repairs of any lost, stolen or damaged property of the facility or equipment which was caused during the term of the rental contract.
8. The Lessee is responsible to obtain and provide proof of its own liability insurance of a minimum of \$2 million dollars for the activities in the rented areas and for having enough security appropriate for the function when liquor is being served, if the legion bar service is not utilized. **Liability insurance must name the Royal Canadian Legion as ADDITIONAL Insured. This form must be given to the Legion Office prior to the event.**
9. All rental times include set-up times. The day comprises of 12:00 noon to 10:00am the next day.
10. The Key Holder must replace and pay for the replacement for all new locks and keys if his/her key is lost.
11. Setup and take down tables (per requirements). If tables and chairs are not put away properly, you will be liable for damage.
12. The Lessee agrees to ensure that the rented areas are left in a clean condition acceptable to the Legion, and failure to do so will result in additional charges for clean-up performed by the Legion. This includes the removal of all decorations/supplies from the facility by the end of the rental.
13. Throw away all disposable tablecloths, napkins, glasses, cups, straws, etc. into the garbage bags provided.
14. Pickup all garbage off the floor, including behind the bar and kitchen and put in the garbage containers. The Bar must be wiped down and kept clean. An additional charge of \$50.00 will be charged if CONFETTI is used on the premises.
15. Remove all of your decorations. A damage fee of \$500.00 will be charged if nails, tacks, or tape is used on walls or the ceiling. ***Permission must be obtained before any additional decorating is done. There is a wire along side walls for decorations.***
16. Wipe all the tables and chairs before putting them away. Clean up any spills on the floor (carpet).
17. If you are utilizing the Bar is must be cleaned and wiped down.
18. ***DO NOT LEAVE THE SCOOP IN THE ICE MACHINE.*** Please put it on top.
19. If using the Kitchen, wipe off the cupboards, clean any spills in the refrigerator, deep freeze, stove and oven. Clean out the coffee urn. Throw out the coffee grounds. Sweep the floor. Take out the garbage. There will be an additional charge of \$50.00 if the kitchen and appliances are not left clean.
20. Report any damage or leaks immediately. Any damage will be assessed, and repair costs will be billed.
21. When exiting, turn off all the lights and all fans, and make sure the front doors are locked and bolted. Last person to leave exiting by the east fire door must make sure that the door is closed tightly.

Note: All rental fees are due at the time of contract signing. There will be no refunds.

Royal Canadian Legion Branch #20

Lessee

Representative

Print Name

Date Signed
5205 – 48 Avenue
Taber, Alberta T1G 1S8
403-223-3822 Fax 403-223-1115

Signature

Address Town/City Postal Code

THIS IS A NO SMOKING FACILITY

Telephone Cell Fax