



**Shahala PTO  
Meeting Notes  
August 16, 2018**

Attendees: Marc Iacovetta, Melissa Webb, Cara Wood, Raina Fellows, Jeff Wooden, Kacy Montrose, Kelly Griffin

### Approval of Minutes

- The minutes from the June meeting were not available and will be submitted for approval during the September meeting.

### Treasurer's Report

- Jeff reported that our current bank balance is \$21,901.57

### Upcoming Events

- 8/22 – Staff Breakfast. Mark and Kacy will be at school for a 7:15 delivery from Seize the Bagel. The breakfast will serve 90 staff members. This is not the entire staff, but the date where the greatest numbers of staff would be at school.
- 8/22 – 6<sup>th</sup> Grade Orientation. The afternoon orientation is from 2:00-4:00 and is a drop in style. Katie would like the PTO table in the 6<sup>th</sup> grade hall to help deal with locker problems. From 2:00-3:30 the Shahala cheerleaders will also be there to provide assistance. We will also need volunteers to hand out schedules. The evening orientation begins at 6:00pm and is a structured meeting with the principal and teachers.
- 8/24 – New 7<sup>th</sup> & 8<sup>th</sup> grade student walk through. No volunteers needed.
- 8/27 – Chrome book distribution. 11:30-3:00. Volunteers will be needed.
- 8/28 – First Day of School. 2 PTO volunteers will be needed in the front office in the AM and 2 in the PM. The PM office volunteers will also need to help with buses. In addition, 1 volunteer will be needed in the 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> grade wings during the AM (for a total of 3 volunteers).
- 9/12 – Picture Day. Volunteers needed for this day. All PTO board members need to have their photos taken. Retakes are scheduled for 10/25 but no volunteers are needed that day.
- Tailgate Gathering. Date TBD per Mr. Brown.

### Committee Updates

- **Box Tops/Fred Meyer Rewards.** Most recent Fred Meyer rewards check was for \$244.77. This is lower than previous checks, but several schools have been trending in that direction. We need to remind parents to change their support with Fred Meyer rewards and Amazon Smiles from their prior elementary school to Shahala. There will be a flyer on the PTO table at orientation for an extra reminder.
- **Community Relations.** Sharma has created an outstanding new PTO website. Check it out at [www.shahalapto.com](http://www.shahalapto.com)
- **Volunteer Coordinator.** Raina is getting lots of volunteer sheets ready for the volunteer needs coming up. Keep an eye out for those so you can sign up. A table will be at orientation to sign up new members.
- **Grants.** Cara had no news to report but questioned if she needed to follow up to see if all spring approvals have been purchased and paid for. Jeff will email Cara a report of everything that has been paid so Cara can check.

### President's Report

- Please make sure you have your position binder. If not, let Marc know.

- Please make sure your background check is current with the district. Background checks are good for two years.
- Parent information resources will all be available at orientation.
- Current open positions are Fundraising and Concessions.
- ABS Fundraiser runs for two weeks and all orders are due 9/18.
- Yearbooks are \$15 if purchased prior to 1/1. After 1/1 the price goes up to \$20.
- Meeting times will be the 2<sup>nd</sup> Monday of each month at 6:30 in the Media Center.

### **Votes**

- There was a motion to take the following names off the bank account: Kristine Miller, Stephanie Brachman, and Anne Mauboussin. Marc Iacovetta made the motion. Jeff Wooden seconded the motion. Motion passed unanimously.
- There was a motion to change the board position to remove Melissa Webb as the Co-President and elect her as Vice President. Cara Wood made the motion. Raina Fellows seconded the motion. Motion passed unanimously.

### **Miscellaneous**

- In October, we will introduce the work plan and discuss the budget and vote to approve. The budget was written in June, but not yet approved. It is written in the bylaws that the budget gets approved in October. We need to discuss if we would like to change the bylaws so the budget may be approved at an earlier date to the budget is set when school starts each year.

The next meeting will be held Monday, September 10<sup>th</sup>, 2018

Respectfully submitted, Kelly Griffin – Secretary