



**Shahala PTO  
Meeting Notes  
December 9<sup>th</sup>, 2019**

Attendees: Melissa Webb, Tracy Tai, Cynthia Yurosko, Misty Wick, Peachi Bauman, Raina Fellows, Kelly Griffin

### Approval of Minutes

- The minutes from the November meeting were submitted for approval. Cynthia motioned to approve the minutes and Misty seconded that motion. All approved, motion passed.

### Vice President's Report

- Tracy dropped off the check for the new sound equipment at Guitar Center and Ms. Weldon has picked the equipment up.

### Treasurer's Report

- As of 12/9/19, the balance is \$14,490.97
- Notable changes since last meeting:
  - \$325 was raised from the fall play (minus the money from the flower purchases, not accounted for yet). Misty suggested reaching out to the Mt. View florist program to ask them about providing flowers for future plays.
  - \$675 was collected from Spirit Wear, but the vendor invoice is for \$750. Melissa is looking into this discrepancy.
  - \$272.37 came in from Fred Meyer rewards.
  - \$2,933.51 has been reimbursed to teachers for fall grants so far (3 teacher grants still outstanding).
  - \$4,018.91 has been spent on Special Projects. This is over budget by \$1,000.18.

### Principal's Report

- Eagle Achievement Awards
  - a. Per the email sent out last week, we are changing the format for our academic awards. Prior to making this shift, leadership students presented to a surveyed their peers. Students clearly wanted to shift the format based on close to 800 responses received.
  - b. Email went out to inform families of the shift.
  - c. Families will also receive notification if their student will be a participant.
  - d. Tri 1 Date: 12/17/19
  - e. Format: The format of the Eagle Awards Social will include an initial welcome and congratulations by administrators followed by a student keynote speaker. Then students will be released to pick up their awards from their respective tables by last name and socialize with their parents, family members, and fellow Eagle Award classmates. There will be a photo area set up for pictures and refreshments will also be provided.
- Feminine Hygiene Products in the RR: first time that a concern has been brought forward in my seven years – not saying it wasn't an issue it just wasn't on our radar. Students used to have to pay for products that were provided in the bathroom dispensers. Not wanting this to be an impediment to access, we eliminated the dispensers from the bathrooms. There were also the added issues of improper disposal which caused some plumbing issues and students taking large amounts and not using them appropriately. Ultimately, it was

determined to house the products in the health room, allowing for discrete access *and* stocking product in the community closet to help students who did not have consistent, viable access to products at home. I don't see us radically changing practice at this time but will look into what other schools are doing to see if we can improve our service to students.

- Student enrollment appears to be on the decline for the 20-21 school year. Our incoming 6<sup>th</sup> grade class is likely going to be about 45-60 students less than this year's departing 8<sup>th</sup> grade class. Currently, we are at about 1020 students – the smallest SMS has been since the 07-08 school year.

### **Teacher Liaison**

- Cynthia reported for Paul that the Book Fair has 12 stations that still need to be filled with volunteers.

### **Committee Updates**

- Grants – Three teachers who received fall grants have not yet turned in any receipts for reimbursement. Misty will reach out to those teachers to check in about the status of their purchases.
- Volunteer Coordinator – Raina is continuing to work on getting volunteers for the book fair.
- Auction – Kristin and Raina reported that the updated letterhead with the donation request would be arriving shortly. The spreadsheet of donation requests has been updated and divided among the PTO board members so each member has a section of the business community to solicit donations.
- Book Fair – Winter Holiday Book Fair set up and Teacher Preview happened 12/5. Teachers were treated to chili, corn bread, cookies, and drinks. Fair was open on 12/6 for lunches only that day. Family Night will be on Thursday, 12/12.

The next meeting is Monday, January 13<sup>th</sup> at 6:00pm

Respectfully submitted, Kelly Griffin – Secretary