



**Shahala PTO
Meeting Notes
February 11th, 2019**

Attendees: Misty Wick, Cara Wood, Jeff Wooden, Kristin Suttie, Marc Iacovetta-Solis, Sharma Johnson, Marie Pham, Tammie Bravo, Gregg Brown, Kelly Griffin

Approval of Minutes

- The minutes from the December meeting were submitted for approval. Kelly motioned to approve the minutes and Marie seconded the motion. All approved, motion passed.

President's Report

- Marc will attend the two evenings of 6th Grade Information Night on 2/12 & 2/13 to represent the PTO. He will need to have some help as he will be selling spirit wear as well.

Treasurer's Report

- Jeff reported that our current bank balance is \$16,784.93.
- Revenue is \$10,519.33 and expenses are \$15,660.97.
- Fall grants have all been resolved. Of the \$5,000 allotted for fall grants, \$4,876.45 was used.

Principal's Report

- Incoming 6th grade Information Night will be 2/12 & 2/13. Forecasting has begun for 6th grade.
- Conferences are scheduled on 2/21 & 2/22 and are specific to students who may be struggling or are new to the district. Both of these dates are early release days.
- Random Acts of Kindness Week is currently taking place at Shahala.
- Levy ballots are due by 2/12.

Teacher Liaison

- Ms. Yurosko is continuing to work with Tracy on the emergency kits. She has also shared with the teachers information regarding the auction and the Fred Meyer rewards program.

Committee Updates

- Fundraising - \$10 & Done has currently raised \$2,724.65, which is \$1,089 more than was raised last year. \$705 was donated online. There is a \$30 fee to use Square for the online donations. The link to donate will remain on the PTO website so more donations may come in. Mrs. Williams 3rd period class won the first prize donut party by turning in the most envelopes (11).
- Staff Appreciation – the staff will receive Valentine treats for the February event. The March appreciation event will combine with the teacher preview at the Book Fair.
- Spirit Wear – The spirit wear spring sale will run from 2/12 until 3/1. Marc will have order forms available at the 6th grade Information Nights. He will be able to accept cash, checks, or credit cards.
- Communications – Sharma created the January newsletter but there were some challenges trying to get it sent out to parents. The board expressed to Mr. Brown that some PTO information does not make it onto the school's website, (i.e. \$10 & Done and Book Fair) so a separate newsletter with all school event dates would be helpful. It was also noted that parents prefer push notifications as opposed to going out and looking in various

places for information. Mr. Brown said the school had made a decision to stop sending out any type of newsletter because they didn't know if there was a need for it. He said he will find a staff member who will absorb this task and resume sending out newsletters.

- Grants – The band would like to replace their sound system/microphones and have asked the PTO to help out with the purchase. They didn't ask for a specific amount, just if the PTO would be willing to pay for some of it. The system is 14 years old and can no longer be repaired. Replacement is the only option. If the band pays for the entire purchase, it will deplete their budget for the year. Marc suggested paying for it out of the Projects line, Cara suggested we should vote to pay for a certain amount, and Jeff suggested the band fill out a spring grant request. Mr. Brown will follow up with the band and get more details regarding this request. No decision about funding was made at this time.
- Box Tops/FM Rewards – Box Tops are due 2/22. We received \$283.10 from FM Rewards for Oct. – Dec.
- Book Fair – 3/21 Teacher Preview/Appreciation afternoon. 3/28 Readcon in the evening.
- Volunteer Coordinator – Raina is working to fill volunteer slots for the Book Fair and getting more help with the Auction.

Old Business

- Emergency Kits – continuing to gather information for quotes
- Staff Appreciation – need to confirm staff numbers
- PBIS – going well, lots of parent volunteers. Recently restocked merchandise.

New Business

- Auction (5/15) – Kristin will divvy up the auction donation request list so several people on the board may assist with requests. Melissa has food trucks scheduled for the evening.
- A few days after the meeting, Ms. Helland requested to be reimbursed for supplies she had purchased to support the clothes closet as well as the purchase of more hangers. The board decided to give her \$75 (\$53 to reimburse her and \$22 for more hangers). Marc also let her know that several people have hangers they would be happy to donate. Jeff will get a check to Ms. Helland.

The next meeting will be held on Monday, March 11th.

Respectfully submitted, Kelly Griffin – Secretary