



**Shahala PTO
Meeting Notes
January 13th, 2020**

Attendees: Melissa Webb, Tracy Tai, Cara Wood, Cynthia Yurosko, Gina Helland, Marisa Salsig, Misty Wick, Raina Fellows, Gregg Brown, Kelly Griffin

Approval of Minutes

- The minutes from the December meeting were submitted for approval. Tracy motioned to approve the minutes and Cara seconded that motion. All approved, motion passed.

President's Report

- Melissa requested that everyone let her know if they will be continuing on with their current board position, moving to a different position, or resigning from the board for the 2020-2021 school year.
- Several board positions are either currently open or will be open for next school year. Those positions include President, Vice President, Secretary, Auction, Fundraising, Box Tops, Community Relations, and Spirit Wear.

Treasurer's Report

- As of 1/13/2020, the balance is \$16,405.76
- Notable items since last meeting:
 - Book Fair had an income of \$2181.77, expenses of \$1500.37 for a net of \$681.40.
 - PBIS had expenses of \$145.79. There is \$341.67 in the PBIS line item for the remainder of the year.
 - Peachi added a line item for Book Fair Donations that Mr. Warner received during the fair. The total donations were \$191.30.

Principal's Report

- There was a confirmed case of chicken pox at Shahala. An informational email was sent home to parents. Evergreen has one of the highest rates of noncompliance with vaccines in the state. Next school year students will not be allowed on campus if they are not in compliance. There will be exceptions. Schools are beginning to notify and work with families if they are current noncompliant.
- 5th grade forecasting will begin in mid-February, 6th to 7th and 7th to 8th grade forecasting will also begin in mid-February, while 8th to 9th grade forecasting will begin in early February.
- Next year's incoming 6th grade cohort is projected to have about 300 students. This year's outgoing 8th grade class is about 380 students. Next year's enrollment at Shahala is projected to be 950-960 students.

Committee Updates

- **Grants** – There are currently four grants outstanding. They should all be completed soon.
- **Fundraising** – Still looking for a fundraising chair. The 10 & Done letter will be going home within a week and all donations will be due January 31st. Gregg will also send out electronically to parents. Every early release Wednesday until the end of the school year is a MOD pizza fundraiser. Cynthia has requested this be added to the morning announcements. The fundraiser lasts all day and all you have to do is mention Shahala.
- **Volunteers** – There are no current PTO events coming up with volunteer needs. Raina will check in with Jen to see what basketball games she is planning to offer concessions.

- **Book Fair** – Successful book fair with lots of volunteers. Paul chose to take the profit in \$900 cash and \$181.64 in Scholastic Dollars. Spring Book Fair/READCON is scheduled for March 23rd – 27th with READCON happening Thursday, March 26th.
- **Box Tops** – No checks have been received since the last meeting. Since box tops are no longer being physically collected (only accepted electronically) this position is less involved. Melissa questioned whether Box Tops should be moved under the responsibility of the Fundraising chair. We will discuss this further.
- **Staff Appreciation** – Marisa provided Krispy Kreme donuts for December. January was a cute chapstick/calendar gift set. Marisa is considering asking parents to drop off cupcakes for a Valentine themed appreciation.
- **Auction** – Kristin is no longer chairing the auction. Raina will be managing the master list of procured items and will need help picking up items. Tracy has volunteered her house for item collection/storage as well as the basket wrapping party. Jen is taking care of the food truck vendors for that night. Everyone has been given their portion of vendors to solicit auction items. If you don't have your list, check with Raina. This is a big event and will need lots of help so please assist where you can.
- **Spirit Wear** – The spring spirit wear sale will be February 24 - March 6th. This will enable us to get the orders back prior to track season.

Miscellaneous

- Gina Helland came to the meeting to request \$2,000 in funding to help purchase t-shirts for the students. Usually these t-shirts would be purchased using the profits from the Fall Festival that she runs. However, Washington state law has recently changed and ASB funds can no longer be used to purchase items that will be given away. The Projects line item has already been used to purchase microphones and replenish the emergency kits. Melissa is going to check with Peachi to see if there is any other funding available and she will get back to Gina with the answer.

The next meeting is Monday, February 10th at 6:00pm

Respectfully submitted, Kelly Griffin – Secretary