



**Shahala PTO
Meeting Notes
November 19th, 2018**

Attendees: Marc Iacovetta-Solis, Jeff Wooden, Tracy Tai, Kristin Suttie, Cynthia Yurosko, Adam Wallace, Paul "Guybrarian" Warner, Kelly Griffin

Approval of Minutes

- The minutes from the October meeting were submitted for approval. Kelly motioned to approve the minutes and Jeff seconded the motion. Motion passed.

President's Report

- Roster Review: Fundraising and Concessions chair positions are still open. Both positions are being taken care of by current board members but it would still be good to fill these positions with permanent chair people.
- Background checks: All board member background checks are current.

Treasurer's Report

- Jeff reported that our current bank balance is \$18,638.70.
- \$550 in Fall grants have been reimbursed. Grant carry overs from last year have all been paid out.
- Jeff provided a Cash Reconciliation form which included the Money Handling Policy as a reminder.
- Jeff also provided the Reimbursement/Cash Request form and reminded the board that cash requests for an event need to be made at least two weeks prior to the event. If you submit a cash request, please send him a text to let him know it is there.

Principal's Report

- Adam thanked the board for their help with the cookie dough distribution, volunteers at the Fall Festival, and the Thanksgiving baskets that will be distributed to 15 Shahala families.
- Nicole Rokos is the new Registrar.
- Becky Swank is the new Behavioral Specialist.
- The Clark County Parent Project will be holding a parenting strategies 10 session class starting in January. Adam had a sample flyer and those will be going home with students.
- Adam shared with the board that Evergreen SD will have two levies on the ballot in February, one Operations and one Tech. There will be more information coming out about this but one of the key components to the levies is that the Tech levy is dependent on the Operations levy to pass.
- Current Shahala enrollment is right around 1,100.

Committee Updates

- Fundraising - \$10 & Done has been moved to January. Marc would like to put a blurb in the flyer to remind parents that the cookie dough fundraiser was for the ASB, \$10 & Done is for the PTO. The Menchies fundraiser during the fall play made \$33.
- Staff Appreciation – the staff was provided donuts in October and pies in November.
- Spirit Wear – sold \$583 of spirit wear to the staff.
- Communications – please send any communications to Sharma. She will promote events as often as you would like her to, just let her know.

- Box Tops/FM Rewards – Fall Box Tops earned \$172.80. Home Room donut party winners were Lidyard, Evers, and Damon. Fall Fred Meyer Rewards earned \$252.01. Total expenses were \$173.65 which includes flyers, mailing, donuts, and gift cards for individual student winners.
- Book Fair (12/3-12/7) – set up is on 11/30 with the teacher preview from 12:30-2:00. Jennifer is hoping to provide some snacks and drinks in the library for the teachers. Holiday Family Night is on Thursday from 6:00-8:00 and will feature crafts, the orchestra playing as well as the Empathy, Diversity, & Holiday's contest where student works will be placed around the library. There will also be a Firehouse fundraiser that evening.
- Grants – the Grants committee authorized \$2,415 for Fall grants.
 - The dye cut is pending until we receive more information from Lisa DeGrenier regarding what needs to be purchased i.e., a new font or a new cutter or both? Where it would be stored also needs to be determined.
 - Mrs. Morningstar needs to come to a PTO meeting to present a request for Battle of the Books. It was suggested that this should be a line item expense if it is an event that will happen every year.
 - Request for repair/reupholster of equipment in the fitness room was denied. Jeff is looking into other options or possible donations.
 - Request for a CPR training class was denied. The class it was needed for is not being offered next trimester so it is no longer relevant.
- Volunteer Coordinator – Book Fair still has some open slots and more volunteers are needed for student store.

Old Business

- 11/1 – Grants meeting authorized \$2,415 for Fall grants.
- 11/2- 11/3 – Fall Play earnings have not yet been reported.
- 11/2 – Menchies fundraiser earned \$33.
- 11/9 – ASB Distribution product all distributed, prizes coming next.
- 11/6 – Fall Festival had over \$500 in sales.

New Business

- Thanksgiving baskets served 15 families and the food drive will support students over the Thanksgiving and winter break holidays.
- Staff Appreciation gave pies on 11/21.
- Book Fair is 12/3-12/7 with teacher preview on 11/30 with treats. Holiday Family Night and Firehouse fundraiser is 12/6.
- Health Day was 10/31 for 7th grade.
- Emergency Kits in classrooms may be expired and need to be replaced. Marc is still working to determine what the next steps are. Tracy has volunteered to coordinate this project.

The next meeting will be held on Monday, December 10th.

Respectfully submitted, Kelly Griffin – Secretary