



**Shahala PTO
Meeting Notes
October 14th, 2019**

Attendees: Melissa Webb, Sharma Johnson, Raina Fellows, Misty Wick, Cynthia Yurosko, Marisa Salsig, Leah Martizia, Kristin Suttie, Tracy Tai, Peachi Bauman, Gregg Brown, Kelly Griffin

Approval of Minutes

- The minutes from the September meeting were submitted for approval. Misty motioned to approve the minutes and Ms. Yurosko seconded the motion. All approved, motion passed.

President's Report

- Fundraising chair position is still open. This position is responsible for coordinating 10 and Done, restaurant fundraisers, and the food vendors during auction.

Vice President's Report

- Tracy was added to the bank account as a signer.
- The Emergency Kits are completely replenished. There are 70 total kits.
- Melissa will add to the work plan to inventory the kits yearly. In five years, the kits will need to be replaced again.

Treasurer's Report

- Peachi submitted the budget for the 2019-2020 school year for approval. Misty motioned to approve the budget, Raina seconded the motion. All approved, motion passed.
- Current bank balance is \$18, 401.62.
- Peachi will ask her financial contact to come and speak with the PTO regarding the pros and cons of having a debit card.
- Melissa will talk to IQ Credit Union before the next meeting about alternate ways to handle recurring PTO costs.
- Tracy asked if the recurring charges (Quickbooks, website, TTSU, etc.) could be somehow attached to the PTO checking account and charged that way.

Principal's Report

- There was a question about whether or not we could post the social media presentation advertisement (the one Ondalyn Vance had presented to the PTO in September) to the PTO facebook page since it is not a school sponsored event. Mr. Brown said that would be fine to post.
- Middle schools will be shifting to a six period day for beginning with the 2020-2021 school year. Humanities will now break into two classes, ELA (English Language Arts) and Social Studies. The school district will communicate this news to parents but PTO can also help to get the word out. Five or six early release days will be added to the calendar year.
- Also beginning with the 2020-2021 school year, Chrome books will move to a cart system and stay in classrooms instead of being taken home every day with each individual student. They may be checked out as needed for homework. Shahala will be the pilot school for this program with Mr. Warner and Ms. Krimme working to figure out how to make this a streamlined system.

Committee Updates

- Grants – Ms. Yurosko emailed the grant due dates out to teachers. The Fall Grant Review meeting will be held on Thursday, November 7th at 3:00 in Ms. Yurosko's room. Per the PTO By-Laws, the President, Treasurer, Grant Chair Person, Member at Large, and Teacher Liaison must attend the meeting. All other PTO members welcome to attend if interested.
- Fundraising – Still open. 10 & Done fundraising dates set for 1/13 – 1/24. Café Yumm fundraiser 10/16, same evening as the band concert.
- Volunteer Coordinator – Fall Play is on 11/15 & 11/16, starts at 7:00 and ends at 9:00. Volunteers needed for concession sales. Student Store volunteers also needed.
- Concessions – concessions at Fall Festival made a profit of \$422.69. Jen is planning on selling concessions at the wrestling matches on 11/12, 11/14, and 11/21 as well as during the Fall Play.
- Staff Appreciation – Marisa is planning popcorn bar with a tentative date of 10/25 for the staff treats this month.
- Book Fair – Winter Book Fair is scheduled for 12/9 – 12/13.
- Auction – some donations have already begun to come in. Kristin and Raina will get together in November to update and distribute the donation request spreadsheet for PTO members to solicit donations. 5/20 is the tentative date for the auction.
- Spirit Wear – sale is currently in progress and will conclude on 10/22. Leah is planning on putting out flyers and signs during the band concert and Thursday evening conferences.

Miscellaneous

- On 9/20, Melissa sent out an email requesting yes or no vote on purchasing a new canopy to use during concessions held outdoors (during football and track seasons). The PTO had a canopy but it is missing. Canopies cost \$125 - \$150. The vote received 9 YES votes and 0 NO votes. Purchased approved.

The next meeting is Monday, November 18th at 6:00pm

Respectfully submitted, Kelly Griffin – Secretary