



**Shahala PTO
Meeting Notes
September 9th, 2019**

Attendees: Melissa Webb, Sharma Johnson, Raina Fellows, Cara Wood, Elyse Iyer, Cynthia Yurosko, Peachi Bauman, Misty Wick, Ondalynn Vance, Leah Martizia, Tracy Tai, Kristin Suttie, Paul Warner, Jen Pedrazas, Kelly Griffin

Approval of Minutes

- The minutes from the August meeting were submitted for approval. Kelly motioned to approve the minutes and Misty seconded the motion. All approved, motion passed.

President's Report

- Fundraising chair position is still open. This position is responsible for coordinating 10 and Done, restaurant fundraisers, and the food vendors during auction.

Vice President's Report

- The supplies for the emergency kits are in and all ready to be picked up by teachers. Teachers will come in the room where all the supplies are stored and replenish their classroom kits. Kits are also being renumbered to reflect the classroom number where they will be kept. Big thank you to Tracy and Cynthia for completing this huge undertaking!

Treasurer's Report

- The budget is still being looked at and different line item amounts are being adjusted. Some changes that have been made are:
 - Auction Income \$11,000 (up from \$10,000)
 - PBIS \$800 (was \$1,200)
 - Volunteer Recognition \$200 (was \$250)
 - Events Line Item cut out (was \$1,000)
 - Box Tops expenses cut out (was \$200, now electronic, no more printing flyers or mailing expense)
 - Projects \$3,000 (was \$5,000)
 - Grants \$4,000 each for Fall & Spring (was \$5,000 each)
- Final budget will be voted for approval during October meeting.
- Still looking into whether or not getting a debit card for recurring payments is something we want to do.
- Do we want to move carryover funds into a different account? We need to get more information on this and discuss further.

Principal's Report

- Melissa shared that Mr. Brown reported the school will be launching a school supply drive to help replenish the Support Closet and wanted to know how the PTO may be able to help with this. The requests will be for composition books, lined paper, spiral notebooks, and dividers. Sharma will advertise on social media when we get the details.
- ASB fundraiser will be delivered 10/2 by 1:00pm.

Teacher Liaison

- Ms. Yurosko reported that the Emergency Kits are complete. Woo-Hoo!

Committee Updates

- Grants – Cara and Misty will be setting a date with Ms. Yurosko for the Fall Grant review.
- Fundraising – Still open. 10 & Done coordinator needed and dates for that fundraiser need to be set.
- Volunteer Coordinator – Picture Day (9/11), all volunteer spots filled. Raina will need about 3-4 PTO volunteers to help organize and distribute the ASB fundraiser.
- Concessions – Jen would like to offer concessions at the Fall Festival (10/10), Fall Play (11/15 & 11/16), and home football games. Tropical Snow is also scheduled to be at the football games.
- Box Tops/Amazon/Fred Meyer – Tracy would like to create a document that has all of the links for how to register for all of these fundraising opportunities. Sharma will assist with this.
- Staff Appreciation – Marisa has September treats ready to go out the week of the 16th. They are mints in a bag with a magnet and cost \$1.00 each.
- Auction – date TBD.
- Communication – as always, send Sharma any info you want blasted out to social media.
- Spirit Wear – Leah has met with the vendor. The fleece vest is being removed from the order and a polo shirt, baseball shirt, cinch pack, and water bottle are being added. Leah will send out an updated flyer for review once she receives it from the vendor.

Miscellaneous

- Carla is asking the PTO for \$500 to use in Shahala's InvestEd account that helps support students who may be unable to afford activity participation fees. If the PTO grants her \$500, the state will match with \$500, in addition to the \$620 the state is already giving for this purpose. Tracy motioned to approve this \$500 request to be used toward the InvestEd account. Sharma seconded the motion. All approved. Motion passed.
- Katie asked if the PTO could advertise for a donation of water and a box of granola bars to give to students who may not have eaten and aren't feeling well. Jen said she would take care of this and drop off the supplies. Thank you to Jen!
- Parent Ondalynne Vance attended the PTO meeting with a request for funding to bring an assembly to the students of Shahala. The assembly is a 45 minute presentation by Collin Kartchner to 7th & 8th grade students and the focus of the message is balancing screen time/device use while protecting and cultivating self-worth. 10/16 is the only open date he has left to schedule an assembly. The cost to the school is \$1,000. He is presenting both at Skyridge and Liberty Middle Schools. He is also offering two community events, one for parents and one for youth (ages 11-18). These events are both free. Before the PTO can move forward to approve this expense, Mr. Brown would need to approve it and it would need to be vetted by Evergreen School District.

The next meeting is Monday, October 14th at 6:00pm

Respectfully submitted, Kelly Griffin – Secretary