

COLLEGE OF PHYSICIANS MALAYSIA (KOLEJ PAKAR PERUBATAN MALAYSIA)



CLINICAL AUDIT TRAINING 2025

Date: 14th & 15th May 2025

Venue: Ar Riyadah Residence, Kuala Terengganu

Organised by: College of Physicians Malaysia (CoPM) in collaboration with
Jabatan Kesihatan Negeri (JKN) Terengganu

PROGRAMME

| 14 th May 2025, Wednesday (Day 1) | | |
|--|---|---|
| Time | Clinical Audit | Speaker |
| 8.30-8.55 am | Registration | |
| 8.55-9.00 am | Introduction | MC: Matron Wan Hafizah |
| 9.00-9.05 am | Welcome message | Pengarah Kesihatan Negeri Terengganu |
| 9.05-9.30 am | Brainstorming <ul style="list-style-type: none">• <i>Getting to know each other.</i>• <i>What is expected from the training?</i>• <i>Brainstorming session on personal issue with the current clinical services</i> | Dr. Muhammad Lutfil Hadi |
| 9.30-10.10 am | Introduction to Clinical Audit <ul style="list-style-type: none">• <i>Recognise the difference between RAQI projects.</i>• <i>How it fits within the new National Postgraduate Medical Curriculum</i>• <i>Q&A</i> | Associate Professor Dr. Terence Ong |

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| Time | Clinical Audit | Speaker |
|----------------|--|---|
| 10.10-10.50 am | The Audit Cycle <ul style="list-style-type: none"> • <i>Understand the different parts of the audit cycle.</i> • <i>Deciding what to audit</i> • <i>Determine standards. What standards to select? Types of standards (organisational, process or outcome standards)</i> • <i>Implementing change and re-audit</i> | Dr. Ng Rong Xiang |
| 10.50-11.05 am | Tea break | |
| 11.05-11.50 am | Groupwork <ul style="list-style-type: none"> • <i>Examples of Audits</i> • <i>Review evaluation of past audits</i> | Moderator: Dr. Hor Chee Peng |
| 11.50-12.20 am | Group Presentation <ul style="list-style-type: none"> • <i>5 minutes per presentation</i> • <i>3 minutes for discussions</i> | Moderator: Dr. Hor Chee Peng |
| 12.20-1.20 pm | Lunch | |
| 1.20-2.00 pm | Preparing an Audit proposal <ul style="list-style-type: none"> • <i>Written proposal or PowerPoint slide</i> • <i>Identifying and rectifying the topics</i> • <i>Identifying the key stakeholders</i> • <i>Identifying team members</i> • <i>Dissemination of audit result</i> • <i>Using ChatGPT</i> | Dr. Sharmilan Gangatharan |

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| Time | Clinical Audit | Speaker |
|--------------|--|---|
| 2.00-2.30 pm | Structuring an Audit proposal (Individual/group) <ul style="list-style-type: none"> • <i>Structure of proposal</i> <ul style="list-style-type: none"> - Highlight deficit in practice - Objective of audit - Propose standard - Governance structure? | Professor Dr. Tan Maw Pin |
| 2.30-3.30 pm | Groupwork <ul style="list-style-type: none"> • <i>Identify the topic and framework</i> | Facilitators: Dr. Sharmilan Gangatharan Dr. Siti Nurbaiyah Dr. Ng Rong Xiang Dr. Hor Chee Peng Associate Professor Dr. Terence Ong |
| 3.30-4.00 pm | Presentation | |
| 4.00-4.45 pm | Improving the Infection Control by Clinical Audit <ul style="list-style-type: none"> • <i>Malaysia Patient Safety Goal (MPSG)</i> • <i>Infection control guidelines</i> • <i>National Level Monitoring for MPSG</i> | Dr. Ng Rong Xiang |

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| 15 th May 2025, Thursday (Day 2) | | |
|---|---|---|
| Time | Clinical Audit | Speaker |
| 8.30-9.00 am | Registration | |
| 9.00-9.40 am | Data Collection <ul style="list-style-type: none"> <i>Data collection formality</i> <i>Collecting the data (paper forms vs Google forms)</i> | Dr. Firdaus Mat Lawi |
| 9.40-10.10 am | Data Analysis <ul style="list-style-type: none"> <i>Analysing and presenting the data</i> <i>Example of the data sets in undertaking in Malaysia</i> | Dr. Hor Chee Peng |
| 10.10-10.30 am | Stroke Registry | Dr. Khairul Azmi Bin Ibrahim |
| 10.30-10.45 am | Tea Break | |
| 10.45-11.15 am | Closing the Audit loop <ul style="list-style-type: none"> <i>Discussion forum</i> | Moderator: Professor Dr. Tan Maw Pin |
| 11.15-1.00 pm | Preparing of Audit Proposal (Groupwork activities) | Facilitators: Dr. Sharmilan Gangatharan Dr. Siti Nurbaiyah Dr. Ng Rong Xiang Dr. Hor Chee Peng Associate Professor Dr. Terence Ong |
| 1.00-2.00 pm | Lunch | |
| 2.00-3.30 pm | Presentation of Audit Proposal by Groups | Panel of judges: Professor Dr. Tan Maw Pin Dr. Khairul Azmi |
| 3.30-4.00 pm | Feedback & planning for follow up session | |
| 4.00-5.00 pm | Question & Answer Session Reflection and end of day | |

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WORKSHOP INFORMATION

Registration link: <https://forms.gle/7cmFGWUTGTcs52TN7>



Notes to Participants:

1. It is appreciated to come to the workshop with an idea of audit for groupwork activities.
2. Please bring along laptop for groupwork.
3. Participants will be put into groups for the groupwork session. A list of groups will be sent through email.
4. Feedback forms will be given to attendees through email. Please help us improve.
5. E-Certificate of Attendance will be issued to attendees after the event.

Travel and Accommodations:

Participants should make their own travel and accommodation arrangements.

The nearest accommodations in Kuala Terengganu:

1. Ar Riyadah Residence
2. Raia Hotel & Convention Centre Terengganu
3. The Serai Cottage Downtown Hotel
4. Rimba Hotel

The nearest airport will be Sultan Mahmud Airport in Kuala Nerus, Terengganu (TGG).

Cancellation and Refund Policy:

The Secretariat must be notified in writing of all cancellations to secretariat@copm.online. Refund will be made after the workshop. No cancellation after **30th April 2025**.