



2026 Swiss Wine Festival
PO Box 151, Vevay, Indiana 47043
(812) 427-9463 / SwissWineFestival.org

2026 Arts & Crafts Application for the Swiss Wine Festival

It is time to start making plans for the 54th Annual Swiss Wine Festival (SWF)!

Our event will be held August 27th – August 30th, 2026.

We emphasize quality craftsmanship and merchandise. All items displayed and sold at this show must be of good quality, handcrafted and original. It is your responsibility to be aware of copyright laws. No novelties, commercial, or other items considered resale (with exception of the SWF Booth) will be permitted for this show. FLEA MARKET ITEMS and/or INFORMATIONAL BOOTHS are not permitted in the craft show area. In addition, if you sell cosmetics you will need to be licensed by the State of Indiana. You may be subject to inspections by the Health Department, so make sure you have your license and products properly labeled. You are also responsible for sales tax to be remitted to Indiana's Department of Revenue.

A complete description of all items being sold must be included in the application. In addition to your written description, **New applicants** should send 2-3 photos of your booth and items being sold, label your photos with your name and address, and send them to info@swisswinefestival.org or mail them with your application. The photos should show your entire booth set up as well. **Returning crafters** if changing mediums please submit updated photos as well. **Application photographs become property of the SWF and will not be returned. Whether a product/material may be exhibited and/or sold at this event is the sole discretion of the SWF Organizer and the SWF has the right to limit entries.**

Priority Registration – *If you want to request your same space as last year, we must receive a completed Application, Release of Liability Waiver & Rules form and Fees **prior to February 1, 2026**.* If we receive your request after February 1, 2026, we cannot guarantee your previous spot.












GENERAL RULES:

1. No prepared food or beverages are to be sold in craft booth spaces.
2. Absolutely no illegal items, obscene materials, controlled substances, drugs, drug related paraphernalia, alcoholic beverages, guns, ammunition, fireworks, projectiles, stink bombs, silly string, disappearing ink, tobacco products (including vapor products), live animals or any other item the SWF may deem inappropriate will not be allowed. The SWF may limit items or wares offered for sale at the festival. These restrictions will be strictly enforced.
3. The SWF has final approval of all items to be sold, and booth set ups. Any exhibitor found displaying items not shown on the submitted application or items against SWF policy will be asked to remove offending items and/or will be prohibited from conducting further sales and/or will be removed from the festival immediately and/or prohibited to be a returning vendor. If you are asked to leave, No refunds will be made.
4. No selling inappropriate items to children under the age of 18.
5. Selling is only to be done within your booth space. **NO ROAMING SALES UNLESS PRIOR APPROVAL WAS GIVEN BY THE BOARD.** Violators using more than their rented space will be

asked to leave. No refunds will be made. Vendors are not permitted to change location without prior approval.

6. Once you are set up, you CANNOT drive a vehicle in or out of the area. Parking a vehicle with your booth space depends on the location and **ONLY IF PRIOR APPROVAL WAS GIVEN BY THE BOARD.**
7. Booths must be open during the designed times listed. Anyone who deviates from this schedule may not be considered for next year's festival, as it is discourteous to the customers, other vendors and reflects poorly on the exhibitor as well as the SWF.
8. The volume of sound/music coming from booths must be kept at a reasonable level so as not to interfere with neighboring booths. Festival officials will be the ultimate judges of what is acceptable.
9. No Raffles or Games of Chance without Prior Approval from the State of Indiana and the SWF. Such events may be regulated by the State of Indiana.
10. Your booth must be kept neat, clean, and safe for patrons. All merchandise must be restricted to the exhibitor's booth space.

 <u>DATES & TIMES:</u>	<u>BOOTHS TO BE OPEN:</u>	<u>FESTIVAL HOURS:</u>
Thursday	5:00pm to 9:00pm	5:00pm to 10:00pm
Friday	3:00pm to 10:00pm	3:00pm to 2:00am
Saturday	11:00am to 10:00pm	10:30am to 2:00am
Sunday	11:00am to 4:00pm	10:30am to 4:00pm
 <u>SET-UP:</u>		
Wednesday	4:00pm to 7:00pm (or)	
Thursday	8:00am to 4:00pm (Vehicles must be moved out by 3:30pm)	

-  You **MUST** arrive with sufficient time to be completely set up by Thursday at 4:00pm.
-  All vehicles **MUST** be moved to a designated parking area by 3:30pm on Thursday.
-  **WE WILL NOT ACCEPT AFTER HOURS CHECK-IN. LATE ARRIVALS WILL NOT BE ACCEPTED!**
-  DEADLINE: May 1, 2026, all applications and payments **MUST BE RECEIVED.** Make check or money orders payable to the Swiss Wine Festival or pay digital from the invoice sent to your email. (A \$35 service fee will be charged in the event of any NSF checks). Please note Craft Fair in the memo line and note if the name on the check is different than the name on the application. If you are paying via credit card, we will add a 3% fee to the total charge. You will receive a reply either accepting or denying your application. **If you do not hear from us within 3 weeks of sending your application, please contact us at the email below.** If you are approved and you must drop out of the craft fair, you must notify us no later than June 1, 2026, or you will forfeit your booth fee. After these deadline dates, we will open up to our waitlist availability.
-  BOOTH FEE: Single booth fee will be \$175 and Double booth fee will be \$300.
-  BOOTH SIZE: 12' wide (frontage) x 10' deep (open on 12' side only). It is essential that displays conform to the exact space allotted (including trailer tongues and awnings). The selling area is limited to 12'x10' space. If additional space is needed, we offer a limited number of areas that have additional space behind the purchased booth space. These can be purchased for an additional \$75 per space.
-  TAX RATE: Each vendor is responsible for collecting Indiana State Tax (7%) on all sales. Indiana Department of Revenue agents may be present at the festival. As a vendor at an event in Indiana, you

must register with the Indiana Department of Revenue to be a registered retail merchant. You can easily obtain a Registered Retail Merchant Certificate (RRMC) by completing a Business Tax Application (BT-1) at <https://secure.in.gov.apps.dor/bt1/>.

- 🍇 **SECURITY**: The SWF is within the jurisdiction of the Switzerland County Sheriff's Office. The SWF will provide general security in all festival areas after hours starting on Thursday. However, the SWF is not responsible for lost or stolen items under any circumstances. The SWF is not responsible for accidents.
- 🍇 **PLACEMENT**: Placement of the exhibitors' booths are at the discretion of the SWF. Exhibitor preference will be given first consideration based on space available and the date exhibitor's application was received. Location may be affected by special requirements such as electrical needs, etc. Assigned spaces cannot be changed without the approval of the SWF.
- 🍇 **ELECTRICAL REQUIREMENTS**: All spaces will be provided with 120-volt, 20 amps electrical hookup. It is the vendor's responsibility to provide a minimum of 100 feet of 12-3 gauge GROUNDED outdoor electrical extension cord that is in safe operating condition. NO HALOGEN LIGHTS ALLOWED. If you have additional power requirements such as 240 volts, please specify on your application. Depending on requirements the SWF may elect to levy additional charges. Please contact SWF in advance to make sure that the SWF can meet your needs. Exhibitor agrees to hold the SWF harmless for any injury or damage resulting from electrical use.
- 🍇 **TEARDOWN & CLEAN-UP**: All booth displays and merchandise must be removed after closing on Sunday evening. Please do not attempt to move out of your location. All exhibitors are required to clean their own area and put trash in the trash receptacles provided. Failure to remove all equipment or early removal and not thoroughly cleaning up the rental area will result in a \$75 charge. SWF will not be responsible for storing, maintaining, or watching any items left at the festival area. Early teardown could result in loss of space for next year's festival.
- 🍇 **CANCELLATIONS**: Full refunds will be provided through June 1, 2026. Absolutely no refunds will be given after this date for "No Shows" or "Cancellations". NO RAIN DATES.
- 🍇 **CONFIRMATIONS**: Confirmations will be made as soon as possible. If your application is rejected, you will be notified within a reasonable time frame. You will be given your assigned booth space(s) at time of check-in. Please include a cell phone number on your application.
- 🍇 **SOUVENIR ITEMS**: Souvenir items that identify the SWF (such as T- Shirts, Mugs, Buttons, etc.) will not be allowed for sale by any exhibitor unless specific written permission is received by the exhibitor from the SWF.
- 🍇 **RENTAL AGREEMENTS**: Applications will be accepted on a first-come basis. All rental agreements must be accompanied by payment in full. SWF will not supply tables, chairs, tents, extension cords, etc. It is the applicant's responsibility to read, understand and comply with all regulations outlined in this rental agreement. SWF is not responsible for accidents, damage, loss or injury of any kind. Business activity must be conducted in your reserved space only. Trading, renting or selling of your contracted booth space is strictly forbidden. Exhibitors agree that SWF may revoke this agreement at any time and for any reason. **THIS RENTAL AGREEMENT IS NOT TRANSFERABLE**

We look forward to having you join us for the 2026 event!



Please complete the Application, Release of Liability Waiver & Rules form return with FULL payment to:

Swiss Wine Festival Arts & Crafts
PO Box 151
Vevay, Indiana 47043

You may also return the application and Release of Liability Waiver & Rules form via email and a link will be sent to your email for payment at that time: info@swisswinefestival.org

2026 ARTS & CRAFTS AND COMMERCIAL APPLICATION

Please Print or Type

Name(s): _____

Business Name (IF ANY): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Website: _____

E-Mail Address: _____

 <u>DATES & TIMES:</u>	<u>BOOTHS TO BE OPEN:</u>	<u>FESTIVAL HOURS:</u>
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Saturday	11:00am to 10:00pm	10:30am to 2:00am
Sunday	11:00am to 4:00pm	10:30am to 4:00pm

 BOOTH FEE: Single booth fee will be \$175 and Double booth fee will be \$300.

NO. OF 12' X 10' SPACES _____ NO. OF 24' X 10' SPACES _____ TOTAL ENCLOSED \$ _____

In addition to your written description, send 2-3 photos of your booth and items being sold, label your photos with your name and address. The photos should show your entire booth set-up.

Please provide two or three words identifying the items you will be selling that may potentially be used for advertising purposes.

Please list items to be sold and the medium(s) and original crafts to be exhibited should be explained in detail and include 2-3 photos (if new or changing medium).

Please limit to 2 mediums.: _____

2026 SWISS WINE FESTIVAL ARTS & CRAFTS

RELEASE OF LIABILITY WAIVER AND RULES

I, _____ being of lawful age in consideration of his/her participation in the Swiss Wine Festival Craft Fair, being conducted by the Swiss Wine Festival, do hereby, on my behalf, release and forever discharge the Swiss Wine Festival, their officers, directors, board members, agents, subsidiaries, affiliates, representatives, volunteers, and employees harmless and against any and all claims, demands, actions, suits or causes of action for injury, damages, liability or expense of every kind and character, including attorney fees, defense costs, costs of investigation and court costs arising out of or in any way connected with my participation in this event. I further agree on behalf of myself, to abide by all the rules and regulations as hereinafter amended or supplemented, established by the owner and managing agent, or the Swiss Wine Festival applicable to the authorized use of the premises, and agree that my use of the premises may be cancelled at any time, without prior notice or warning and I disclaim any recourse in the event of such cancellation and agree to immediately vacate the premises upon request. I HAVE READ AND FULLY UNDERSTAND THIS DOCUMENT, INCLUDING THE FACT THAT I AM RELEASING, AND WAIVING CERTAIN POTENTIAL RIGHTS HELD BY ME AND VOLUNTARILY AND FREELY AGREE TO THE TERMS AND CONDITIONS SET FORTH.

Swiss Wine Festival Craft Fair Rules

It is our responsibility to make the Craft Fair a safe, productive, and pleasant environment for crafters and shoppers. Please follow the rules established and if you have any questions or concerns, please contact us.

- No pets. ONLY ANIMALS NECESSARY FOR MEDICAL REASONS with proof of service validation.
- You must supply everything you need to set up your booth including tables, chairs, tents, heavy duty extension cords and money you will need for change.
- You are limited to two mediums. *Medium - arts a method that an artist uses or a category such as sculpture in which an artist works.*
- Items must be handcrafted, not purchased for resale. The Swiss Wine Festival Craft Fair Committee will make the final decision. It is your responsibility to be aware of copyright laws. No novelties, commercial, or other resale items (with exception of the SWF Booth) are permitted.
- Those selling cosmetics, will need an IN license. You may be subject to inspection by the Health Department, so make sure you have product properly labeled, hand sanitizer and gloves.
- You are responsible for collecting IN sales tax and remitting to the state.
- Park only where permitted.
- You must be ready and set up by 4:00pm on Thursday or your fee and space will be forfeited.
- Do not begin breaking down prior to end of show. If you do, you risk not being invited back.
- No subletting spaces.
- If you have an issue, please bring it to our attention as soon as possible and we will try to correct. Putting an issue on the survey at the end of the show does not give us an opportunity to make it right.
- Please be friendly to your customers, your neighbors and our volunteers.
- Please keep booth neat. You may be asked to remove objectionable items.
- Location of booths is up to discretion of the SWF. We consider requests and try to keep crafters with similar items separated.

I have read and understand the above: _____

Signature

Date