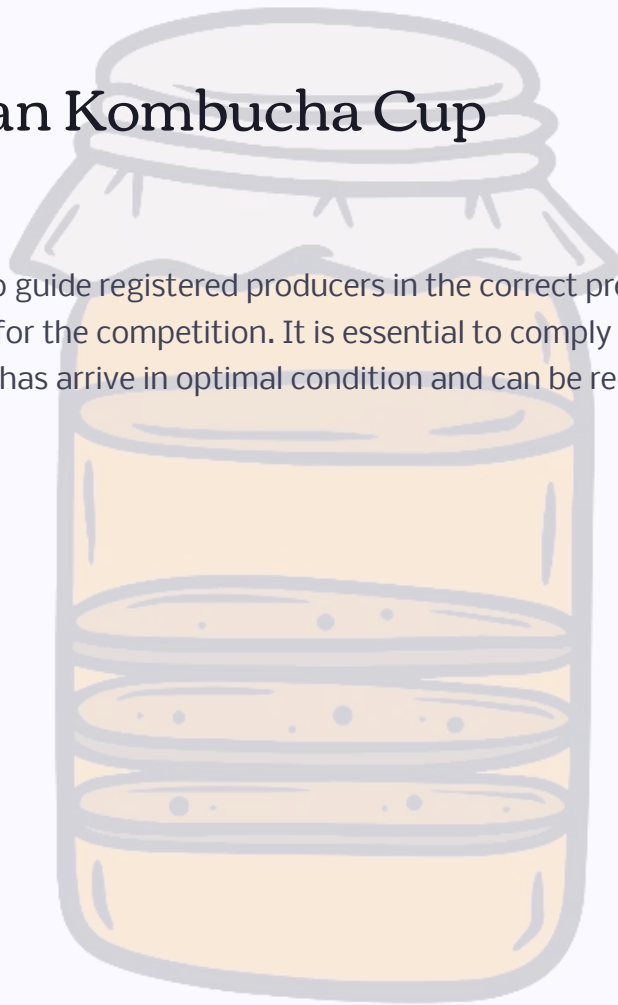


SAMPLE SUBMISSION INSTRUCTIONS

Latin American Kombucha Cup

These instructions aim to guide registered producers in the correct preparation, packaging, and shipping of their samples for the competition. It is essential to comply with each step indicated to ensure that the kombuchas arrive in optimal condition and can be received without problems.



DE KOMBUCHAS

STEP 1: REGISTRATION AND LABELING



Product registration

Each product must be registered through the form available on the official event website. Detailed information of each sample is requested there.

Registration payment

Payment must be made through the link provided at the end of registration. If you are in Chile, you must make a direct bank transfer and send the receipt by email.

Receipt of identification labels

Once the payment is validated, a unique label will be sent by email for each sample, with a code and a corresponding QR. This label must be printed and attached to each bottle. In addition, the commercial label of the product must be included, as it is mandatory for customs purposes.

It is recommended to print the labels on plasticized adhesive paper and avoid the use of elastics, as they could come loose during transport.

STEP 2: QUANTITY AND PRESENTATION OF SAMPLES

Each registered sample must be sent in four units of the same product, regardless of the volume and type of packaging.

All units must be correctly labeled as indicated in the previous step. Incomplete samples or samples without the corresponding quantity will not be received.



STEP 3: PACKAGING AND SHIPPING

1

Packaging



It is recommended to wrap each bottle individually with bubble wrap, thus ensuring its protection during transport.

The bottles must be separated from each other with cushioning materials (cardboard, foam or others) and the empty spaces must be filled to avoid internal movement. It is the participant's responsibility to ensure adequate packaging to prevent breakage. Packaging and packing materials will not be returned. Samples must be carefully packed in sturdy boxes for shipping.

2

Shipping



Samples can be sent directly to the corresponding Reception Center or delivered through an authorized ambassador. If the participant requires assistance or wishes to coordinate shipping with logistical support, they can contact the organizing team directly via email: info@copalatinoamericanadekombuchas.com

Updated information on the authorized Reception Centers, including addresses, delivery deadlines and opening hours, is published on the official website. It is recommended to check this section regularly.

STEP 4: RECEIPT CONFIRMATION



Once the boxes are received, the responsible team will verify the condition of the packaging and the integrity of the samples. Each box will be identified by scanning the QR code, and it will be checked that the units match what was declared.

The receipt confirmation guarantees that the samples were delivered correctly and become the responsibility of the organization, stored in appropriate conditions for their preservation.

CONTACT INFORMATION



Official Website

[www.copalatinoamericanadekombuchas.co](http://www.copalatinoamericanadekombuchas.com)

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