



## Health & Safety Policy

### The Peaceful Pony

The Peaceful Pony CIC is based at two sites operating from: **Burnt Mills Road, North Benfleet, Essex SS12 9JX & Brocklands, Stock Lane, Ingatestone, Essex CM4 9PB.**

Health and Safety at The Peaceful Pony is very important to Us and to ensure that We meet and strive to exceed standards We:

- hold Public Liability Insurance to £5 million
- assess risks and goals either directly or indirectly
- those providing Services at The Peaceful Pony hold, where applicable, up to date enhanced DBS checks and appropriate training
- ensure that a qualified First Aider is on site
- can provide a safety hat (if required)
- ensure that We attend regular training and CPD
- work on an appointment basis only and numbers are kept small.

**The Peaceful Pony CIC so far as is reasonably practicable:**

- regularly reviews health, safety and welfare risks arising from its activities;
- maintains safe and healthy working environment and conditions;
- provides and maintains safe areas of work and equipment;
- ensures, where applicable, safe storage, use and handling of substances;

- provides information, instruction, and supervision for people regarding health and safety;
- ensures all people and volunteers are competent to do their tasks, and to provide them with adequate training;
- prevents and/or minimises as far as is reasonably practicable all accidents and cases of work-related ill-health;
- regularly reviews and revises this policy when necessary.

### **Health and Safety Responsibilities:**

Holly Lockwood-Waduge is responsible for all Health and Safety matters at The Peaceful Pony including:

- acting on Health and Safety concerns;
- investigating breaches of Health and Safety policies and procedures;
- monitoring compliance with Health and Safety policies and procedures.

### **Training:**

Health and safety awareness and training is ongoing at The Peaceful Pony and part of every day activities. Whilst at The Peaceful Pony, we explain why ‘We’ do things in the way that we do to keep animals and people safe and healthy.

### **Induction Training:**

Induction training regarding health, safety, welfare and actions to be taken in the case of an accident, first aid, incident of fire will be covered on your first day with Us.

### **Vehicles:**

- may be parked at The Peaceful Pony Therapy Centre whilst you have an appointment with The Peaceful Pony CIC.
- it is acknowledged that machinery is operated, and animals sometimes may be running free (such as cats and dogs);
- must be driven slowly and with utmost care at all times and not exceed 5 mph when onsite;
- Whilst can be parked at The Therapy Centre during your visit, parking a vehicle is entirely at your own risk and you need to be aware of people and animals at all times.

### **People/The Peaceful Pony team members/Volunteers:**

- are responsible for keeping themselves safe and for the protection of colleagues, clients, and any visitors to The Peaceful Pony;
- understand that they should (and should outline to clients and any visitors to The Peaceful Pony CIC) wear a safety hat to protect their head; OPTIONAL when undertaking ground work but must be worn when therapeutic riding (Hard hats can be provided). Further advised to wear gloves to protect their hands, hard-soled, fully enclosed shoes or boots and socks to protect feet and long

trousers to protect legs while working around or interacting with horses at The Peaceful Pony;

- surfaces are uneven at The ~Peaceful Pony Therapy Centre so care should be taken at all times that the appropriate footwear is worn and attention made when walking around the centre.
- supervise clients and visitors at The Peaceful Pony at all times making sure that areas out of bounds such as the muck heap, areas where medication is stored, equipment, the track unless and until supervised are maintained as restricted.
- should never be distracted with phones, music or any other distraction impairing vision and/or hearing when amongst The Peaceful Pony herd of horses so that hearing and/or vision is impaired not be under the influence of drugs and/or alcohol when present with The Peaceful Pony herd of horses.

### **Horses/Animals:**

- must not participate in any equine facilitated learning, walk and talk sessions unless and until they have been assessed by The Peaceful Pony and passed as being of good temperament, in good condition and suitable. Only suitably trained staff and volunteers should be present and handle them;
- Visitors to The Peaceful Pony must not go onto the horse stables or fields at any time unless accompanied or expressly authorised to do so by The Peaceful Pony. The Peaceful Pony herd of horses are managed and cared for daily, brought into the yard areas for feeds and checks and clients/visitors to The Peaceful Pony are asked to be respectful of the needs whilst The Peaceful Pony;
- The Peaceful Pony horses' routine is that of hay distribution, horse checks, feeds and poo picking throughout the day until into the evening. Horses are brought in for routine checks and feeding. There may be times when other professionals may need to be present at The Peaceful Pony such as deliveries of for example hay and/or feed may occur.
- there is a no smoking/vaping policy at whilst at The Peaceful Pony;
- all gates that are shut are to be kept shut;
- The Peaceful Pony operates electric fencing on a mains system, please do not touch/tamper with any fencing without consulting The Peaceful Pony CIC.
- please make sure all lights are turned off after use;
- litter is to be placed in the designated bins only or taken away with you;
- no dogs except resident dogs are allowed at The Peaceful Pony Centre. Please do not touch or permit anyone else to touch/open up the dog area of the resident dogs.

### **Photography:**

- is not generally permitted at The Peaceful Pony;
- please ask if you do wish to take photographs;
- please respect the The Peaceful Pony CIC brand which belongs to The Peaceful Pony CIC organisation;
- photographs that are taken with consent of The Peaceful Pony herd of horses must always make reference to respectively The Peaceful Pony herd of horses;

- Visitors to The Peaceful Pony expressly agree to The Peaceful Pony taking photographs and putting photographs of the event on the The Peaceful Pony CIC website, whatsapp group, facebook page/promotion facebook adverts, Instagram, twitter and any general advertising.

**Accidents:**

All accidents and near misses immediately must be notified to The Peaceful Pony and reported in the Accident and Incident Book and signed as required. This is an important document and must be retained in the The Peaceful Pony Office even if it has been replaced by a new book. Serious incidents must be reported in accordance with RIDDOR.

**Fire Drill:**

All people, volunteers, clients and visitors to The Peaceful Pony will be instructed on procedures in cases of fire. This is to include the location of fire assembly points, use of different types of fire extinguishers (where applicable), fire alarm method, evacuation plan for both humans, horses, and other animals, location of main water stop tap, electrical supplies and land line telephone.