**The Peaceful Pony**

**Activity Risk Assessment**

**• 1-4: Acceptable – no further action may be needed and maintaining control measures is encouraged.**

**• 5-9: Adequate – may be considered for further analysis.**

**• 10-16: Tolerable – must be reviewed in a timely manner to carry out improvement strategies.**

**• 17-25: Unacceptable – must cease in activities and endorse immediate action.**

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| **Area to be assessed** | **Arts & Crafts Activities** | **Person assessing area** | K Reid H&S Officer |
| **Date of assessment** | **03/01/25** | **Date of next review** | **03/01/26** |

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|   | **IMPACT DESCRIPTION**  | **IMPACT** **LEVEL**  | **PROBABILITY LEVEL**  | **PRIORITY LEVEL**  | **MITIGATION NOTES**  | **Control Measures Checked** | **Final Risk Rating** |
| **What Is the Hazzard** | **Who Is at Risk?**  |  **Rate** **1 (LOW) to 5 (HIGH)**  | **Rate** **1 (LOW) to** **5 (HIGH)**  | **(IMPACT X** **PROBABILITY)** **Address the** **highest first.**  | **What can be done to lower or eliminate the impact or probability?**  | **Who is responsible?**  | **Rate** **1 (LOW) to** **5 (HIGH)** |
| Craft Space & Equipment (i.e. Tables, Chairs etc)Set up / Pack down of equipment (injury)Obstacles (Trips/Falls, Injury, Safety)  | Children Staff | 3MINOR | 3Minor | 9Moderate | •Appropriate space & equipment to be identified for the activity. •Tables & chairs to be set up, using safe lifting and carrying methods. •Craft area should provide sufficient space for young people to complete the activity safely & comfortably.•Chairs to be tucked under tables, when not being used, to reduce trip hazards. | ManagerLead StaffSupport staff carrying out activitiesOn going daily checksH&S Officer | 2LOW |
| Scissors & Sharp Objects Cuts / Injuries (Injury) Inappropriate use (injury/Safety)Missing Scissors/sharp objects (Injury/Safety) |  ChildrenStaff | 2Low | 3Low | 6Moderate | * Leaders to brief young people on use of scissors or other sharp objects, before handing them out, including expected use, safety and behaviour whilst using them.
* Appropriate type/sharpness of scissors or sharp objects for the age group and ability (I.e. safety scissors).
* Scissors/sharp objects to be counted out and counted back in.
* Sufficient leaders for supervision (based on age, ability, additional support needs)
* Young people to be seated and not moving about, whilst holding or using sharp objects.

Safety & behaviour prompts throughout. | ManagerSenior StaffH&S OfficerOn going daily checks | 4MODERATE |
| Glue, Paint, Solvents & other Resources Drinking/Eating Resources (Illness)Inappropriate use (injury/Illness)Chemicals / Toxins (Illness)Small items (choking)  | Children Staff | 3MINOR | 3MINOR | 9MODERATE | * Staff to brief young people on use of resources, before the activity, including expected use, safety and behaviour whilst using them.
* Glue/Paints or similar to be placed in appropriate tubs/pots, to help contain them.
* Appropriate clothing/coverings/PPE, where required.
* Glue/paints/small items to be kept away from mouths/eyes.
* Non-toxic paints to be used, where possible.
* Paints/solvents – space to be well ventilated
* Resources checked for manufacturers guidance on appropriate use.

Staff to collect in unused resources after the activity. | ManagerSenior staff H&S OfficerOn going daily checks | 4MODERATE |
| **Additional Needs** Unsafe Activity (Safety/Injury)Exclusion (wellbeing/inclusivity) | ChildrenStaff | 4MODERATE | 4Moderate | 16Major | Staff to consider any additional support needs and provide appropriate support, supervision and resources to any young people who require it to mitigate risk of harm and/or exclusion. | ManagerAll Staff H&S OfficerOn going daily checks | 3LOW |