**The Peaceful Pony**

**A screenshot of a risk matrix

Description automatically generatedActivity Risk Assessment**

**• 1-4: Acceptable – no further action may be needed and maintaining control measures is encouraged.**

**• 5-9: Adequate – may be considered for further analysis.**

**• 10-16: Tolerable – must be reviewed in a timely manner to carry out improvement strategies.**

**• 17-25: Unacceptable – must cease in activities and endorse immediate action.**

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| **Area to be assessed** | **Arts & Crafts Activities** | **Person assessing area** | K Reid H&S Officer |
| **Date of assessment** | **03/01/25** | **Date of next review** | **03/01/26** |

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **IMPACT DESCRIPTION** | **IMPACT**  **LEVEL** | **PROBABILITY LEVEL** | **PRIORITY LEVEL** | **MITIGATION NOTES** | **Control Measures Checked** | **Final Risk Rating** |
| **What Is the Hazzard** | **Who Is at Risk?** | **Rate**  **1 (LOW) to 5 (HIGH)** | **Rate**  **1 (LOW) to**  **5 (HIGH)** | **(IMPACT X**  **PROBABILITY)**  **Address the**  **highest first.** | **What can be done to lower or eliminate the impact or probability?** | **Who is responsible?** | **Rate**  **1 (LOW) to**  **5 (HIGH)** |
| Craft Space & Equipment (i.e. Tables, Chairs etc)  Set up / Pack down of equipment (injury)  Obstacles (Trips/Falls, Injury, Safety) | Children  Staff | 3  MINOR | 3  Minor | 9  Moderate | •Appropriate space & equipment to be identified for the activity.  •Tables & chairs to be set up, using safe lifting and carrying methods.  •Craft area should provide sufficient space for young people to complete the activity safely & comfortably.  •Chairs to be tucked under tables, when not being used, to reduce trip hazards. | Manager  Lead Staff  Support staff carrying out activities  On going daily checks  H&S Officer | 2  LOW |
| Scissors & Sharp Objects  Cuts / Injuries (Injury)  Inappropriate use (injury/Safety)  Missing Scissors/sharp objects (Injury/Safety) | Children  Staff | 2  Low | 3  Low | 6  Moderate | * Leaders to brief young people on use of scissors or other sharp objects, before handing them out, including expected use, safety and behaviour whilst using them. * Appropriate type/sharpness of scissors or sharp objects for the age group and ability (I.e. safety scissors). * Scissors/sharp objects to be counted out and counted back in. * Sufficient leaders for supervision (based on age, ability, additional support needs) * Young people to be seated and not moving about, whilst holding or using sharp objects.   Safety & behaviour prompts throughout. | Manager  Senior Staff  H&S Officer  On going daily checks | 4  MODERATE |
| Glue, Paint, Solvents & other Resources  Drinking/Eating Resources (Illness)  Inappropriate use (injury/Illness)  Chemicals / Toxins (Illness)  Small items (choking) | Children Staff | 3  MINOR | 3  MINOR | 9  MODERATE | * Staff to brief young people on use of resources, before the activity, including expected use, safety and behaviour whilst using them. * Glue/Paints or similar to be placed in appropriate tubs/pots, to help contain them. * Appropriate clothing/coverings/PPE, where required. * Glue/paints/small items to be kept away from mouths/eyes. * Non-toxic paints to be used, where possible. * Paints/solvents – space to be well ventilated * Resources checked for manufacturers guidance on appropriate use.   Staff to collect in unused resources after the activity. | Manager  Senior staff  H&S Officer  On going daily checks | 4  MODERATE |
| **Additional Needs**  Unsafe Activity (Safety/Injury)  Exclusion (wellbeing/inclusivity) | Children  Staff | 4  MODERATE | 4  Moderate | 16  Major | Staff to consider any additional support needs and provide appropriate support, supervision and resources to any young people who require it to mitigate risk of harm and/or exclusion. | Manager  All Staff  H&S Officer  On going daily checks | 3  LOW |