

CHICAGOLAND TOYS FOR TOTS BOARD MEETING MINUTES

I. MEETING DETAILS

Tuesday, September 15, 2026
Rhine VFW

II. ATTENDEES

Attendees:

Scott Rehak #1935, Sharon Choate #1798, Jeannette Roberts #2123, Shelby Sullivan #1707, Thunder Rathbun-Cakos #2060, Sandy Scheel #491, Bruce Weaver #843, Kelly Doherty #1759 (Via Team).

Guests/General Members in Attendance:

Jack Voss #415, Sam Eassa #610, Nicole Rehak #2028, Jeff Simmons #2029, Roy Miller #874.

III. CALL TO ORDER

The meeting was called to order at 7:00pm by Thunder Rathbun-Cakos #2060.
Pledge of Allegiance.

IV. OLD BUSINESS

- Scott Rehak #1935:
 - Bank Statement – All reviewed and approved? All Board approved but not all emailed her back.
 - Sharon Choate – Did product sent money to the general account. Yes
 - Bruce Weaver – Why is product paying for the coloring books.
Because they will be selling them.
 - Meeting Minutes – All reviewed and approved? All Board approved.
 - Roberts Rules – Completed by and certificates received for: Sharon, Shelby, Bruce, Thunder, Scott & Jeannette. Everyone else still needs to complete and email certificates to Jeannette.

- ★ V. MOTION TO CLOSE OLD BUSINESS. Made at 7:18pm by Scott Rehak #1935, 2nd by Thunder Rathbun-Cakos #2060.

VI. NEW BUSINESS

- Vice President: Sharon Choate #1798
 - Banking: Did Sandy/Treasurer get check for the product account yet? No, not yet. Will make sure to get.
 - Roberts Rules – Kelly has email, will get completed. Sandy has not received email yet in order to complete.

- Kick Off Party -
 - Setup time – between 3:00pm – 3:30pm.
 - Are we doing 50/50 – Yes if we have enough people.
 - Food – Finalized today. Committed to 200 people, food for 250 usually.
 - Mike Levy – When setting up for band/sound? Will have setup done early then come back.
 - Ending time – 10:30pm
 - Raffles – Make last call for ticket sales by 8:00pm/8:15pm. Call numbers at 8:30pm
 - Timeline – Doors open 5:00pm, Dinner 6:00pm, introduction to Board when most people are there (introduce and each member speak)
 - Member gifts – Asked what we're doing. Secretary/2nd will make/print out certificates letting members know they have one more gift (calendar) coming and can pick up at regular meeting.
 - Parking – Bike in front and handicap parking in back.
 - Check in – Confirmed signup/check in will be outside doors of hall, 2 tables.
 - Toy Boxes – Are we bringing any boxes? Frank will bring some boxes in case asked for them. Need sign out forms available (Jeannette to bring).
 - Desserts – Need more, Jack to post on Facebook again asking members to bring some.

- Secretary: Jeannette Roberts #2123
 - Buttons – Artwork was not high enough resolution. Needed to revise design and create in higher resolution. Resent and waiting for new proof to approve.
 - Member gift – Have pens and bags, will bring to Kick-off to be stuffed by volunteers. Calendar not ready due to scheduling issues on both parts (secretary & Vendor). Will be in production as soon as possible to be given out at meetings.
 - Roberts Rules – Have certificates printed and saved for those who have completed the course.
 - Jacket Winner – From Summer Run, asked for confirmation that it was being handled and that I did not need to do anything further except save the winners ticket. No, jacket ordered and name being added.

- Treasurer: Sandy Scheel #491
 - Kick-off Party –
 - Needs cellophane bags to wrap baskets.
 - KD? Has bottle of wine and nice pet blanket. Do we want to make basket? No – save for Military Party.
 - Drury Lane – Which ticket price - \$10.00.
 - Ring – Which ticket price - \$10.00
 - Liquor baskets – Ticket price \$5.00.
 - Hot Wheels basket – Ticket price \$5.00.

- Ride in battery operated car – Ticket price \$10.00.
 - Needs 3 different color raffle tickets - Sharon will get from warehouse.
 - Needs aprons for ticket sellers – Have some on BB1, will give to Sandy day of event.
- Thank you Letter Request – For her company that donated all the office furniture – Jeannette to send out.
- Sargeant at Arms: Thunder Rathbun-Cakos #2060
 - Kick-off Party – Has list of security team for day of event to ensure all areas are covered.
 - Safety Equipment Inventory – Has online order in cart online, needs to be paid. How/who can do this – Scott will charge.
 - Volunteered to help MC at any events due to his experience at various Pow Wow events.
- Parade Coordinator: Kelly Doherty #1759
 - Reaching out to all vendors to finalize details for parade items/rentals, etc.
 - Rechecking all inventory of vests, flags, etc. and will get full count.
 - Stationary Blockers-Still trying to recruit more volunteers.
- Northside Coordinator: Richard Link #1853 (Not present-texted info. to Sharon)
 - Northside Meeting dates – All have been confirmed with venue.
 - Lenny needs all the dates for meetings for the music and sound.
 - City of Chicago – Joe from Northside Chicago does not start working with us until October.
- Product: Bruce Weaver #843
 - Kick-off Party – Truck will be stocked and ready. Going into warehouse Wednesday to ensure BB1 is stocked with new and old product. Will have bank for both outside sales and inside sales.
 - Received Thank you letter from Manteno Vets thanking us for our donation. Gave to Jeannette to keep on file.
 - BB1 – Still needs new bumper. Pricing for diamond plate is too expensive. Get bumper without it.
 - Event Dates:
 - October 3rd – Jack's Place, Midlothian 3:00pm.
 - No bookings in September. Can schedule if anyone wants it.
 - October 18th – Edison Park, BBQ, Sunday from 11:00am-3:00pm.
 - Additional dates scheduled – Will provide information to Board and Shelby/Jack to post on website and Facebook.
 - Witches Walk – Friday, October 23rd.
 - Halloween Parade – Archer Avenue, Saturday, October 24th – Will get staging and step off times and provide to all.

- By Laws: Shelby Sullivan #1707
 - Tree Trimming – Tree is booked for Brookfield Zoo. Scott confirmed patches. Receive 30 entry tickets and 10 parking passes.
 - Printing Needs – Ordered 100 Bylaws and 50 handbooks. Total cost \$457.34. Having invoice emailed to make payment.
- President: Scott Rehak #1935
 - Whiskey Road – November “Battle of Bands” at Lyric Theatre in Blue Island.
 - (4) \$250 prizes
 - Jacket
 - (1) \$500.00 Prize.
 - Need to pay band \$1,000.00 then all money made will be donated to TFT.
 - Need BB1 present.
 - Will have Tattoo artist.
 - Blue Island Firefighters will be present with Flag.
 - Received \$300.00 check donation. Given to Sandy/Treasurer.
 - Trailer Use – Form created for every time someone uses TFT trailer. User must complete inspection and form when taking trailer. When returning, member from Board must be present to check trailer back in, inspect fully and sign off on form.
 - Furniture Donations – Have a total of 12 filing cabinets, 6 desks, receiving 12’ conference table, multiple office chairs
 - Cameras – All needed are being donated and will be installed asap.
 - File Folders – Sandy/Treasurer has more to donate. Will bring in.
 - Board Position Duties – review your responsibilities and be prepared to discuss. A different position will be reviewed at each board meeting.
 - Board Agenda – Will provide/email agenda for board meetings the morning of meeting so each board member has time to come prepared.

Guest:

- Jack Voss #415
 - How do people know how to become a member – Suggests posting on website and Facebook. Volunteered to create write up on how to become member. Will forward to Shelby to review and post.
 - Has fireworks that he would like to donate to TFT. Cannot accept. Not legal.
- Jeff Simmons #2029
 - Has received requests for the “jersey” style black and grey women’s tshirts. Will we be making more? Will look into.
 - Flyers for parade day – Will we have available at Kick-off. Yes, Bruce will have copies made up and available.
 - Product pricing sheet – Do we have one? Will work on.
- Nicole Rehak #2028
 - Grab old posters from warehouse to raffle off.

- * VII. MOTION TO ADJOURN: Made at 8:05pm by Thunder Rathbun-Cakos #2060, 2nd by Jeannette Roberts #2123.