

Dear Candidate,

I am writing to you to confirm that there is a place available for you on the **STA 3 Day First Aid at Work Qualification course** that will be taking Place at Crownbridge School, Cwmbran. The course dates are as follows:

Wednesday 10th October 2018 **9am – 4pm**

Thursday 11th October 2018 **9am – 4pm**

Friday 12th October 2018 **9am – 4pm**

The cost of the course will be **£150** per candidate.

Discount available for booking multiple candidates (please contact us for details on discount).

A £75.00 deposit is required before the course and the remaining £75.00 on the first day of the course or you can send an official purchase order to receive an invoice for the full amount.

Please bring packed lunch for the day and plenty of fluids as there are no canteen facilities available

Venue Address: Crownbridge School, Turnpike Road, Croesyceiliog, Cwmbran NP44 2BJ

If you have any queries, please contact:

- Chris Bateman (course organiser) 07876 240043 or email chris@cbtraining.org

Yours Faithfully

Chris Bateman

✂-----

I _____ will / will **not** (delete as appropriate) be able to attend this course.

Please return this form by Monday 8th October 2018 with a £75 deposit or an official purchase order to:

Chris Bateman
CB Training Services Limited
10 Ty Gwyn Road
St Dials
Cwmbran
Torfaen
NP44 4AB

Please make cheques payable to: CB Training Services Limited

**PLEASE NOTE THAT ALL DEPOSITS ARE NON REFUNDABLE
UNLESS THE COURSE IS CANCELLED.**

COURSE IS RUN SUBJECT TO MINIMUM NUMBERS

