Dear Candidate,

I am writing to you to confirm that there is a place available for you on the **STA 1 Day Emergency First Aid at Work course** that will be taking place At Henllys Village Hall, Cwmbran. The course date(s) are as follows:

Date: Thursday 9th March 2023

Time: 9am– 4pm

The cost of the course will be **£84** per candidate.

A £40.00 deposit is required before the course and the remaining £44.00 on the first day of the course or you can send an official purchase order to receive an invoice for the full amount

Please bring packed lunch for the day and plenty of fluids as there are no canteen facilities available.

Tea and Coffee will be provided by CB Training Services Limited.

Venue Address: Henllys Village Hall, Henllys Village Road, Henllys, Cwmbran NP44 6EZ

If you have any queries, please contact:

- Chris Bateman 07876 240043 or email chris@cbtraining.org

Yours Faithfully

Chris Bateman

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I _____ will / will **not** (delete as appropriate) be able to attend this EFAW course.
Please return this form by Monday 27th February 2023 with a £40 deposit or official purchase order to:

Chris Bateman
CB Training Services Limited
10 Ty Gwyn Road
St Dials
Cwmbran
Torfaen
NP44 4AB

Please make cheques payable to: CB Training Services Limited

PLEASE NOTE THAT ALL DEPOSITS ARE NON REFUNDABLE UNLESS THE COURSE IS CANCELLED.

COURSE IS RUN SUBJECT TO MINIMUM NUMBERS