

Dear Candidate,

I am writing to you to confirm that there is a place available for you on the **STA 3 Day First Aid at Work Qualification course** that will be taking Place at Pontypool Active Living Centre. The course dates are as follows:

<b>Monday 12<sup>th</sup> April 2021</b>	<b>9am – 4pm</b>
<b>Tuesday 13<sup>th</sup> April 2021</b>	<b>9am – 4pm</b>
<b>Wednesday 14<sup>th</sup> April 2021</b>	<b>9am – 4pm</b>

The cost of the course will be **£200** per candidate.

Discount available for booking multiple candidates (please contact us for details on discount).

A £100.00 deposit is required before the course and the remaining £100.00 on the first day of the course or you can send an official purchase order to receive an invoice for the full amount.

Please bring packed lunch for the day and plenty of fluids as there are no canteen facilities available.

Venue Address: Pontypool Active Living Centre, Trosnant Street, Pontypool NP4 8AT

If you have any queries, please contact:

- Chris Bateman (course organiser)      07876 240043 or email [chris@cbtraining.org](mailto:chris@cbtraining.org)

Yours Faithfully

Chris Bateman

✂-----

I \_\_\_\_\_ will / will **not** (delete as appropriate) be able to attend this course.

Please return this form by Monday 5<sup>th</sup> April 2021 with a £100 deposit or an official purchase order to:

Chris Bateman  
CB Training Services Limited  
10 Ty Gwyn Road  
St Dials  
Cwmbran  
Torfaen  
NP44 4AB

**Please make cheques payable to: CB Training Services Limited**

**PLEASE NOTE THAT ALL DEPOSITS ARE NON REFUNDABLE  
UNLESS THE COURSE IS CANCELLED.**

**COURSE IS RUN SUBJECT TO MINIMUM NUMBERS**

