

Checkpoint 3 - Post-Fabrication



Project: _____

Checkpoint reviewed by: _____

Date: _____

OK to pass checkpoint? YES NO

Account Manager / Design	Activity	Complete
1. External Interfaces	Approve wrap with customer to send to 3rd party vendor	
	Update Customer Communication Log	
2. Internal Interfaces		
3. Procurement		
4. Cost & Schedule Estimating & Control		
5. Quality Control		
6. Required Documents		

SCHEDULER	Activity	Complete
1. External Interfaces		
2. Internal Interfaces		
3. Procurement		
4. Cost & Schedule Estimating & Control	Update Project Schedule	
5. Quality Control		
6. Required Documents		

PROCUREMENT MANAGER	Activity	Complete
1. External Interfaces	Schedule Wrap with 3rd party vendor	
	Schedule Fire Suppression	
2. Internal Interfaces	Update Scheduler with vendor commitments	
3. Procurement	Wrap Deposit 2	
	Fire Suppression deposit	
	Update Procurement Log	
4. Cost & Schedule Estimating & Control	Update Project Tracking sheet	
5. Quality Control		
6. Required Documents		

FLOOR MANAGER	Activity	Complete
1. External Interfaces		
2. Internal Interfaces		
3. Procurement		
4. Cost & Schedule Estimating & Control	Update Project Tracking sheet	
5. Quality Control	Fabrication Phase Completion Quality Control checklists	
	Weekly Quality Control checklist	
6. Required Documents	Fabrication progress tracking (on-truck clipboards)	