

CYPRESS PINES PROPERTY OWNERS ASSOCIATION, INC.
352 Homestead Rd. S., Lehigh Acres, FL 33936
Board of Directors Meeting minutes
March 28, 2019 @ 4:30 pm - Lower Board Room/Clubhouse

Members Present: Diane Zigrossi, President, Jere Carrick, Linda Lofink, Gary Dietrich, Larry Steuber, James Bartel, John Thistle, Andrew Allen. Michael Swords on phone.

Meeting called to order 4:30 pm - Quorum established
President opening comments - Welcome community members in attendance
Approval of agenda- motion by L. Steuber; second by J. Thistle
Approval of minutes Special board meeting 2/12/2019. Motion passed
Approval of treasurer report Motion by L Steuber; second by J. Thistle. Motion passed

Action Items:

- 1) Committee appointments; all approved. Motion by J. Carrick; second by L. Steuber. Motion passed.
- 2) Appointment of Carolina Leal as Recording Secretary. Motion by L. Steuber; second by G. Dietrich

New Business:

- 1) Annual assessment due date – Recommendation: Bill due on January 31st with a 15 day grace period before fines are imposed. To be voted on at next meeting.
- 2) Community Directory - no phone or email to be listed, identify yearly, seasonal and rental residents. To be voted on at next meeting.
- 3) Mail house lease - Attorney to send papers.

Committee reports:

- Budget & Finance - 2018 electric bill received, who pays
- ARC - nothing pending
- Streets & Maintenance – Sign Replacements in progress: Missing Street Signs; No Parking on Grass; No Solicitation/Deed Restricted Community. Get bids on cleaning, painting, repairing monument signs. Repair of fountain estimate from Shaw Irrigation to be re-estimated to include retrofitting led lighting (both fountains). Order new Bulletin Board for Mail House/Split cost with KG as shared Unit. Estimate pending for repairs and paint for interior portions of Mail House that support actual Mail Boxes.
- Storm Water Management - Still needs people
- Rental/Resale - 2 resale applications.
- Compliance/Appeals - 3 letters sent, VRBO rental, parking and dog waste.
- Mail-house - plans to clean, sweep, wash windows. Install motion lights?
- Social - proposed April 13 potluck “Tax Day Blues” celebration.

- Resident Comments provided.

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Next meeting April 25, 2019 @ 4:30 pm
Adjourn 5:45 pm

Submitted: Carolina Leal
Recording Secretary