



City of Nelson
Council Meeting Minutes
September 29, 2025 @ 7:00pm
Nelson City Hall

1. Call to Order

Mayor Sylvia Green called the meeting to order at 7:00 pm.

Attendance

The following persons were present: Mayor Sylvia Green, Councilman Nathan Hamby, Councilman William Taylor, Councilwoman Kristeen MacNeill, Councilwoman Elisa Marathas, City Clerk Kelsey Riehl, City Finance Manager Miranda McDowell and City Attorney Seth Stroud.

2. Invocation

Mayor Green led the invocation.

3. Pledge of Allegiance

Mr. Nathan Hamby led the Pledge of Allegiance.

4. Agenda Approval

Mrs. Elisa Marathas made a motion to approve the agenda, seconded by Mr. William Taylor, All in favor, Vote unanimous...

5. Public Appearance

None

6. Public Hearing – Millage Rate – Pickens side

Mayor Green opened the public hearing for the Millage Rate, no one wished to comment, Mayor Green closed the public hearing.

7. Approval of Minutes

a. August 4, 2025 – Mrs. Kristeen MacNeill made a motion to approve the 8/4/25 minutes, Seconded by Mrs. Elisa Marathas, All in favor, Vote unanimous...

8. Department Reports

a. Police Report – Cherokee Co Sheriffs Dept., Lt. Anderson stated there was nothing to report.

b. Mayor's Report – Mayor Green stated that the infrastructure project was moving along. Movies in the Park was a huge success and she is looking for an additional movie for Oct. as long as the weather cooperates.

c. Finance Report – Mrs. Miranda McDowell went over the current bank balances and where the city stands with the FY26 budget.

9. Unfinished Business

a. Park Project Bid Approval – Mayor Green stated that Cherokee Co reviewed the bids and eliminated all but two: Magnum Contracting & TriScapes LLC. The Council reviewed the bids and approved the bid from TriScapes LLC with the removal of the following items:

5-15	4 benches at \$1557.50 each	= \$6,230
5-19	4 picnic tables at \$2282 each	= \$9,128
5-20	1 ADA picnic table at \$2348.50	= \$2,348.50
5-21	2 trash receptacles at \$1,997.50 each	= \$3,855
7-2	2 benches at \$1,557.50 each	= \$3,115
7-5	1 pavilion structure at \$66,504	= \$66,504
7-6	1 picnic table at \$2,282 each	= \$2,282
8-1	10 trees at \$384.38 each	= \$3843.80
8-2	2 trees at \$450 each	= \$900
8-3	107 shrubs at \$206.25 each	= \$22,068.75

TOTAL OF REMOVED ITEMS = \$120,273.05

ORIGINAL BID AMOUNT \$1,597,790.77

REMOVED ITEMS TOTAL - \$ 120,273.05

NEW TOTAL \$1,477,517.72

Mr. William Taylor made a motion to approve the bid from TriScapes LLC with the removal of the listed items, Seconded by Mr. Nathan Hamby, All in favor, Vote unanimous...

b. Maintenance Supervisor Position – Mayor Green stated the city will need to hire a new supervisor for the maintenance department. A copy of the current job description is in the Council packet; she asked the Councilmembers to review and let her know if any changes are needed prior to the October meeting.

c. FY25 Budget Amendments – Mrs. Miranda McDowell stated the FY25 budget amendments were complete and need approval. Mrs. Elisa Marathas made a motion to approve the FY25 budget amendments, Seconded by Mrs. Kristeen MacNeill, All in favor, Vote unanimous...

10. New Business

a. Millage Rate – Pickens side of Nelson (proposed rate 1.004)

The Council discussed the rate, Mr. Nathan Hamby asked to have the rate reduced. The Council agreed to a 10% cut of the proposed rate. The legal ad will be run in the next paper and the Oct Council meeting will be moved from the 6th to the 9th for the Council to vote on the new proposed rate of 0.9030.

b. FY25 Audit Approval – CKH to audit FY25 – Mrs. Elisa Marathas made a motion to approve the FY25 audit, seconded by Mr. William Taylor, All in favor, Vote unanimous...

c. Record Retention – Mrs. Kelsey Riehl requested that the city vote to approve the state guidelines for record retention. Mr. Nathan Hamby made a motion to follow state guidelines for record retention, Seconded by Mr. William Taylor, All in favor, Vote unanimous...

11. Executive Session – Employee

Mr. Nathan Hamby made a motion to adjourn to executive session, Seconded by Mr. William Taylor, All in favor, Vote unanimous...

Mr. William Taylor made a motion to end executive session, Seconded by Mr. Nathan Hamby, All in favor, Vote unanimous...

12. Adjourn

Mr. Nathan Hamby made a motion to adjourn the meeting, Seconded by Mr. William Taylor, All in favor, Vote unanimous...

*****NOTE: The park bid was revised during the 10/6/25 meeting at the request of Cherokee Co. The same bidder, TriScapes LLC, was awarded the job but the city was required to approve on the base bid and would then submit a change order prior to the notice to proceed. See minutes from 10/6/25 for revised bid verbiage.*** KR 10/7/25**

Mayor Sylvia Green adjourned the meeting.

Minutes submitted by Kelsey Riehl

Minutes approved by _____