

NEW CONSTRUCTION DETAIL FORM

YOU ARE REQUIRED TO FILL OUT THIS FORM FOR ANY NEW CONSTRUCTION (SEE BELOW)
IF YOU HAVE ANY QUESTION PLEASE CALL 304-487-8332

DATE OF NEW CONSTRUCTION: _____ TODAY'S DATE: _____
BUILDER: _____ BUILDERS LOCATION: _____
DISTRICT: _____ MAP: _____ PARCEL: _____
NAME OF OWNER: _____ MAILING ADDRESS: _____
PHYSICAL LOCATION: _____ PHONE NUMBER: _____
DESCRIPTION: _____

LAND COST: _____ # OF FULL BATHS: _____

BUILDING COST: _____ # OF HALF BATHS: _____

LAND IMPROVEMENT COST: _____ # OF BEDROOMS: _____
(driveway, landscape, sidewalk, well, septic)

CIRCLE STORY HEIGHT: 1 1.5 2 3
2ND STORY USED STORAGE ONLY

TOTAL PROPERTY COST: _____ ATTIC (PLEASE CIRCLE ONE): FULL FINISHED PART
ATTIC UNFINISHED NONE

FINISHED LIVING AREA: _____

IS THE HOUSE COMPLETED? _____

BASEMENT (PLEASE CIRCLE ONE): FULL PART
CRAWL NONE

IF NOT COMPLETED LIST APPROX. COMPLETION DATE: _____

BASEMENT FINISHED LIVING AREA: _____

% OF COMPLETION ON INSIDE: _____

THIS BUILDING WILL BE USED FOR: (CIRCLE ONE BELOW)
RESIDENCE RENTAL STORAGE OTHER (EXPLAIN BELOW)

TOTAL SQUARE FOOTAGE: _____

SIGNATURE OF OWNER AND/OR BUILDER REQUIRED: _____

West Virginia Code 11-3-10. Failure to list property, etc.: collection of penalties and forfeitures. ...or if any person, firm or corporation, including public service corporations refuses to answer or answers falsely any question asked by the assessor or by the tax commissioner, or fails or refuses to deliver any statement required by law, he, she or it may forfeit, at the discretion of the assessor or the tax commissioner for good cause shown, not less than twenty-five nor more than one hundred dollars, and she be denied all remedy provided by law for the correction of any assessment made by the assessor or by the board of public works. (emphasis added) The West Virginia Supreme Court has said An Assessor, in the fulfillment of his or her legal obligation to assess property at its true and actual value, may prepare and submit to taxpayers forms which constitute a request for information which he deems necessary in determining a proper valuation of the properties, and, so long as the information requested is reasonable, such information constitutes a statement required by law as contemplated by this statute In re Shonk Land Co., Gas Supply Corp. 178 W. Va. 230, 358 S. E. 2d 791 (1987), Both of these cases are available for anyone who request them.

RETURN FORM TO: MERCER COUNTY ASSESSOR'S OFFICE
1501 W. MAIN ST. STE 110
PRINCETON, WV 24740